

1. 5:30 P.M. Town Council Agenda 6-24-21
Town Council Agenda 6-24-21

Documents:

[TOWN COUNCIL AGENDA 6-24-21.PDF](#)

2. 5:30 P.M. Town Council Packet 6-24-21
Town Council Packet 6-24-21

Documents:

[COUNCIL PACKET 6-24-21.PDF](#)

3. June 24, 2021 - MEETING SLIDE DECK
[JUNE 24, 2021 - MEETING SLIDE DECK](#)



DAVID A. RETTIG, MAYOR

RENA HARDEMAN, COUNCIL PLACE 1
MICHAEL C. GANZ, COUNCIL PLACE 2
BRIAN MONTINI, MAYOR PRO TEM

ROGER SESSIONS, COUNCIL PLACE 4
BILL MOORE, COUNCIL PLACE 5
WES BOYER, PLACE 6

**NORTHLAKE TOWN COUNCIL
REGULAR MEETING AGENDA
JUNE 24, 2021 @ 5:30 PM
1500 COMMONS CIRCLE SUITE 300 - NORTHLAKE, TEXAS 76226**

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Northlake Town Council will meet in a regular meeting on Thursday, June 24, 2021, at 5:30 pm at the Northlake Town Hall in the Chamber Room, 1500 Commons Circle, Suite 300, Northlake, Texas 76226. The items listed below are placed on the agenda for discussion and/or action.

1. Call to Order
Roll Call
Invocation
Pledges of Allegiance to US and Texas Flags
2. Announcements, Proclamations and Presentations
 - A. Knox/Faught Development Proposal
 - B. FY 2022 Departmental and Programmatic Budgets
3. Public Input
This item is available for citizens to address the Town Council on any matter. The presiding officer may ask the citizen to hold his or her comment on an agenda item until that agenda item is reached. By law, no deliberation or action may be taken on the topic if the topic is not posted on the agenda. The presiding officer reserves the right to impose a time limit on this portion of the agenda.
4. Consent Items
Any Council member may request an item on the Consent Agenda to be taken up for individual consideration
 - C. Town Council Meeting Minutes 6-10-21
5. Action Items
 - D. Approval of Ordinance No. 21-0624 of the Town amending Article 7.05 of the Code of Ordinances, amending regulations related to Solid Waste Removal

- E. Approval of Resolution No. 21-20 Series 2021 Certificate of Obligations Reimbursement
- F. Cancel the July 8th, 2021 Council Meeting
- G. Approval of modifying, continuing and/or suspending the First Amended Declaration of Local and Public Health Emergency as modified by the Town Council on April 23, 2020

6. Executive Session

Pursuant to Texas Government Code, annotated, Chapter 551 Subchapter D:

a. Section 551.071 Consultation with Attorney. The Town Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Town Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- i. Development and annexation of the Scrivner Tract totaling 44.8 acres of land generally located east of Florance Road approximately 2,533 feet north of FM 407 in the extraterritorial jurisdiction of the Town; and
- ii. Development of the IMA and AMI Development Groups tracts on approximately 6.4 acres of land north of FM 407; and
- iii. Development of the US Continental Corp. tract on approximately 60.5 acres of land located east of Boss Range Road; and
- iv. Development of the Westview Trails LLC tracts on approximately 136.0 acres of land located west of Boss Range Road; and
- v. Development of the Oneta Lee Cope Trust tract on approximately 69.0 acres of land located west of FM 156; and
- vi. Development of the Petrus Investments LP tracts on approximately 559.7 acres of land located east of FM 156; and
- vii. Town of Northlake vs. City of Justin, Denton County District Court Cause No. 15-08170-367; and
- viii. City of Justin v. Toby Baker, Cause No. D-1-GN-20-002084.

b. Section 551.072 Deliberations about Real Property

- i. Regarding the purchase, exchange, lease or value of real property to be acquired as right-of-way out of 22.3-acre tract, UST Addition, Block A, Lot 1

c. Section 551.087 Economic Development Negotiations.

- i. Potential amendment to Development Agreement approved October 10, 2020, between Town, EDC and CDC, Foster, Lewis, Gierisch and Weis for a commercial development to be located on approx. 122 acres of land located south of Harmonson Road and north of Dale Earnhardt Way
- ii. Potential development agreement between Town, EDC and CDC, and 6McFarm LLC for a commercial development to be located on approx. 252 acres of land located east of Harmonson Road

7. Reconvene into Open Session

In accordance with Texas Government Code, Section 551, the Town Council will reconvene into Open Session and consider action, if any, on matters discussed in Executive Session

8. Adjourn

CERTIFICATION

I hereby certify that the above agenda was posted on the bulletin board at Town Hall 1500 Commons Circle, Suite 300, Northlake, Texas 76226, on the 18th day of June 2021 by 5:00 pm in accordance with Chapter 551, Texas Government Code.



Shirley Rogers, Town Secretary

NOTE: The Town Council reserves the right to adjourn into executive session at any time the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code Section 551.071 (Consultation with Attorney); Section 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); 551.087 (Economic Development Negotiations).



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TOWN OF NORTHLAKE COUNCIL ITEM NO. 1

DATE: JUNE 24, 2021
ITEM: CALL TO ORDER



TOWN OF NORTHLAKE COUNCIL ITEM NO. 2

DATE: JUNE 24, 2021

ITEM: ANNOUNCEMENTS-PROCLAMATIONS-PRESENTATIONS



NORTHLAKE MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 24, 2020

REF. DOC.: UNIFIED DEVELOPMENT CODE

SUBJECT: PROPOSED CONCEPT PLAN FOR KNOX AND FAUGHT TRACTS



GOALS/OBJECTIVES:

- Responsibly Manage Growth; Adhere to the Comprehensive Plan (Council Goal)
- Control our Own Destiny; Strategically manage ETJ annexations (Council Goal)

BACKGROUND INFORMATION:

Per direction of Mayor Rettig, Eric Broadaway will be given an opportunity to present a proposed concept plan for the development of tracts of land totaling about 248 acres, 98 acres in ETJ and 150 in Town limits.

Mr. Broadaway will go over the following aspects:

- Lot layout including modifications made to address concerns of Council and neighbors
- Types of homes and amenities in the proposed development
- Annexation of Knox Tract given accommodations made by Town
- Potential public infrastructure projects funded by Tax Increment Reinvestment Zones
- Fee waivers and other non-cash accommodations to make project viable
- Mr. Broadaway's proposal letter and lot layout scheme attached

PROPOSAL INFORMATION:

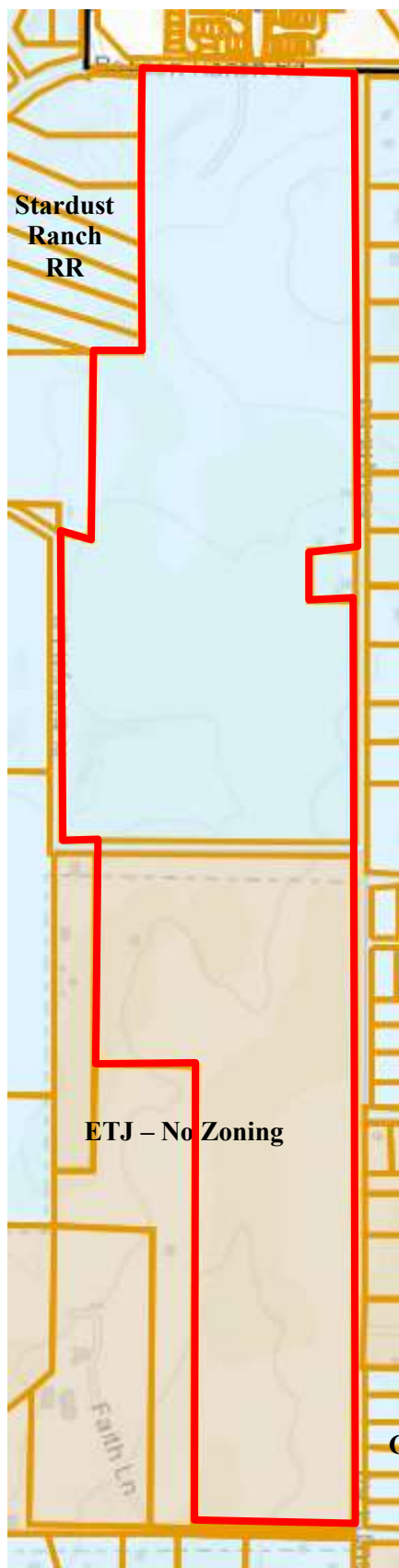
Site:	Approximately 98 acres in ETJ on west side of Faught Road between Faith Land and Evelyn Lane (Knox Tract), and 150 acres in Town on west side of Faught Road between Evelyn Road and Robson Ranch Road (Faught Tract) (see maps on following page)
Developer:	Eric Broadaway
Current Use:	Knox Tract – crop production, Faught Tract – cattle ranching
Proposed Use:	Knox Tract - 73 one-acre residential lots, Faught Tract – 60 residential lots from one-acre to three-acre and equestrian center

NEXT STEPS:

- Council direction and feedback on proposal

MAPS:

Location Map



Aerial Map



PROPOSED DEVELOPMENT OF KNOX AND FAUGHT PROPERTIES

Honorable Mayor and Councilors,

I would like to discuss with council the efforts I have made to accommodate the neighbors' concerns around the proposed development of the Knox and Faught properties. Some of the requests that have been addressed here are:

Relocating the north entrance on the Knox property from Faught Rd to Evelyn Ln

Dedicating the property necessary to realign and connect Evelyn Ln with Old Justin Rd

Agreeing to construct the Evelyn Ln connector road

Lot layouts ensuring there are no lots or driveways fronting on Faught Rd

Providing large open areas, green space and extensive natural trails along Faught Rd

As an accommodation to Northlake, my proposal includes annexation of the Knox property into the Town. The Town would agree to offsets that include waivers and credits for inspection, permit, and impact fees.

The Town has expressed a desire to have a 12-inch water main constructed on the Faught tract. The Town has also requested the construction of improvements to Evelyn Ln that will connect to Old Justin Rd. As an accommodation to the Town, my proposal is to construct both of these improvements. To offset the cost, the Town would agree to create a TIF (Tax Increment Finance) District for each of these infrastructure improvements, with proceeds to reimburse the developer.

The Faught development is proposed as a 60 lot equestrian community with large lots, and extensive trails and green space. The development will be a community unlike any other in Northlake, with an equestrian center, arena, stables, and lots connected to riding trails. The development is intended to keep the rural feel of the town by preserving low densities while also offering a mix of lot sizes and uses to support the provision of infrastructure to serve the development.

Most of the new developments in the vicinity of the Faughts' property are one-acre lot. There has not been a new 5-acre planned development in many years. The current zoning of 5-acre minimums on the Faught tract puts the Faughts at a value disadvantage compared to other similar-sized properties. Developing to the 5-acre standard does save the cost of road construction. However, the savings are more than offset by factors such as fewer buyers, longer time to turnover, less value per acre, and competitive disadvantage with interior subdivided lots. The end result of this approach would be to devalue the Faughts' property substantially.

In order to get the Faughts an equitable price for their property, there is a cost offset necessary to make the project economically viable for development. My original proposal was for 80 lots. At 60 lots, the project is only viable through offsets that include waivers and credits for inspection, permit, and impact fees.

Thank you,

Eric Broadaway

Faught
Development
60 Lots



NORTHLAKE MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 24, 2021

REF. DOC.: LOCAL GOVERNMENT CODE, SECTION 102, MUNICIPAL BUDGET

SUBJECT: FISCAL YEAR 2021-2022 DEPARTMENTAL BUDGETS



GOALS/OBJECTIVES:

- Effectively Manage Public Resources (Council Goal)
- Diversify the Tax Base (Council Goal)
- Operate Efficiently and Effectively (Council Goal)
- Responsibly Manage Growth (Council Goal)

BACKGROUND INFORMATION:

- Proposed budget to be presented to Council 60 days before the beginning of Fiscal Year 2021-22
- Departmental and Programmatic Budgets Summary
 - o Employee Market Adjustment to midpoint - \$367,748
 - o Cost Center Overview
 - Operating and maintenance property taxes and sales taxes do not completely fund Police
 - Development revenues subsidize Town operations before taxes grow
 - o Police
 - FY 2021 Expenditures - \$3,867,232
 - Budget Requests – 3 Officers, 4 Patrol Vehicles, License Plate Readers, Laptops, Cloud Storage, Taser Upgrade, Backup Radio Units
 - o Public Works
 - FY 2021 Expenditures - \$3,699,982
 - Budget Requests – Plant Operator, Inspector, Maintenance Worker, 3 Crew Cabs, Backhoe, Mower, Trench Shoring, Portable Analyzer, Laptop, and Work Order/Fixed Asset Software
 - o Development Services
 - FY 2021 Expenditures - \$2,032,394
 - Budget Requests – Planner, and Economic Development and Grant Coordinator
 - o Finance
 - FY 2021 Expenditures - \$606,375
 - Budget Requests – Software Upgrade
 - o Municipal Court
 - FY 2021 Expenditures - \$384,672
 - o Town Secretary
 - FY 2021 Expenditures - \$170,211
 - o Town Manager's Office
 - FY 2021 Expenditures - \$753,604
 - Budget Requests – Human Resources Coordinator
 - o Marketing & Communication
 - FY 2021 Expenditures - \$162,287

- Future Key Budget Dates:
 - o July 22, 2021 – FY 2021 Property Tax Rate and Debt Issuance Discussion
 - o August 12, 2021 – FY 2021 Proposed Budget Presentation
 - o September 9, 2020 – FY 2021 Budget and Tax Rate Adoption

COUNCIL DIRECTION:

- Provide direction and input regarding Departmental Budgets



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Page 2

VISION

Northlake honors its rural legacy while thriving as a multi-generational, family-oriented and highly engaged community.

MISSION

Our mission is to create and sustain a high quality of life for Northlake citizens by respecting its heritage and partnering with the community to provide exceptional services, responsive governance, and thoughtfully managed growth.

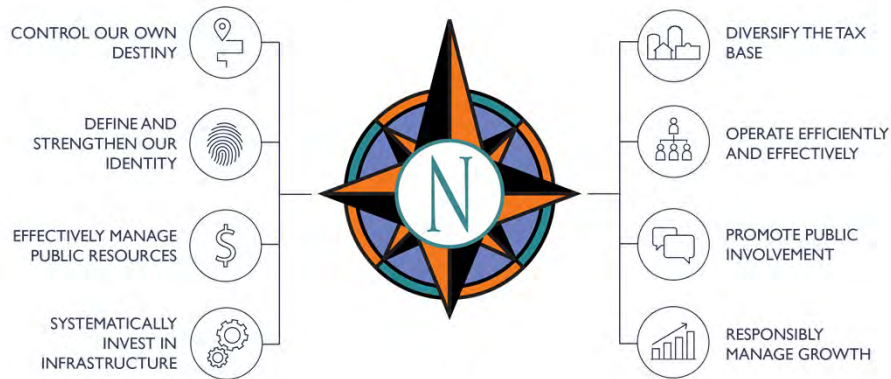
VALUES

Accountability, Respect, Integrity, Service Excellence, Ethics, and Stewardship


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COUNCIL STRATEGIC GOALS



3

FY 2022 BUDGET FOCUS

-  **EFFECTIVELY MANAGE PUBLIC RESOURCES**
 - Maintain property tax rate at \$0.295
-  **DIVERSIFY THE TAX BASE**
 - Invest in infrastructure to sustain commercial tax base
-  **OPERATE EFFICIENTLY & EFFECTIVELY**
 - Maintain employee compensation at regional market levels
-  **RESPONSIBLY MANAGE GROWTH**
 - Maintain current customer service levels

4



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MARKET ADJUSTMENT

Funds	Percent	Total
General Fund	65%	239,646
Utility Fund	28%	101,525
EDC & CDC Funds	5%	17,718
Hotel Occupancy Tax Fund	2%	8,859
Total Cost of Market Increase	100%	\$ 367,748

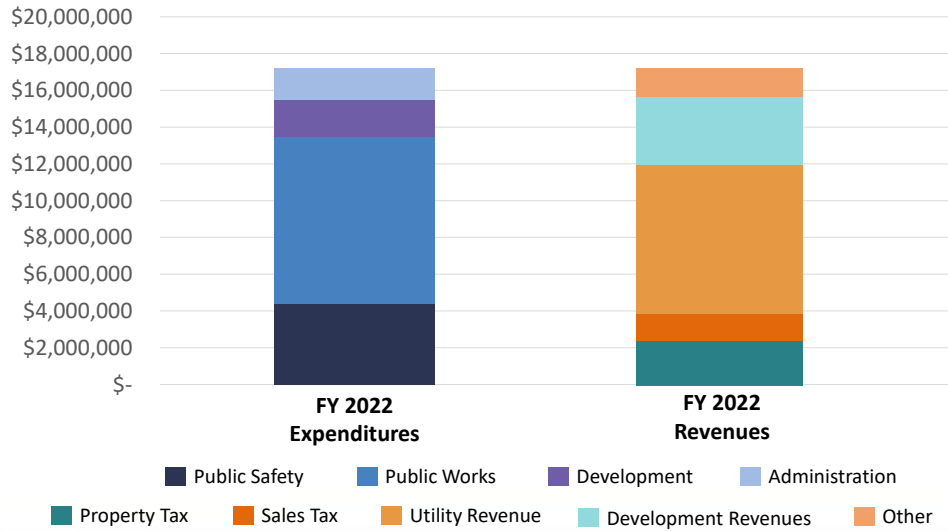
- Benefits of moving to mid-market position:
 - Aids in the recruitment effort of vacant positions
 - Increases retention by making the Town market competitive
 - Lowers the costs of retraining staff due to poaching
- Council policy direction – maintain commitment to mid-market salaries


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O&M REVENUE AND EXPENDITURES



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Utilities

COST CENTER

Revenue Source	Percent	Total
Water & Sewer	100%	8,201,317
Total Operating Revenues	100%	8,201,317

Project	Percent	Total
Finance – Utility Billing	3%	258,352
Public Works - Utilities	31%	2,542,965
Wholesale Costs	66%	5,400,000
Total Operating Expenditures	100%	8,201,317

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Public Works

ZERO DEGREES & ZERO POWER



Actions Taken to Keep Water Flowing

1. Staff checked all cold weather measures leading up to the storm the prior week.
2. Crews worked rotating shifts to maintain 24-hour coverage
3. Monitored SCADA and made necessary adjustments
4. Investigated complaints of no water
5. Performed emergency shut offs as requested
6. Addressing ongoing equipment maintenance
7. Precautionary water samples which showed no contaminants




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Public Works

DEPARTMENT OVERVIEW

Core Functions

1. Water Distribution Operations
2. Wastewater Collection Operations
3. Street Maintenance
4. Infrastructure Inspections
5. Water Meter Installations



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Public Works

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. 100% Regulatory Compliance
2. Completion of the Northside EST
3. Started Construction on the Southside Pump Station

2022 Goals

1. 100% Regulatory Compliance
2. 15 Miles of Wastewater Collection Line Cleaning
3. Start Construction on Catherine Branch Wastewater Treatment Plant



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Public Works

CHANGES & REQUESTS

- **Senior Plant Operator: \$86,724**
 - Needed to meet TCEQ & EPA requirements that come with the addition of two elevated storage tanks, pump station, and wastewater treatment plant
- **Senior Infrastructure Inspector: \$95,727**
 - Inspections have increased to the point that the current inspector works six days a week
- **Maintenance Worker: \$72,038**
 - Needed to assist with the growing utility infrastructure maintenance



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Public Works

CHANGES & REQUESTS

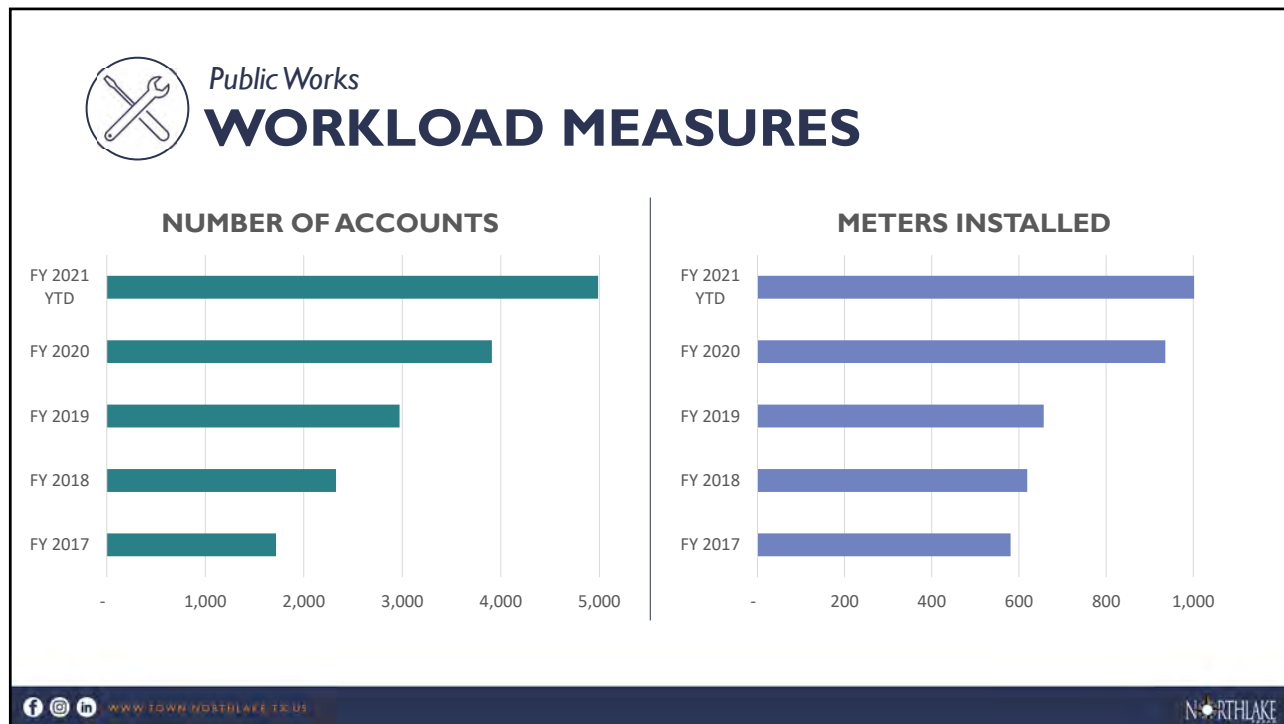
- **Technology: \$132,450**
 - Portable Parallel Analyzer
 - Laptop (FY 2021 Request)
 - Work Order & Fixed Asset Management Software (FY 2021 Request)
- **Equipment: \$345,098**
 - 2 New Public Works Trucks
 - 1 Replacement Public Works Trucks (Prefunded)
 - 1 Replacement Backhoe (Prefunded)
 - 1 Mower Replacement (Prefunded)
 - Trench Shoring



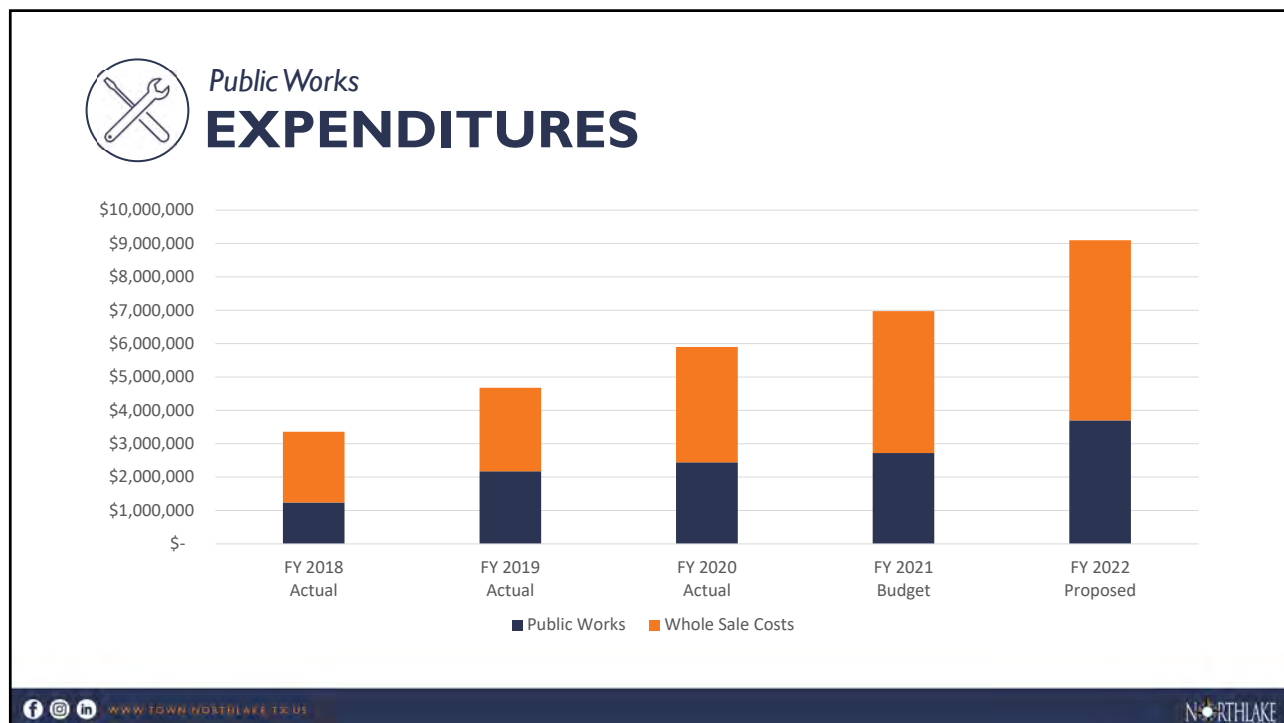
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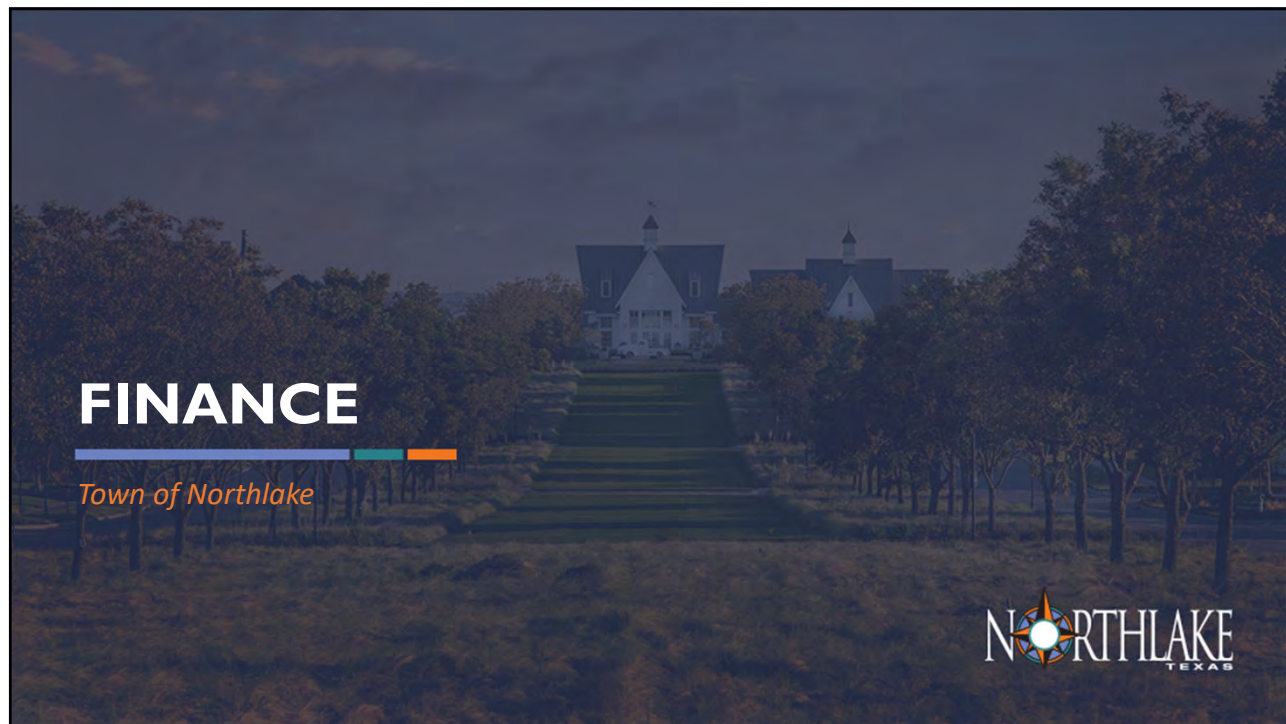
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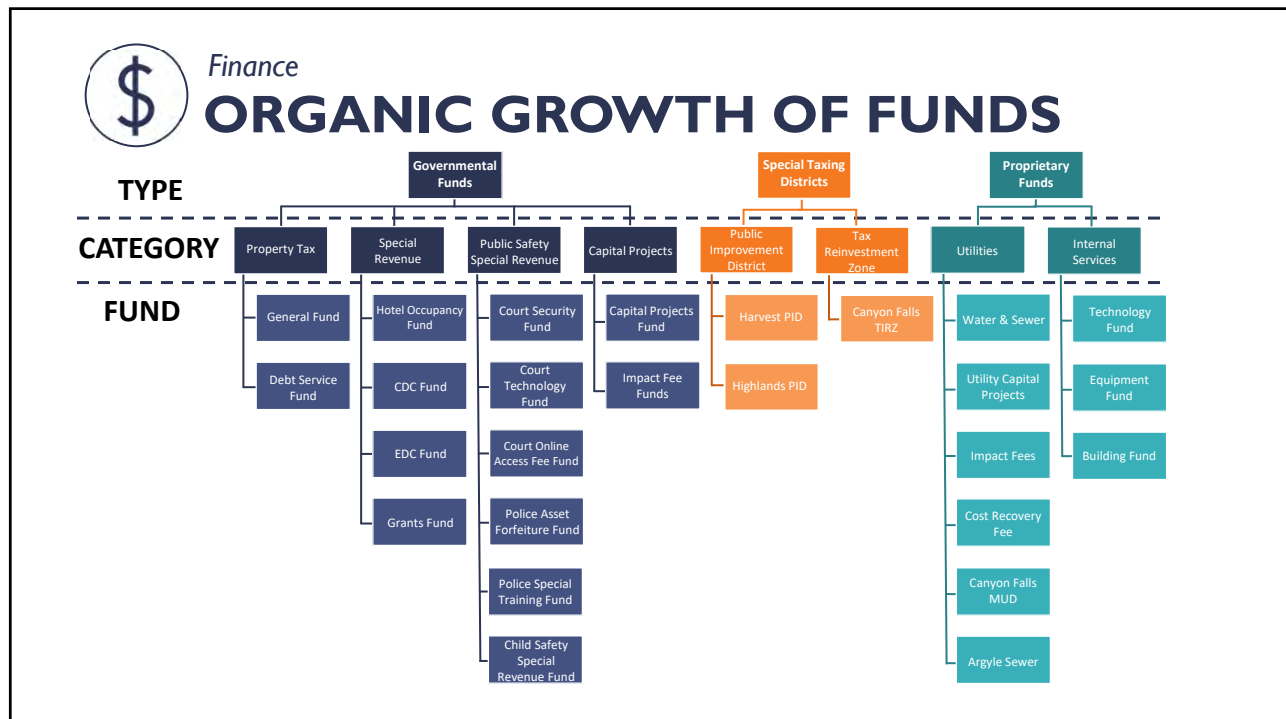
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Finance

DEPARTMENT OVERVIEW

Core Functions

1. Utility Billing
2. Accounting
3. Budget
4. Payroll
5. Treasury



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Finance

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. Submitted for the GFOA Awards for Budget Document and Audit Reporting
2. Transitioned to New Auditor
3. Digitized & Automated New Residential Customer Setup

2022 Goals

1. Implement 4 new efficiency improvements to the Utility Billing Process
2. Create a Popular Annual Financial Report and submit for Award
3. Develop a Five-Year Projection for all Operational Funds

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Finance

CHANGES & REQUESTS

- **OpenGov Cloud Upgrade: \$95,000 – FY 2021 Request**
 - Request includes:
 - Migration of data to providers hosted Servers
 - Access to new budget software
 - 9-month implementation and training
 - Benefits:
 - Increases operational resilience
 - Decrease onsite server costs
 - Increased support and product development opportunities

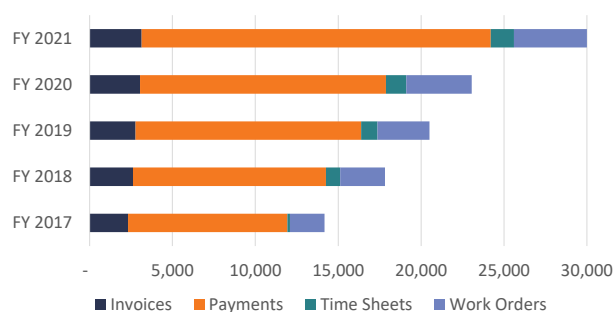
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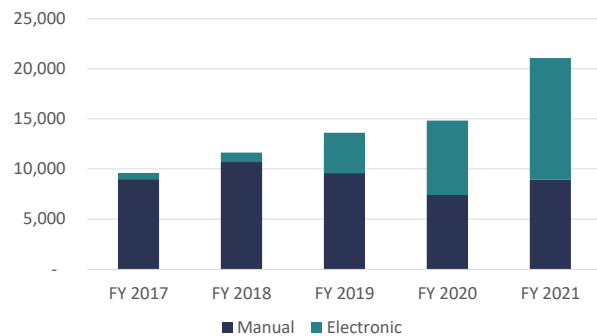
Finance

WORKLOAD & EFFICIENCIES

ITEMS PROCESSED



PAYMENT BY TYPE



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Development

COST CENTER

Revenue Source	Percent	Total
Hotel Occupancy Tax	1%	46,559
Sales Tax – EDC & CDC	7%	257,250
Development Revenues	92%	3,695,224
Total Operating Revenues	100%	3,999,033

Project	Percent	Total
Development Services	64%	2,032,394
Public Works - Streets	36%	1,157,017
Total Operating Expenditures	100%	3,189,411

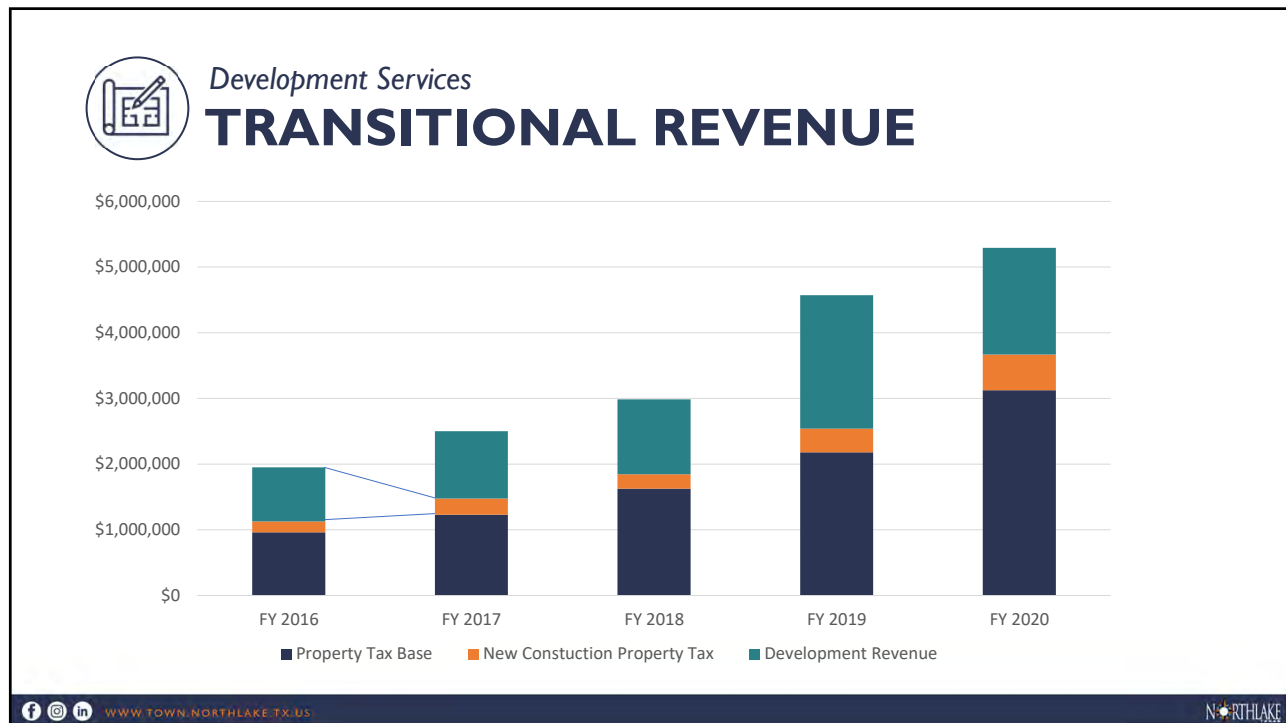
Excess Revenue Generated		\$809,622
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Development Services

DEPARTMENT OVERVIEW

Core Functions

1. Building Permits & Inspections
2. Planning & Zoning
3. Economic Development
4. Code Compliance
5. Health Inspections



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Development Services

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. 372 Acres Annexed
2. Transitioned to new Permit Tracking Software
3. Improved ISO Building Code Effectiveness Grade

2022 Goals

1. Implement online permit portal
2. Establish credit card and online payment options
3. Increase business recruitment with dedicated position



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Development Services

CHANGES & REQUESTS

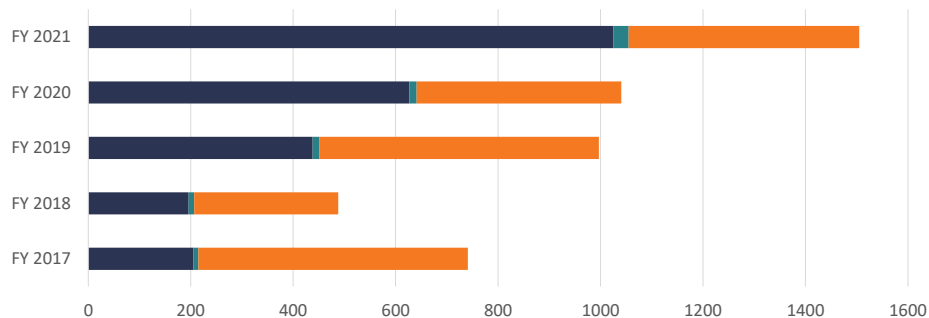
- **Planner: \$78,807**
 - Budgeted for ¾ of the year, due to new building
 - Will take on the development review function
 - Will assist with Planning & Zoning Commission and Board of Adjustments
- **Development Analyst & Grant Coordinator: \$63,767**
 - Budgeted for ¾ of the year, due to new building
 - 50% funded from American Rescue Plan (ARP) for 3 Years
 - Will administer the ARP program to ensure federal compliance
 - 50% funded from Economic and Community Development Corporations
 - Will assist with Economic and Community Development Corporations

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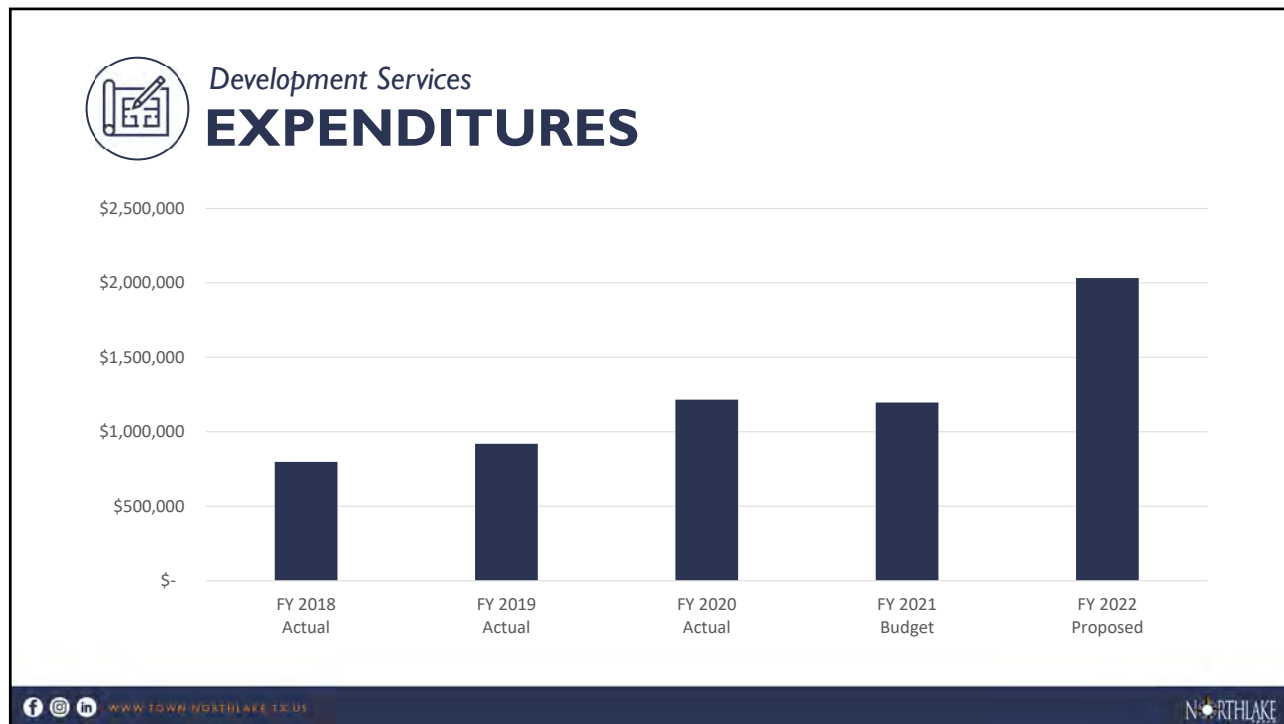
Development Services

WORKLOAD MEASURES



	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Residential Building Permits	205	196	438	627	1025
Certificates of Occupancy	10	11	13	14	30
Acres Platted	526	281	546	400	450

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Public Safety
COST CENTER

Revenue Source	Percent	Total
Hotel Occupancy Tax	1%	30,110
Contract Police Services	6%	262,000
Municipal Court Fines & Fees	13%	550,000
Sales Tax – All General Fund	30%	1,260,000
Property Tax – All Operations & Maintenance	47%	2,016,000
Total Operating Revenues	97%	4,118,110

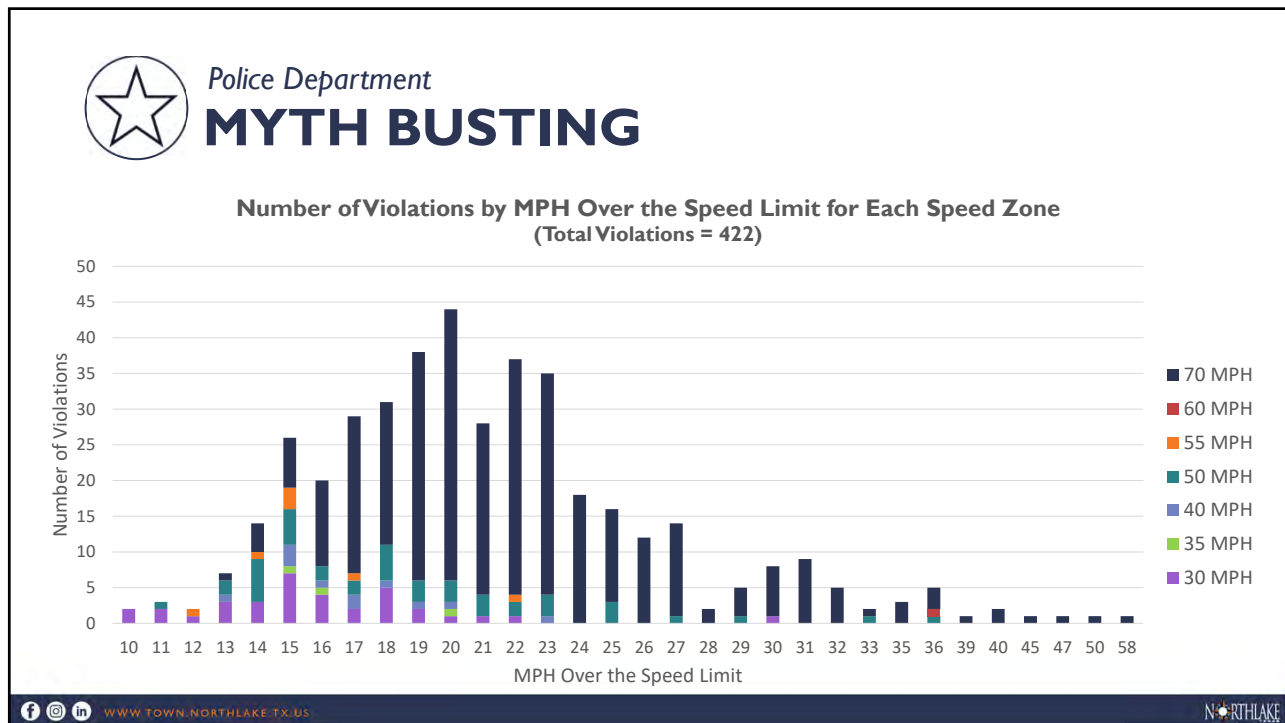
Project	Percent	Total
Municipal Court	9%	384,672
Police	91%	3,867,232
Total Operating Expenditures	100%	4,251,904
Development Revenue Subsidy	3%	\$133,794

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Police Department

DEPARTMENT OVERVIEW

Core Functions

1. Public Safety
2. Traffic Operations
3. Accident Investigation
4. Criminal Investigations
5. Community Engagement



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Police Department

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. Bicycle Patrol Program
 - Purchased 2 Police bicycles
 - 2 Officers trained / 2 more slotted
2. Police Blotter
 - Monthly report – Cross Timbers Gazette
3. Citizen Police Academy
 - Starting September 2021
 - 10-12 attendees

2022 Goals

1. Ballistic shields for all patrol vehicles
2. Submit policies to TPCA for recognition
3. Increase Community Engagement with Police



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Police Department

CHANGES & REQUESTS

- **2 Police Officers: \$238,178**
 - Allow police to dispatch officers to districts
 - Will aid in decreasing response time
 - Increase shift coverage for when officers take leave
 - \$24,006 in one-time onboarding costs
- **1 Traffic Officer: \$119,089**
 - To assist in the increased request for traffic monitor
 - \$12,003 in one-time onboarding costs



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Police Department

CHANGES & REQUESTS

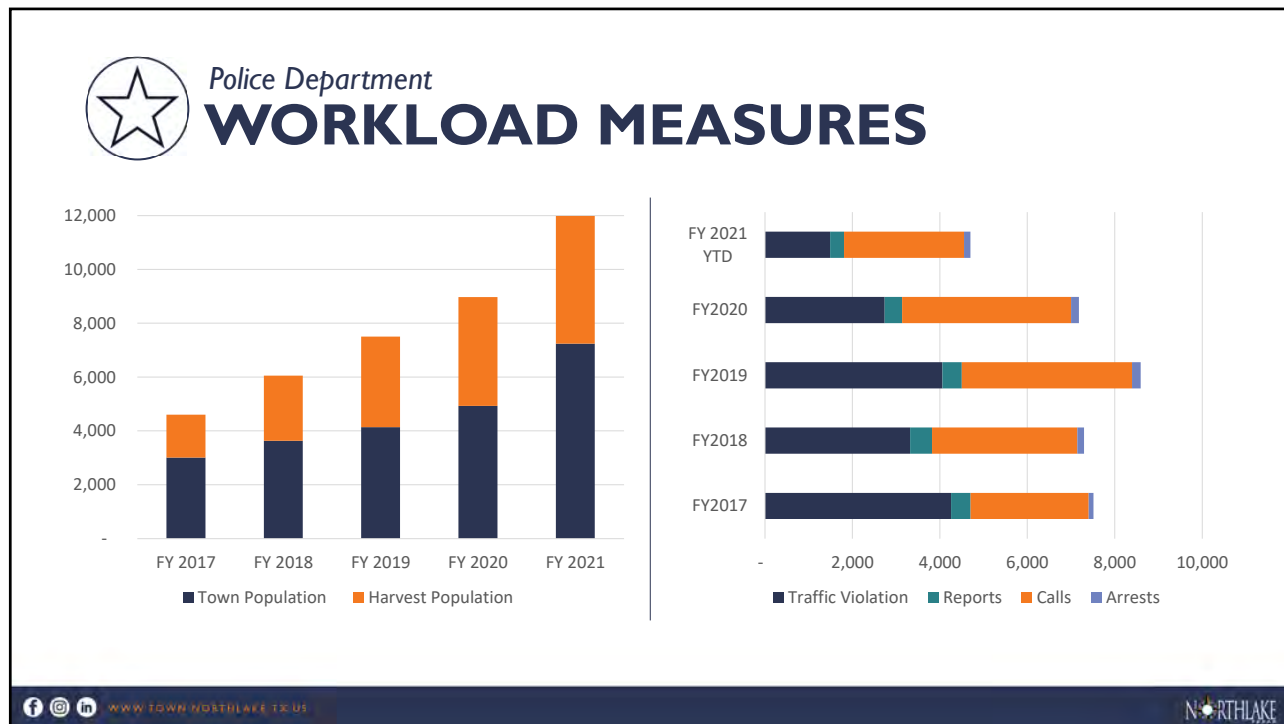
- **Technology: \$127,000**
 - 10 License Plate readers
 - CID & Patrol Laptops (FY 21 Request)
 - Watchguard Cloud Storage System
 - Taser Upgrade
 - 5 Radio Backup Units
- **Equipment: \$300,000**
 - 2 New Patrol Vehicles
 - 2 Replacement Patrol Vehicles (Prefunded)



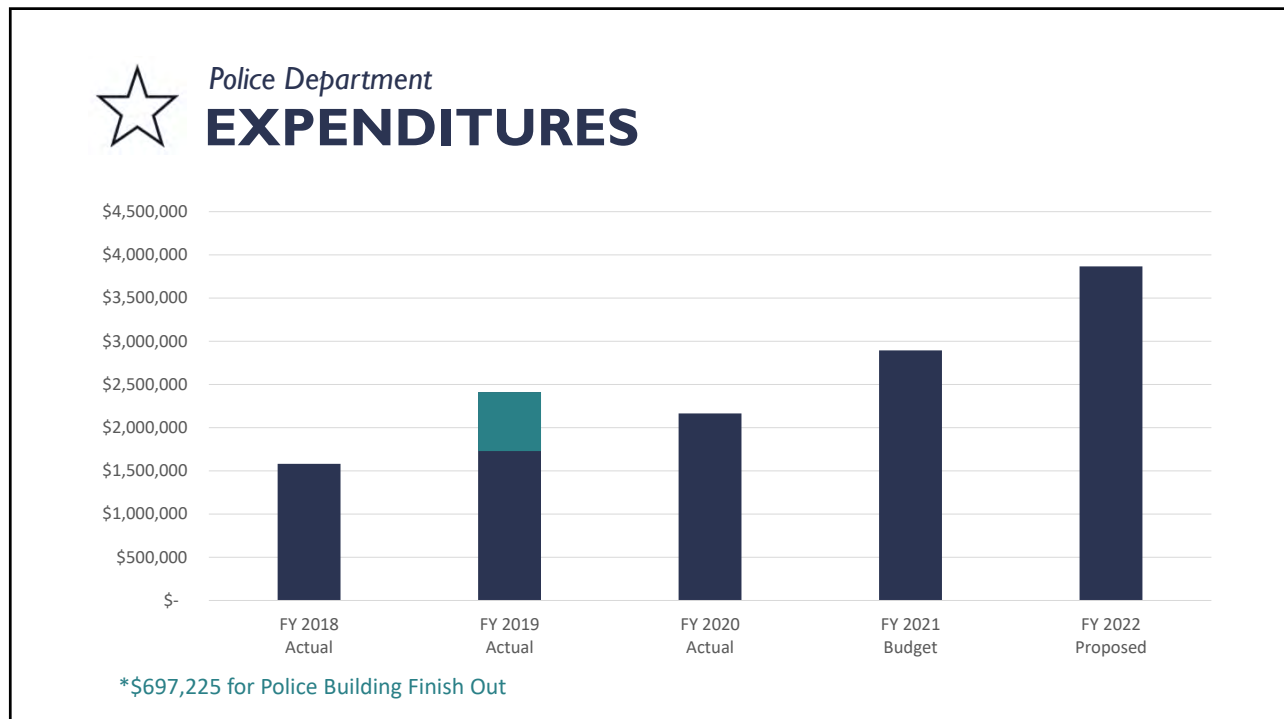
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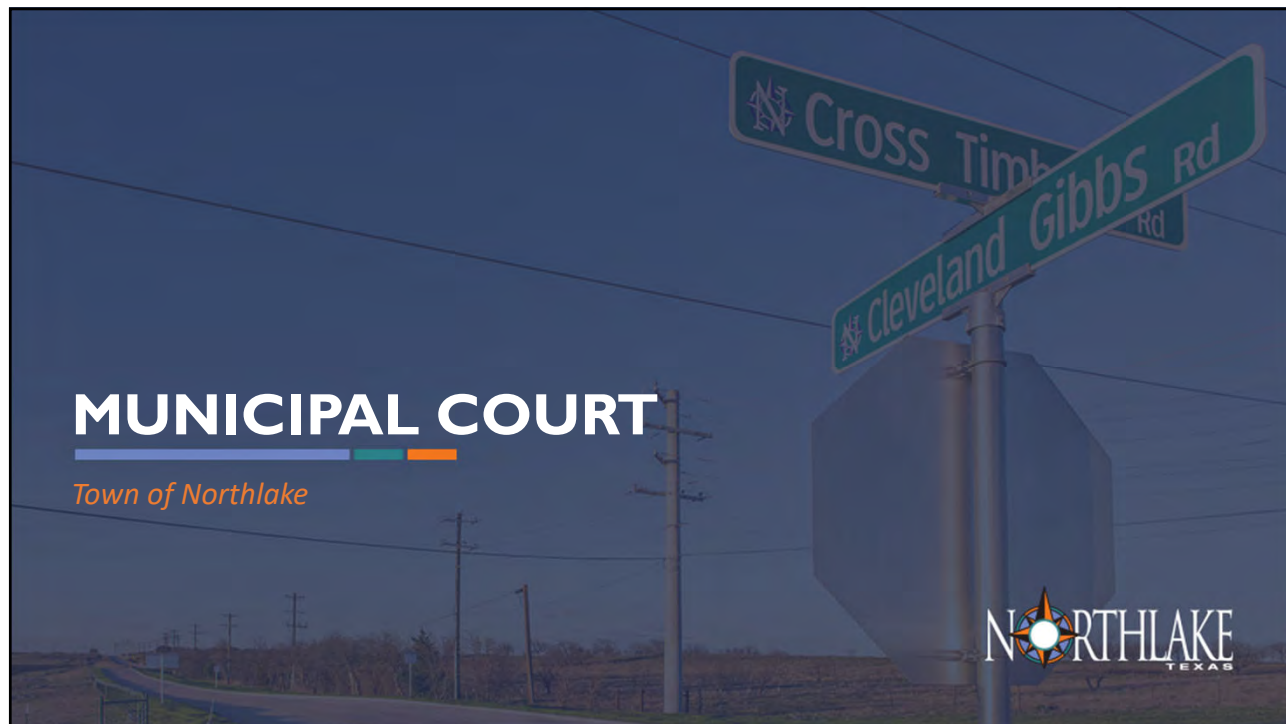
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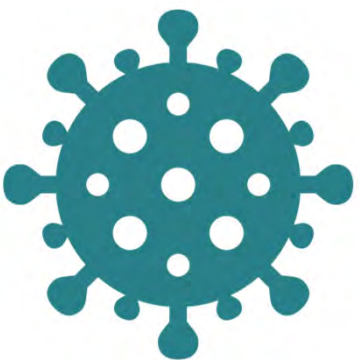


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Municipal Court

COURT IN THE TIME OF COVID-19



Required Changes

1. Temperature Checks
2. 9 Person Limit in Building
3. 6 Feet Apart
4. No Jury Trials
5. Rigid Cleaning Schedule
6. Additional Signs and Notices
7. Operation Plan Need to be Approved by District Judge


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Municipal Court

DEPARTMENTAL OVERVIEW

Core Functions

1. Citation Entry
2. Payment Processing
3. Processing Dockets
4. Issuing Warrants
5. Issuing Violate Promise to Appears



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NORTHLAKE

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Municipal Court

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. Work with State to Hold Court during COVID
2. Transitioned to the newly appointed Judge
3. Changed Collection Agencies

2022 Goals

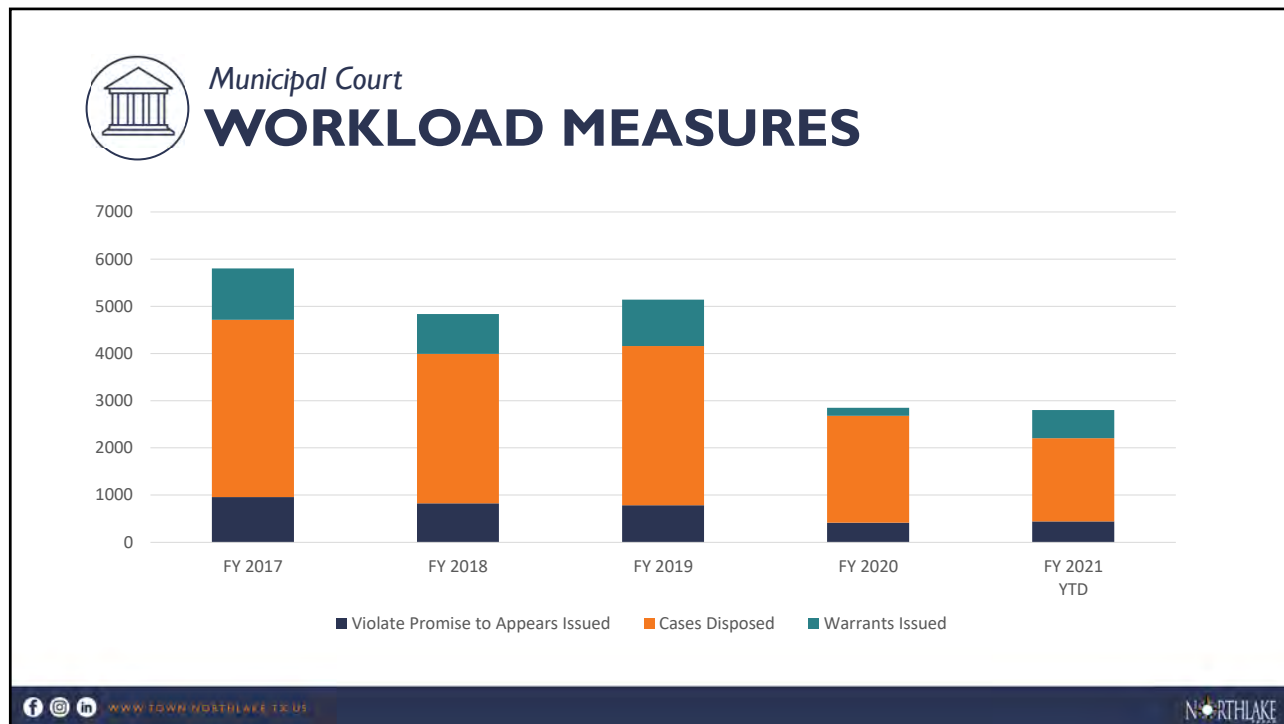
1. Re-Start setting Jury Trials
2. Re-Start Training for Clerk Certification Program
3. Coordinate with New Judge on Changes



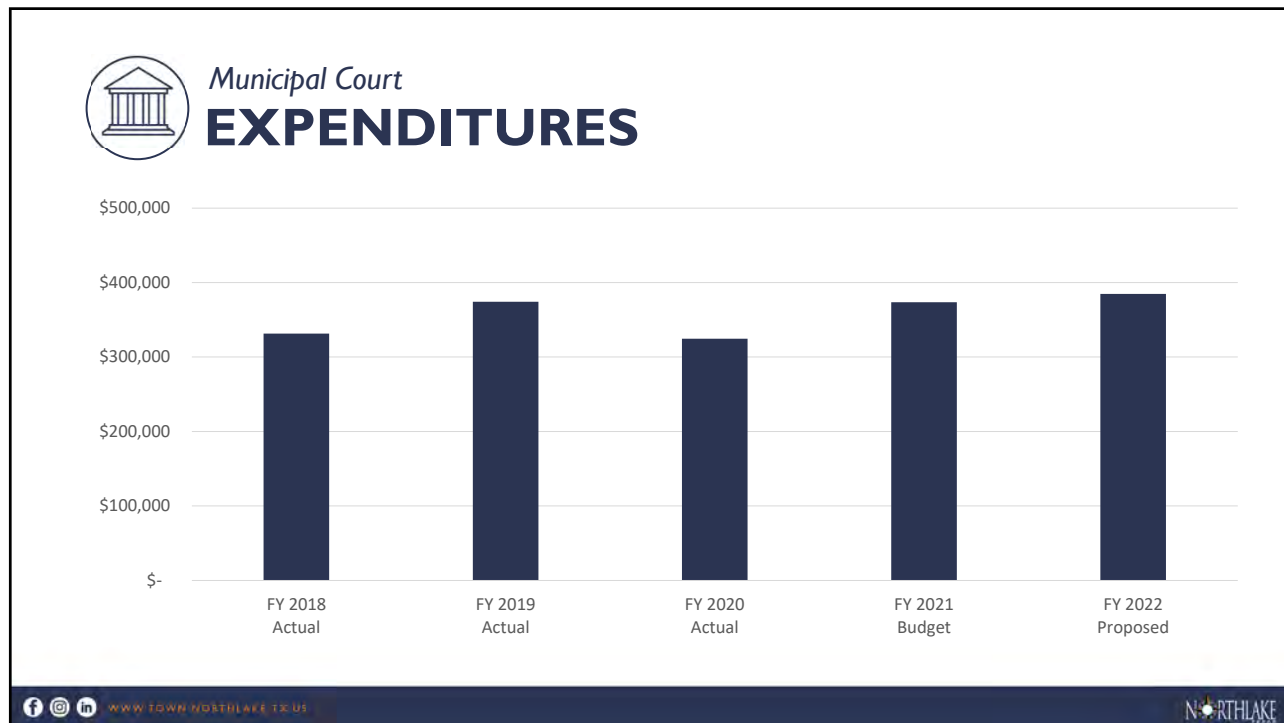
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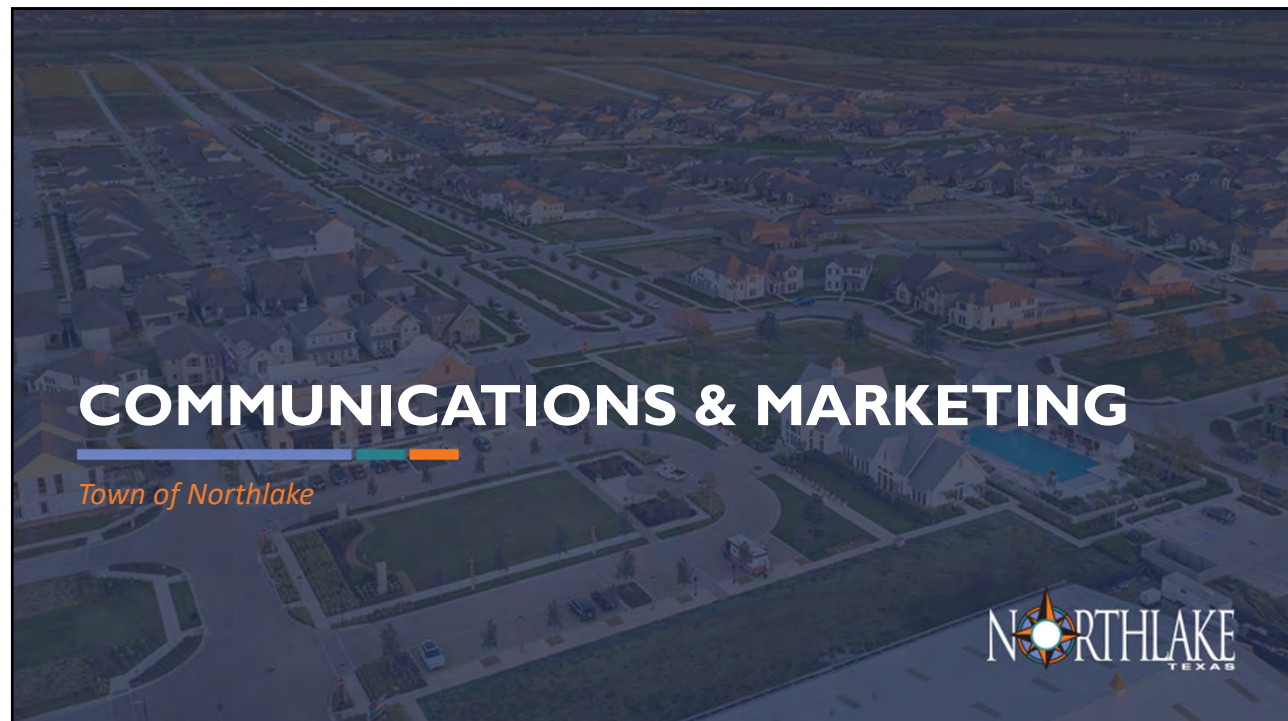
Administration

COST CENTER

Revenue Source	Percent	Total
Hotel Occupancy Tax	2%	25,528
Sales Tax – EDC & CDC	8%	110,931
Franchise Fees	20%	291,838
Interfund Transfers	23%	330,000
Total Operating Revenues	53%	785,297
Project	Percent	Total
Marketing	11%	162,287
Town Secretary	12%	170,211
Finance – General Fund	24%	348,023
Town Manager's Office	53%	753,604
Total Operating Expenditures	100%	1,434,125
Development Revenue Subsidy	47%	\$675,828


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 *Marketing & Communications*
THE TIES THAT BIND







DINING + SCHOOLS + RURAL + HOME =

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 *Marketing & Communications*
DEPARTMENT OVERVIEW

Core Functions

1. Public Engagement
2. Social Media & Website
3. Graphic Design
4. Tourism
5. Marketing & Promotion


1 FULL-TIME EMPLOYEES

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Marketing & Communications

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. Increased Social Media Following
2. Established New Means of Residential Engagement
3. Provided Resources to Residents During COVID & Winter Storm

2022 Goals

1. Reach 4,000 followers
2. Develop Town Wide Communication Plan
3. Complete Certified Public Communicator Program



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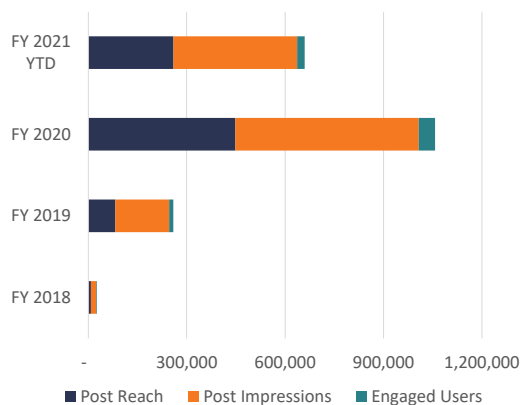


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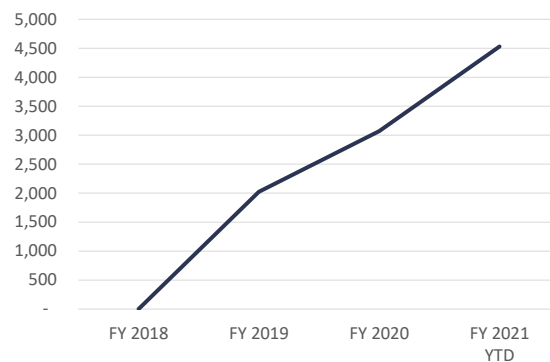


Marketing & Communications

WORKLOAD & EFFICIENCIES



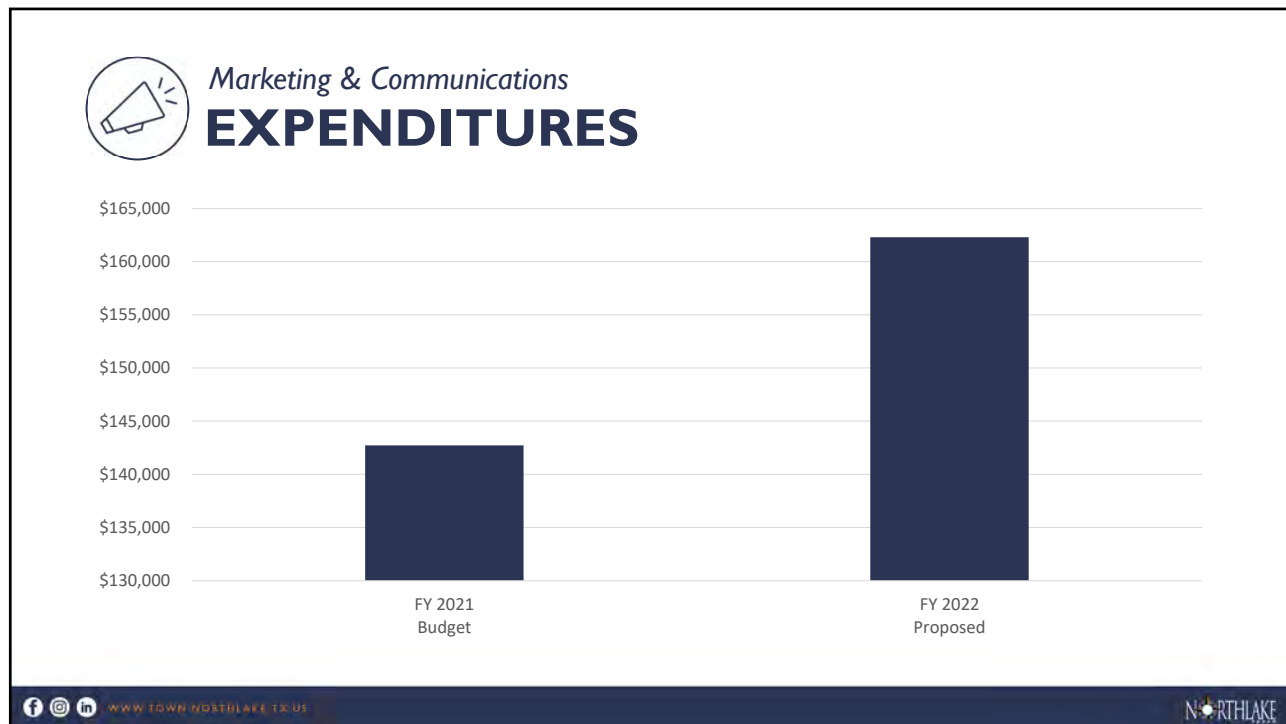
FOLLOWERS



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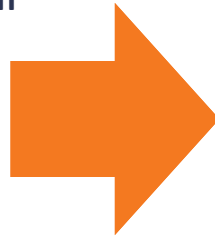


Town Secretary

BOARD TO DEATH

Prior to the Charter Election

- 1 Elected Body, 2 Boards
- 20 Total Positions
- 48 Meetings a Year
- 4 Agendas a Month



Post Charter Passage

- 1 Elected Body, 4 Boards
- 32 Total Positions
- 72 Meetings a Year
- 6 Agendas a Month



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Town Secretary

DEPARTMENT OVERVIEW

Core Functions

1. Municipal Clerk
2. Records Management Officer
3. Elections Administrator
4. Agenda Coordinator
5. Code of Ordinances Custodian



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NORTHLAKE

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Town Secretary

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. HRconnection Program
2. Coordinate New Boards

2022 Goals

1. Implement Votelynx Program
2. Create a Council & Board Onboarding Manual
3. Plan & Host a Board and Council Appreciation Banquet



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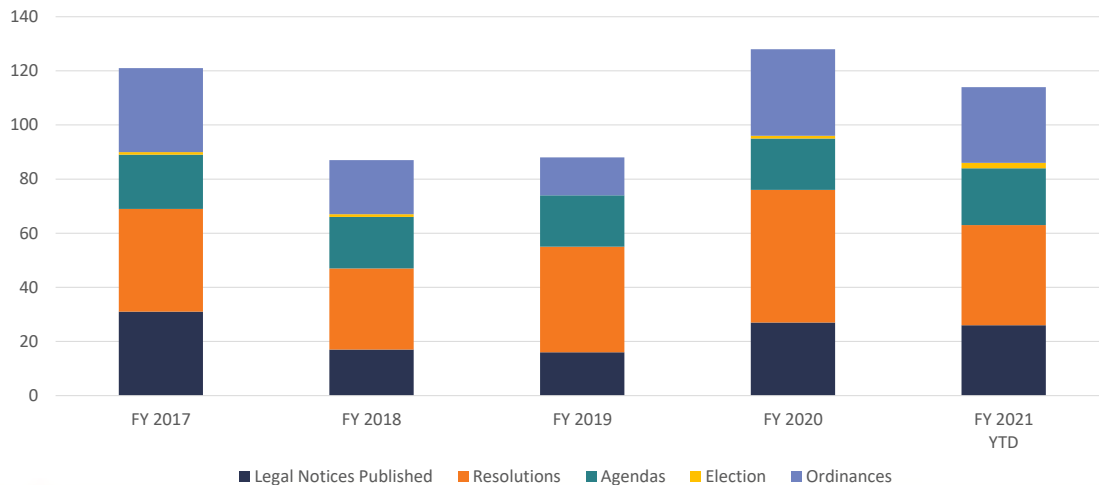


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Town Secretary

WORKLOAD MEASURES



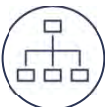
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Town Manager's Office

NAVIGATING OUR FUTURE



Future Planning Updates

• Home Rule Charter	2021
• Strategic Planning Retreat	2021
• Comprehensive Plan	2022
• Master Throughfare Plan	Future
• Utility Master Plan	Future
• Parks, Trails, Open Space Master Plan	Future




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Town Manager's Office

DEPARTMENT OVERVIEW

Core Functions

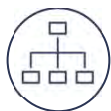
1. Council Policy Implementation
2. Town Operational Oversight
3. Budget Officer
4. Intergovernmental Relations
5. Long Range Planning and Forecasting



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Town Manager's Office

ACCOMPLISHMENTS & GOALS

2021 Accomplishments

1. Home Rule Charter Election
2. Ended the lawsuits with Fort Worth and Justin
3. Increased Residential Homestead Exemption from 5% to 20%

2022 Goals

1. Hold a Strategic Planning Retreat with Town Council
2. Expand Development along Catherine Branch
3. Increase the over 65 exemption



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Town Manager's Office

CHANGES & REQUESTS

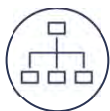
- **Human Resources Coordinator: \$106,252**
 - Request includes:
 - Full years pay & benefits
 - Software & Training
 - Records storage
 - Duties for this position include:
 - Hiring, recruitment, and onboarding of employees
 - Benefits enrollment & administration
 - Employee wide training
 - Employee policy review and updates
 - Employee record retention



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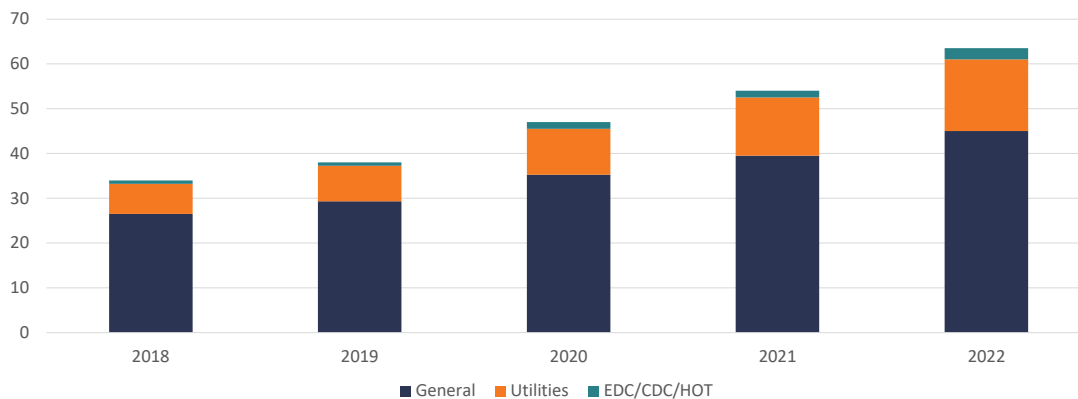
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Town Manager's Office

WORKLOAD & EFFICIENCIES

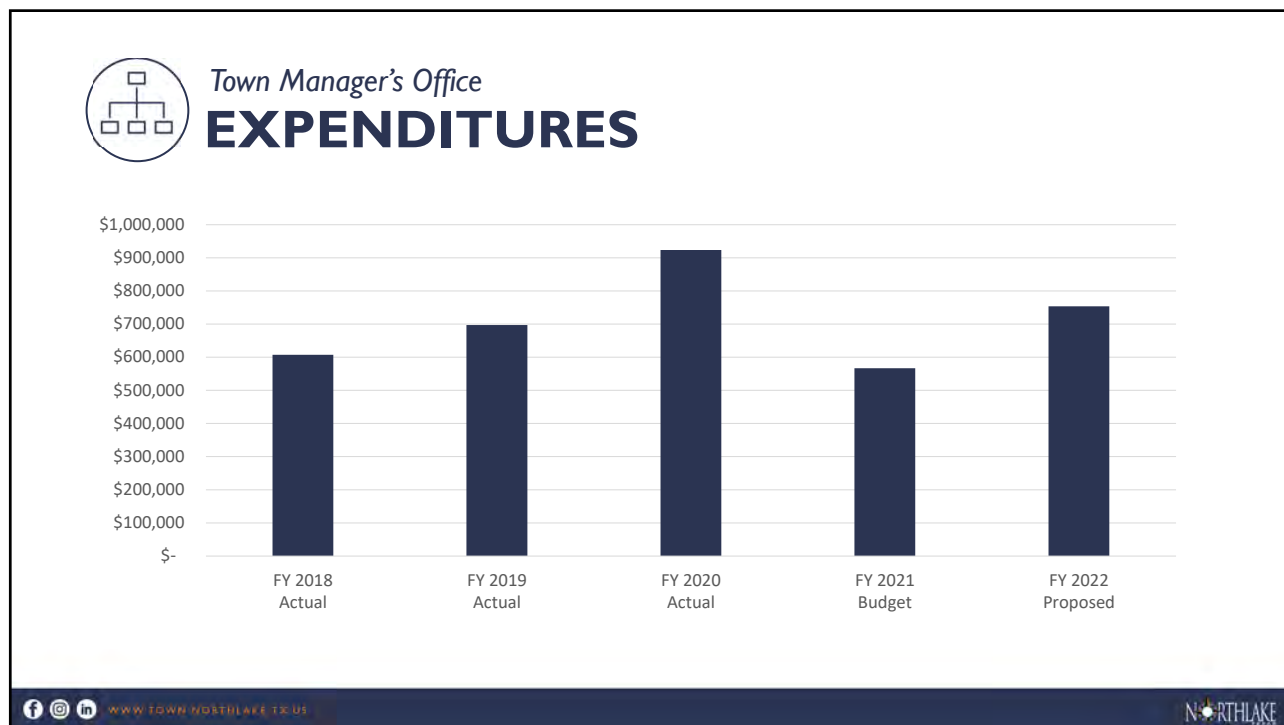
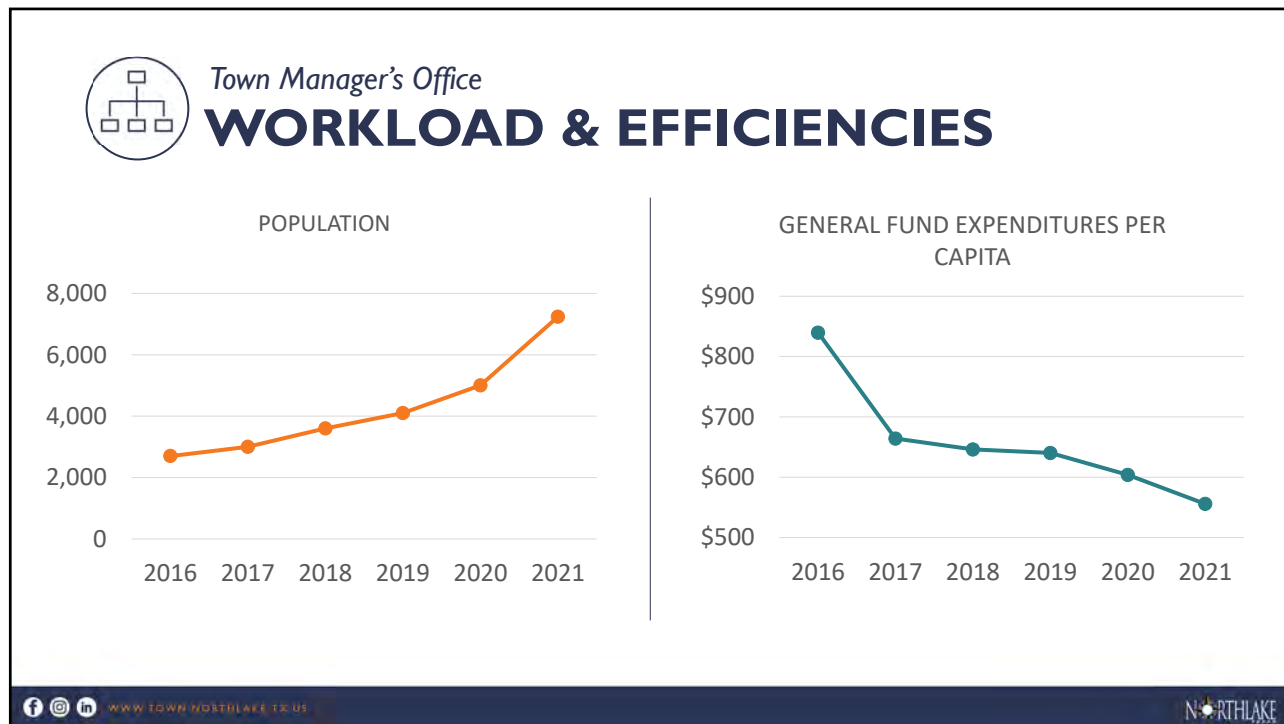
Number of Town Employees



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KEY BUDGET DATES

Date	FY 2021 Budget
May 13, 2021	Budget Focus and Planning
May 27, 2021	Preliminary Budget with revenue overview and budget requests
June 10, 2021	Capital Improvement Projects and Tax Increment Zone budgets
June 24, 2021	Departmental and Programmatic budgets
July 22, 2021	Property Tax Rate and Financing Discussions
August 12, 2021	Proposed Budget Presentation
September 9, 2021	Budget and Tax Rate Adoption


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TOWN OF NORTHLAKE COUNCIL ITEM NO. 3

DATE: JUNE 24, 2021

ITEM: PUBLIC INPUT



TOWN OF NORTHLAKE COUNCIL ITEM NO. 4

DATE: JUNE 24, 2021

ITEM: CONSENT ITEMS





DAVID A. RETTIG, MAYOR

RENA HARDEMAN, COUNCIL PLACE 1
MICHAEL C. GANZ, COUNCIL PLACE 2
BRIAN MONTINI, MAYOR PRO TEM

ROGER SESSIONS, COUNCIL PLACE 4
BILL MOORE, COUNCIL PLACE 5
WES BOYER, PLACE 6

**NORTHLAKE TOWN COUNCIL
REGULAR MEETING MINUTES**

JUNE 10, 2021

1500 COMMONS CIRCLE - SUITE 300 - NORTHLAKE, TEXAS 76226

1. Mayor David Rettig called the meeting to order at 5:31 pm, all members present

Mayor David Rettig
Council Place 1 Rena Hardeman
Council Place 3 Michael Ganz
Council Place 6 Wes Boyer

Brian Montini, Mayor Pro Tem
Council Place 4 Roger Sessions
Council Place 5 Bill Moore

Staff present:

Drew Corn, Town Manager
John Zagurski, Finance Director
John Thomson, Management Analyst
Shirley Rogers, Town Secretary
Sgt. Dwight Thornton, PD
Police Officer Scott Trzebiatowski

Nathan Reddin, Development Director
Robert Crawford, Chief of Police
Michael Coleman, Captain, PD
Sterling Randle, Comm & Marketing Coordinator
Police Officer Emily Mayberry
Police Office Zachary Rogers

Consultants present:

Ashley Dierker, Legal Counsel

Ben McGahey, Town Engineer

Invocation given by Lead Pastor Gavin Papit, Tribes Church

Mayor Rettig led the Pledges of Allegiance to US and Texas Flags

2. Announcements, Proclamations and Presentations

- A. Chief of Police Robert Crawford introduced three of Northlake's newest officers
Emily Mayberry, Scott Trzebiatowski, Zachary Rogers, each recently graduated from TCC Police Law Enforcement Academy
- B. FY 2022 Capital Improvement Project Presentation given by Drew Corn, Town Manager
 - Current Projects Repairs - Old Justin Road, Canyon Falls Road failures, Dale Earnhardt Way Road failures, Florance Road (Strader to Yarbrough), Faught Road (Old Justin to Robson Ranch)
 - Utility Projects - 1.25 MG North Elevated Storage Tank & Line-completion Aug 2021, .75 MG South Elevated Storage Tank-completion Dec 2021, South Pump Station & Ground Storage Tank 1 million gallon – completion 2022, South Transmission Lines, Schober & Bingham Fire

Protection Lines -completion Aug 2021, North Area Pump Station & Scada completion July 2021, Catherine Branch Water & Sewer Improvements

- 2022 Proposed Projects – Development Services Office, North Ground Storage Tank 600 KG, Catherine Branch Phase 2
- Proposed Interlocal Projects with Denton County – Faught Road, Northwest Crossing, Strader Road, Whyte Way, Harmonson Road
- Future Projects – Northeast Waterline, Hotel Conference Center, Public Works Building, Sewer Trunk Line Phase 1

C. FY 2022 Tax Increment Reinvestment Zone No. 1 Budget Presentation given by Drew Corn, Town Manager

- Revenues & Expenditures, Trail System Project Costs

D. Trash Billing Transition Issues and Update Presentation given by Drew Corn, Town Manager

- Billing Update, Compliance-State, Town, & Provider, Proposal for residents requesting to opt out to file proof of non-competing service that meets Town & State regulations, including no burning, no storing or no burying of household waste

3. Public Input

- Northlake resident Joel McGregor was in favor of the opt out option for those who do not use the current service with Waste Connections

4. Consent Items

At the request of Council Member Hardeman, Mayor Rettig pulled Item H for discussion

E. Resolution No. 21-17 appointment of Sue Tejml to the Board of Managers of the Denco Area 9-1-1 District

F. Resolution No. 21-18 declaring certain personal property owned by the Town to be surplus inventory and authorizing the Town Manager to dispose of such property

G. Resolution No. 21-19 approving the Town of Northlake 2021 Investment Policy

I. Town Council Meeting Minutes 5-27-21

Council Member Sessions made the motion to approve Consent Items E-F-G-I. 2nd by Council Member Ganz

Vote: motion passed unanimous

For: Sessions, Ganz, Hardeman, Montini, Rettig, Moore, Boyer

Against: none

H. Council Member Moore made the motion to approve Ordinance No. 21-0610A finding that the settlement agreement between the Town and CoServ Gas LTD is reasonable; ordering CoServ Gas LTD. to implement the rates agreed to in the settlement agreement; requiring reimbursement of town's rate case expenses. 2nd by Mayor Pro Tem Montini

Vote: motion passed unanimous

For: Moore, Montini, Boyer, Sessions, Rettig, Ganz, Hardeman

Against: none

5. Action Items

J. Unified Development Code (UDC) amendments to Section 8.2 Accessory Uses and Structures of Article 8 Special Uses and General Regulations to revise standards related to setbacks and provisions of variances for certain accessory uses and structures. Case #UDC-21-002

i. Mayor Rettig opened the public hearing at 6:52 pm to hear comments for or against the proposed amendments

- Canyon Falls resident Florence Walters spoke in favor of the amendments.

Mayor Rettig closed the public hearing at 6:54 pm

II. Mayor Rettig made the motion to approve Ordinance No. 21-0610B with a correction to A. 1. ...with approval of a Specific Use Permit; and E. Table 8.1 Additional structures or size requires approval of a Specific Use Permit. 2nd by Council Member Moore

Vote: motion passed unanimous

For: Rettig, Moore, Boyer, Sessions, Montini, Ganz, Hardeman

Against: none

K. Tabled - Approval of modifying, continuing and/or suspending the First Amended Declaration of Local and Public Health Emergency as modified by the Town Council on April 23, 2020

L. Council Member Hardeman moved to discontinue with Declaration of Local Disaster in response to severe weather in Town of Northlake, Texas, ordered by Mayor Rettig on February 22, 2021. 2nd by Mayor Rettig

Vote: motion passed unanimous

For: Hardeman, Rettig, Boyer, Moore, Sessions, Montini, Ganz

Against: none

6. Tax Increment Reinvestment Zone 1 (Canyon Falls) Board of Directors Meeting

Mayor Rettig convene the council into the TIRZ 1 Board of Directors Meeting at 7:29 pm

Mayor Rettig reconvened into to open session at 7:30 pm to continue with the meeting

7. By general consent, Mayor Rettig convened the council into Executive Session at 7:30 pm pursuant to Texas Government Code, Chapter 551 the Town Council may convene in executive session to deliberate regarding the following matters:

a. Section 551.071 Consultation with Attorney. The Town Council may convene in executive session to conduct a private consultation with its attorney on any legally posted agenda item, when the Town Council seeks the advice of its attorney about pending or contemplated litigation, a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the provisions of Chapter 551, including the following items:

- i. Development of the Hatfield, Brasher, Green tract of approximately 97.9 acres of land west of Faught Road; and
 - ii. Development and annexation of the Scrivner Tract totaling 44.8 acres of land generally located east of Florance Road approximately 2,533 feet north of FM 407 in the extraterritorial jurisdiction of the Town; and
 - iii. Development of the IMA and AMI Development Groups tracts on approximately 6.4 acres of land north of FM 407; and
 - iv. Development of the US Continental Corp. tract on approximately 60.5 acres of land located east of Boss Range Road; and
 - v. Development of the Westview Trails LLC tracts on approximately 136.0 acres of land located west of Boss Range Road; and
 - vi. Development of the Oneta Lee Cope Trust tract on approximately 69.0 acres of land located west of FM 156; and
 - vii. Development of the Petrus Investments LP tracts on approximately 559.7 acres of land located east of FM 156; and
 - viii. Town of Northlake vs. City of Justin, Denton County District Court Cause No. 15-08170-367; and
 - ix. City of Justin v. Toby Baker, Cause No. D-1-GN-20-002084.
- b. Section 551.087 Economic Development Negotiations.
- i. Potential amendment to Development Agreement approved October 10, 2020, between Town, EDC and CDC, Foster, Lewis, Gierisch and Weis for a commercial development to be located on approx. 122 acres of land located south of Harmonson Road and north of Dale Earnhardt Way
 - ii. Potential development agreement between Town, EDC and CDC, and 6McFarm LLC for a commercial development to be located on approx. 252 acres of land located east of Harmonson Road

8. Mayor Rettig reconvened the council into Open Session at 8:49 pm. No action was taken as a result of the closed session.

9. Mayor Rettig adjourned the meeting at 8:49 pm.

Passed and approved on this the 24th of June 2021.

Town of Northlake, Texas

David Rettig, Mayor

Attest:

Shirley Rogers, Town Secretary

TOWN OF NORTHLAKE COUNCIL ITEM NO. 5

DATE: JUNE 24, 2021

ITEM: ACTION ITEMS



NORTHLAKE MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 24, 2021

REF. DOC.: TEXAS HEALTH AND SAFETY CODE, CHAPTERS 363 AND 364;
TOWN CODE OF ORDINANCES, ARTICLE 7

SUBJECT: WASTE AND RECYCLING SERVICES OPT-OUT



GOALS/OBJECTIVES:

- Operate Efficiently and Effectively; Effectively Manage Public Resources (Council Goals)

BACKGROUND INFORMATION:

- May 2021, Town assumed billing for waste and recycling services from Waste Connections
- Council bundled trash and recycling service and made recycling mandatory
- Code of Ordinances, Article 7 and State Health and Safety Codes and environmental regulations:
 - o Allow Town to mandate and require waste services, regulations, and service charges
 - o Requires residents to have Town-approved garbage container
 - o Remove refuse from their property through Town-approved service provider
 - o Enforce exclusive use of waste service provider
 - o Allows the Town to prohibit burning inside Town limits consistent with Texas Clean Air Act
- Proposal allowing residents to request to opt out of service:
 - o File affidavit of not using competing service to Town's provider (currently Waste Connections)
 - o Include consent attestation: no burning, no storing, and no burying of household waste

COUNCIL ACTION:

- Amend article 7.05 of the Town's Code of Ordinances to allow method of opting out



TOWN OF NORTHLAKE, TEXAS
OFFICIAL ORDINANCE

NO. 21-0624

AN ORDINANCE OF THE TOWN COUNCIL OF THE TOWN OF NORTHLAKE, TEXAS AMENDING ARTICLE 7.05 OF THE CODE OF ORDINANCES, TOWN OF NORTHLAKE, TEXAS; AMENDING TOWN REGULATIONS RELATED TO SOLID WASTE REMOVAL; PROVIDING THAT THIS ORDINANCE IS CUMULATIVE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A PENALTY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING FOR PUBLICATION; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town of Northlake, Texas is a home rule municipality acting under its charter adopted by the electorate pursuant to article XI, section 5 of the Texas Constitution and chapter 9 of the Texas Local Government Code; and

WHEREAS, pursuant to Health and Safety Code 363.111, the Town previously adopted Article 7.05 of the Town Code of Ordinances which includes regulations related to solid waste removal in the Town; and

WHEREAS, Town regulations currently mandate that every person or premises in the Town use the Town's contractor for solid waste removal as permitted by Health and Safety Code section 364.034; and

WHEREAS, while the Town Council intends to continue to make waste services available to all residents as required by Health and Safety Code 363.113, the Town Council has determined that residents may choose to opt out of those Town services upon certification to the Town that a competing contractor is not performing waste services in violation of Town regulations; and

WHEREAS, the Town Council has determined that the amendments as outlined herein are in the best interest of the health, safety, and general welfare of the citizens of the Town of Northlake and the public.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF NORTHLAKE, TEXAS:

SECTION 1. The findings set forth above are incorporated into the body of this ordinance as if fully set forth herein.

SECTION 2. Division 1, "Generally," of Article 7.05, "Garbage, Trash, and Junk," of Chapter 7, "Health and Sanitation," of the Code of Ordinances of the Town Northlake is hereby amended to read as follows:

"Division 1. Generally

Section 7.05.002 Containers required

Except as provided in Section 7.05.007 of this Article, every person who owns, occupies, or controls any premises, or any place where garbage accumulates, shall provide a portable garbage container meeting

the requirements of the Town or the Town's Contractor. The daily accumulation of garbage and refuse shall be placed in plastic garbage bags and placed in the appropriate garbage container.

Sec. 7.05.003 Placement of containers and yard waste for residential collection

- (a) Unless excused from such requirement pursuant to Section 7.05.007 of this Article, a person occupying a residence shall place the garbage container for collection at the location on the premises designated by the town or the town's contractor not more than 12 hours before the scheduled collection day, or alternative day if the scheduled collection day falls on a holiday. Such garbage containers shall be removed from the curbside of the residence no later than 12 hours after the scheduled collection day or alternative collection day.
- (b) Bulky items, brush, grass clippings, and other yard waste shall be placed at the collection area designated by the town or the town's contractor for collection not more than 12 hours before the scheduled collection day or alternative collection day as determined by the town or the town's contractor. Any containers used for the disposal of bulky items, brush, grass clippings and other yard waste shall be removed from the collection location no later than 12 hours after the scheduled collection day or alternative collection day.

Section 7.05.007 Use of Town collection service

- (a) Any person who owns, occupies, or controls any premises, or any place where garbage accumulates, may refuse Town service for collection of garbage or recyclable materials from his or her premises upon certification to the Town that collection of solid waste shall not be performed by any firm other than the Contractor.

Sec. 7.05.008 Disposal from premises other than residences

A person who owns or controls a business or other place where the daily accumulation of garbage, refuse and rubbish is more than the ordinary quantities incident to a single-family residence shall not be included in the residential service. Except as provided in Section 7.05.007 of this Article, a person who owns or controls a business shall remove same in the manner and by the method directed by the town or the town's contractor, at his own expense.

Sec. 7.05.009 Frequency of removal

- (a) Except as provided in Section 7.05.007 of this Article, every owner, tenant, or lessee of a house or building used for business, commercial, or industrial purposes shall arrange for the removal of garbage and refuse from the premises as determined by the Town or its Contractor.
- (b) A person occupying a residence shall prepare for the collection of garbage and refuse to be made as often as may be necessary to comply with sanitary regulations of the Town. Except as provided in Section 7.05.007 of this Article, the time of such collections shall be determined by the Town or Town's Contractor.

***"

SECTION 3. Any person violating any provision of this ordinance shall be fined for each and every day during which any violation of any provision of this ordinance is committed, continued, or permitted in the maximum amount allowed by law as provided in Section 1.01.009 of the Town Code.

SECTION 4. With the exception of those Ordinances expressly repealed herein, this Ordinance shall be cumulative of all provisions of Ordinances of the Town of Northlake, except where the provisions of this Ordinance are in direct conflict with the provisions of such Ordinances, in which event the more stringent provision shall apply and the less stringent provision, whether contained within this Ordinance or in any prior Ordinance of the Town, whether codified or un-codified, is hereby repealed to the extent of the conflict, but all other provisions of the Ordinances of the Town, whether codified or un-codified, which are not in conflict with the provisions of the Ordinance, shall remain in full force and effect.

SECTION 5. It is hereby declared to be the intention of the Town Council that the phrases, clauses, sentences, paragraph section of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional by the valid judgment or decree of any court or competent jurisdiction, such unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, and sections of this ordinance, since same would have been enacted by the Town Council without the incorporation in this ordinance of any such unconstitutional phrase, clause, sentence, paragraph or section.

SECTION 6. All rights and remedies of the Town are expressly saved as to any and all violations of the provisions of this Ordinance, or any other Ordinances affecting the matters addressed herein, which have accrued at the time of the effective date of this Ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances, same shall not be affected by the Ordinance but may be prosecuted until final disposition by the courts.

SECTION 7. The Town Secretary of the Town of Northlake is hereby directed to publish the caption, penalty clause, publication clause, and effective date clause of this Ordinance.

SECTION 8. This Ordinance shall be in full force and effect from and after its passage and publication as required by law.

PASSED AND APPROVED BY TOWN COUNCIL on the 24th day of June 2021.

Town of Northlake, Texas

David Rettig, Mayor

Attest:

Shirley Rogers, Town Secretary

Division 1. Generally

Sec. 7.05.001 Definitions

For the purpose of this article, the following terms shall have the following meanings, unless otherwise defined herein:

Brush. Tree and shrub trimmings which exceed three feet in length or width.

Bulky items. Furniture, freezers, refrigerators, stoves, hot-water heaters, air conditioning units, heating units, and any other appliances or items of like kind or same.

Commercial containers. Metal containers supplied by the town or a contractor affording capacity to service a customer so as to prevent spillage and unsightly and unsanitary conditions.

Contractor. A person performing refuse collection pursuant to a contract with the town.

Curbside. Within six feet of the curb of the street bearing the residential address of a residence.

Debris. Dirt, concrete, rocks, bricks, large pieces of steel, and other waste building materials.

Disabled person. A person who has presented to the town a written statement from a physician that all members of the person's household are disabled so that they are unable to place the garbage container at curbside.

Garbage. Refuse animal or vegetable matter (as from a kitchen or food processing facility), grass clippings, leaves, ashes, paper, bottles, cans and any other waste which is damp or capable of emitting noxious odors.

Hazardous waste. All fecal material, oil, sludge, radioactive, pathological, toxic, acidic or volatile materials, or other waste, chemical compound, or mixture designated by the United States Environmental Protection Agency or the state to be "hazardous" as that term is defined by federal or state law.

Litter. Any quantity of uncontainerized paper, metal, plastic, glass or miscellaneous solid waste which may be classed as trash, debris, rubbish, refuse, garbage or junk, not placed in a solid waste container.

Person. An individual, firm, corporation, company, partnership, or other entity of any kind.

Premises. Places of business, offices, theaters, hotels, restaurants, trailer camps, apartments, clinics, schools, industries, private residences, vacant lots and all other places within the town where garbage, refuse or rubbish accumulates.

Private property. Includes, but is not limited to, the following locations owned by private individuals, firms, corporations, institutions or organizations: yards, grounds, driveways, entranceways, passageways, parking areas, working areas, storage areas, vacant lots and recreation facilities.

Public property. Includes, but is not limited to, the following exterior locations: streets, street medians, roads, road medians, catchbasins, sidewalks, strips between streets and sidewalks, lanes, alleys, public rights-of-way, public parking lots, school grounds, municipal vacant lots, parks, other publicly owned recreation facilities, and bodies of water.

Recyclable materials.

- (1) Newspapers, magazines and catalogs, excluding other paper items, such as mail, paper bags or other paper;
- (2) Glass bottles and jars, excluding mirrors, windows, ceramics and other glass products;
- (3) Metal cans composed of tin, steel, or aluminum (excluding scrap metals); and
- (4) Plastic containers of polyethylene, terephthalate and high density polyethylene varieties, also designated as #1, #2 or #3 clear plastics.

Recycling container. The container provided by the town or the town's contractor for the collection of recyclable materials.

Refuse. Trash other than and excluding garbage, debris and brush refuse; includes rags and rubbish and trash normally generated in residential or commercial use but does not include hazardous waste.

Rubbish. Tin cans, bottles, glass, and scraps of iron, tin, wire, or any other metals.

Sec. 7.05.002 Containers required

Except as provided in Section 7.05.007 of this Article, Every person who owns, occupies or controls any premises, or any place where garbage accumulates, shall provide a portable garbage container meeting the requirements of the town or the town's contractor. The daily accumulation of garbage and refuse shall be placed in plastic garbage bags and placed in the appropriate garbage container. (1999 Code, sec. 6.502)

Sec. 7.05.003 Placement of containers and yard waste for residential collection

(a) Unless excused from such requirement pursuant to Section 7.05.007 of this Article, A person occupying a residence shall place the garbage container for collection at the location on the premises designated by the town or the town's contractor not more than 12 hours before the scheduled collection day, or alternative day if the scheduled collection day falls on a holiday. Such garbage containers shall be removed from the curbside of the residence no later than 12 hours after the scheduled collection day or alternative collection day.

(b) Bulky items, brush, grass clippings, and other yard waste shall be placed at the collection area designated by the town or the town's contractor for collection not more than 12 hours before the scheduled collection day or alternative collection day as determined by the town or the town's contractor. Any containers used for the disposal of bulky items, brush, grass clippings and other yard waste shall be removed from the collection location no later than 12 hours after the scheduled collection day or alternative collection day.

(1999 Code, sec. 6.503)

Sec. 7.05.004 Condition of containers

(a) Garbage containers shall be kept in a sanitary condition and closed tightly. The contents of all containers shall be so protected that the wind cannot blow and scatter contents over the streets, alleys and premises of the town.

(b) The total weight of any garbage container may not exceed the total weight designated by the town or the town's contractor.

(1999 Code, sec. 6.504)

Sec. 7.05.005 Tampering with containers

(a) A person shall not remove any item from a garbage container, trash receptacle or recycling container which has been placed at the designated collection location of any residence or business.

(b) A person shall not tamper with any garbage can, trash receptacle or recycling container which has been placed at the designated collection location of any residence or business.

(c) The provisions of subsections (a) and (b) above shall not apply to:

(1) Town employees who may be required to take such action in order to provide town services;

(2) Persons employed by a corporation which has a franchise or contract with the town to collect garbage, trash, or recyclable materials; or

(3) The owner of the real property on which the garbage container or recycling container is placed.

(1999 Code, sec. 6.505)

Sec. 7.05.006 Placement of recycling container for collection

(a) A person occupying a residence shall place the recycling container at the designated collection location not more than 12 hours before the scheduled recycling collection day, or alternative day if the scheduled collection day falls on a holiday.

(b) A person operating a business shall place the recycling container at the collection location designated by the town or the town's contractor.

(1999 Code, sec. 6.506)

Sec. 7.05.007 Use of Town collection serviceReturn of recycling containers

(a) Any person who owns, occupies, or controls any premises, or any place where garbage accumulates, may refuse Town service for collection of garbage or recyclable materials from his or her premises upon certification to the Town that collection of solid waste shall not be performed by any firm other than the Contractor. A person who withdraws at any time from the town's recycling program must return the recycling container to the town or the

~~town's contractor. (1999 Code, sec. 6.507)~~

Sec. 7.05.008 Disposal from premises other than residences

A person who owns or controls a business or other place where the daily accumulation of garbage, refuse and rubbish is more than the ordinary quantities incident to a single-family residence shall not be included in the residential service. Except as provided in Section 7.05.007 of this Article, ~~A~~a person who owns or controls a business shall remove same in the manner and by the method directed by the town or the town's contractor, at his own expense. (1999 Code, sec. 6.508)

Sec. 7.05.009 Frequency of removal

(a) Except as provided in Section 7.05.007 of this Article, ~~E~~every owner, tenant or lessee of a house or building used for business, commercial or industrial purposes shall arrange for the removal of garbage and refuse from the premises as determined by the town or its contractor.

(b) A person occupying a residence shall prepare for the collection of garbage and refuse to be made as often as may be necessary to comply with sanitary regulations of the town.; Except as provided in Section 7.05.007 of this Article, the time of such collections shall be determined by the town or town's contractor.

(1999 Code, sec. 6.509)

Sec. 7.05.010 Use of town collection service required; service charges

(a) Every person who owns, occupies or controls any premises within the town shall have garbage and refuse removed. The town will provide solid waste collection and disposal services through the contractor to all residential units and all commercial customers in the town. These services will be provided solely through the contractor. If a solid waste collection container is placed within the town by any firm other than the contractor, the container will be subject to removal and storage at the expense of the other firm. The town will provide recyclables collection and disposal services through the contractor to all residential units in the town. These services will be provided solely by the contractor. If a recyclables collection container is placed within the town by any firm other than the contractor, the container will be subject to removal and storage at the expense of the other firm.

(b) The town or its contractor shall charge, assess and collect, or arrange for collection, from each person having ownership or control of any premises within the town such service charges as are approved by the town council or its contractor for solid waste and/or recyclable collection and disposal, including such sales tax as may be provided by law.

(1999 Code, sec. 6.510)

Sec. 7.05.011 Recyclable materials

A person who places recyclable materials for collection by the town or the town's contractor shall:

- (1) Drain water and other liquids from recyclable materials before placing in a recycling container;
- (2) Load the recycling container so that it does not exceed the weight designated by the town or the town's contractor; and
- (3) Maintain the recycling container so that its contents are not scattered by wind or animals.

(1999 Code, sec. 6.511)

Sec. 7.05.012 Building materials and other bulky materials

The owner or person controlling the heavy accumulation of heavy, bulky material such as brick, broken concrete, lumber, ashes, dirt and plaster, sand or gravel, automobile frames or parts, dead trees, and other bulky, heavy material shall dispose of such at his expense, under the direction of the town or its contractor. (1999 Code, sec. 6.512)

Sec. 7.05.013 Preparation for collection

No collecting of garbage and refuse, rubbish, brush or tree limbs will be made when the garbage is not prepared for collection and placed as designated by the terms of this article. (1999 Code, sec. 6.513)

Sec. 7.05.014 Placing material in street or alley

A person shall not place any garbage and refuse, trash or rubbish or any article, thing or material in any street or alley within the town, except as authorized by this article. (1999 Code, sec. 6.514)

Sec. 7.05.015 Brush, tree limbs and cuttings

(a) A person shall prepare brush, tree limbs and cuttings in bundles not more than three feet in length in order to receive regular collection service.

(b) The town or its contractor may arrange for the collection of tree limbs and hedge cuttings which do not meet the requirements of subsection (a).

(1999 Code, sec. 6.515)

Sec. 7.05.016 Burning prohibited

Burning of household garbage, trash or rubbish shall be prohibited within the town. (1999 Code, sec. 6.516)

Secs. 7.05.017–7.05.050 Reserved

NORTHLAKE MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 24, 2021

REF. DOC.: CODE OF FEDERAL REGULATIONS, SECTION 1.150-2 PROCEEDS OF BONDS USED FOR REIMBURSEMENT

SUBJECT: SERIES 2021 CERTIFICATES OF OBLIGATION REIMBURSEMENT RESOLUTION



GOALS/OBJECTIVES:

- Operate Efficiently and Effectively (Council Goal)
- Systematically Invest in Infrastructure; Maintain a safe, reliable water system (Council Goal)

BACKGROUND INFORMATION:

The Town of Northlake proposes to issue \$7,200,000 in certificates of obligation in fiscal year 2021 for water and wastewater capital projects. Per Internal Revenue Service regulations, the Town may reimburse project costs that occur prior to debt issuance, if a resolution expressing official intent is approved.

Due to the timeline of the projects, the resolution will enable the Town to begin design and permitting for critical projects. For the proposed Catherine Branch public infrastructure projects, Phase 2 of the wastewater line (from Foster Tract to Baker Tract) will begin design.

COUNCIL DIRECTION:

- Adopt resolution with intent to finance projects and reimburse project costs



TOWN OF NORTHLAKE, TEXAS
OFFICIAL RESOLUTION

NO. 21-20

RESOLUTION EXPRESSING OFFICIAL INTENT
TO REIMBURSE COSTS OF PROJECTS

WHEREAS, the Town of Northlake, Texas (the "Town") is a home-rule municipality and political subdivision of the State of Texas (the "State"); and

WHEREAS, the Town expects to pay, or have paid on its behalf, expenditures in connection with the design, planning, acquisition and construction of the projects described in **Exhibit A** hereto (the "Projects") prior to the issuance of tax-exempt obligations or other obligations for which a prior expression of intent to finance or refinance is required by Federal or State law (collectively and individually, the "Obligations") to finance the Projects; and

WHEREAS, the Town finds, considers and declares that the reimbursement for the payment of such expenditures will be appropriate and consistent with the lawful objectives of the Town and, as such, chooses to declare its intention to reimburse itself for such payments at such time as it issues Obligations to finance the Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF NORTHLAKE, TEXAS:

Section 1. The Town reasonably expects to incur debt, or have debt incurred on its behalf, in one or more series of Obligations with an aggregate maximum principal amount not to exceed \$7,200,000, for the purpose of paying the costs of the Projects.

Section 2. All costs to be reimbursed pursuant hereto will be capital expenditures. No tax-exempt Obligations will be issued by the Town in furtherance of this resolution after a date which is later than 18 months after the later of (1) the date the expenditures are paid or (2) the date on which the Projects, with respect to which such expenditures were made, are placed into service.

Section 3. The foregoing notwithstanding, no tax-exempt Obligations will be issued pursuant to this Statement more than three years after the date any expenditure which is to be reimbursed is paid.

Section 4. This Resolution shall be effective immediately upon adoption.

DULY PASSED by the Town Council of the Town of Northlake, Texas, this the 24th day of June, 2021.

Town of Northlake, Texas

Attest:

David Rettig, Mayor

Shirley Rogers, Town Secretary



TOWN OF NORTHLAKE, TEXAS
OFFICIAL RESOLUTION

EXHIBIT A

Acquiring, constructing, installing and equipping additions, improvements, extensions and Equipment for the Town's waterworks and sewer system and the acquisition of land and rights-of-way therefor

NORTHLAKE MAYOR AND COUNCIL COMMUNICATION

DATE: JUNE 24, 2021

REF. DOC.:

SUBJECT: CONTINUE WITH DECLARATION OF LOCAL AND PUBLIC HEALTH
EMERGENCY APRIL 23, 2020



TOWN OF NORTHLAKE COUNCIL ITEM NO. 6

DATE: JUNE 24, 2021

ITEM: EXECUTIVE SESSION



TOWN OF NORTHLAKE COUNCIL ITEM NO. 7

DATE: JUNE 24, 2021

ITEM: OPEN SESSION



TOWN OF NORTHLAKE COUNCIL ITEM NO. 8

DATE: JUNE 24, 2021
ITEM: ADJOURNMENT

