



David A. Rettig, Mayor
Rena Hardeman, Council Place 1
Jimmy Lambert, Council Place 2

Brian Montini, Mayor Pro Tem, Council Place 3
Roger Sessions, Council Place 4
Danny Simpson, Council Place 5

**Town Council
Regular Meeting Minutes
Thursday, April 23, 2020**

1. Mayor David Rettig called the regular session to order at 6:32 pm, quorum present via teleconference

Invocation given by Mayor Rettig

Council Members present: David Rettig, Rena Hardeman, Jimmy Lambert, Brian Montini, Roger Sessions, Danny Simpson

Staff present: Drew Corn, Town Administrator; Nathan Reddin, Development Services Director; Robert Crawford, Chief of Police; Captain Michael Coleman; John Zagurski, Finance Director; Eric Tamayo, Public Works Director; Tara Barton, Communications & Marketing Coordinator; and Shirley Rogers, Town Secretary

Consultants present: Ashley Dierker and Terry Morgan, Legal Counsel; Ben McGahey, Town Engineer; Mike Vail and Matt Chen, Auditors

2. Special Recognition

A. Mayor Rettig read Proclamation No. 20-2 recognizing National Police Week, May 10th - 16th 2020

3. Briefing Items

B. Northlake COVID-19 Response Update:

Police Chief Robert Crawford spoke on special procedures and protocols followed by first responders; personal protection equipment supplies, shortages, back order, other agency trades, personnel quarantine or isolated, emergency management process, and impact on policing

Chief Crawford introduced newly hired Captain Michael Coleman, 30 year employee of City of Dallas as Deputy Chief. Captain Coleman stated he was excited to work in Northlake and look forward to meeting council

ESD Emergency Manager Officer Chris Muscle spoke on natural history of COVID-19, standard precautions, transmission-based precautions, general principles of PPE, COVID-19 global timeline, He spoke on the Town of Northlake emergency management timeline, Denton Co. ESD No. 1 timeline and the incident management team (IMT) activation.

Argyle Fire District Deputy Chief Michael Lugo spoke on Incident Action Plan (IAP) executive summary, EMS directive, COVID protocol, public health information on COVID

C. FY 20 Quarterly Investment Report presented by John Zagurski, Finance Director

D. FY 20 Quarterly Budget Review presented by John Zagurski, Finance Director

E. Northlake Brand Style Guide presented by Tara Barton, Communications & Marketing Coordinator
The guide included the following: Northlake's vision, mission and values, Town Council Goals, official logos and use, logo use examples, color including core palette and expanded palette, typography, iconography, voice, social media activity, applications, graphic styles and elements.

4. Public Input – no comments were received

5. Regular Items

F. Council Member Sessions made the motion to approve Ordinance No. 20-0423A modifying the First Amended Declaration of Local Disaster and Public Health Emergency that was extended indefinitely by the Town Council on March 26, 2020 to follow and conform with State of Texas and Denton County Declarations. 2nd by Council Member Lambert

Vote: approved unanimous
For: Sessions, Lambert, Simpson, Montini, Hardeman
Against: none

G. Mayor Pro Tem Montini made the motion to accept the FY 18-19 Financial Audit ending September 30, 2019. 2nd by Council Member Sessions

Vote: approved unanimous
For: Montini, Simpson, Sessions, Lambert, Hardeman
Against: none

H. Council Member Lambert made the motion to approve Ordinance No. 20-0423 amending the Specific Use Permit fees for residential use at \$200 and nonresidential use at \$500. 2nd by Mayor Pro Tem Montini. After discussions, Council Member Lambert modified his motion to approve the ordinance reducing the nonresidential fee to \$100. 2nd by Mayor Pro Tem Montini

Vote: approved unanimous
For: Lambert, Montini, Simpson, Sessions, Hardeman
Against: none

I. Council Member Hardeman made the motion to approve Resolution No. 20-10 finding that Oncor Electric Delivery Company LLC's application for approval to amend its distribution cost recovery factor to increase distribution rates within the Town should be denied; authorizing participation with Oncor Cities Steering Committee; authorizing the hiring of legal counsel and consulting services; finding that the Town's reasonable case expenses shall be reimbursed by the Company; finding that the meeting at which this resolution is passed is open to the public as required by law and requiring notice of this resolution to the company and legal counsel. 2nd by Council Member Sessions

Vote: approved unanimous
For: Hardeman, Sessions, Lambert, Montini, Simpson
Against: none

J. Mayor Pro Tem Montini made the motion to approve the Town Council meeting minutes of 4-7-20. 2nd by Council Member Sessions.

Vote: approved unanimous
For: Montini, Sessions, Simpson, Lambert, Hardeman
Against: none

6. Mayor Rettig convened the council into Executive Session at 8:01 pm to discuss the following items:
Pursuant to Texas Government Code, annotated, Chapter 551 Subchapter D:

- a. Section 551.071 authorizes a governmental body to consult with its attorney in an executive session to seek his or her advice on a legal matter. It provides as follows: A governmental body may not conduct a private consultation with its attorney except: (1) When the governmental body seeks the advice of its attorney about: (a) pending or contemplated litigation; or (b) a settlement offer; or (2) on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter. The Town Council may adjourn into executive session for consultation with the Town Attorney regarding:
- (i) Legal advice on any matter related to any posted agenda item;
 - (ii) Legal advice related to Ridgeview Estates development options;
 - (iii) Pending or contemplated litigation;
 - (iv) Supreme Court of Texas - Town of Northlake vs City of Justin. No. 18-0651;
 - (v) Case # FP 18-020 considered by the Town at the January 24, 2019 Town Council meeting;
 - (vi) Potential litigation related to Eagleton and Applewood road failures;
 - (vii) Potential litigation related to Dale Earnhardt Way road failures.

7. Open Session – Mayor Rettig reconvened the council into open session at 8:28 pm. No action taken as a result of the closed session

8. By general consent, the meeting was adjourned at 8:28 pm.



Passed and approved on this the 14th day of May 2020

Town of Northlake, Texas


David Rettig, Mayor

Attest:


Shirley Rogers, Town Secretary