

1. Agenda

Documents:

[7-11-19 AGENDA.PDF](#)

2. Meeting Materials

Documents:

[COUNCIL PACKET 7-11-19.PDF](#)



David A. Rettig, Mayor
Rena Hardeman, Council Place 1
Jimmy Lambert, Council Place 2

Brian Montini, Mayor Pro Tem, Council Place 3
Roger Sessions, Council Place 4
Danny Simpson, Council Place 5

**Town Council Agenda
Thursday, July 11, 2019 at 6:30 pm
Chamber Room
1500 Commons Circle, Suite 300 – Northlake, Texas**

Notice is hereby given as required by Title 5, Chapter 551.041 of the Government Code that the Northlake Town Council will meet in a workshop session and regular session on Thursday, July 11, 2019 at 6:30 pm at the Northlake Town Hall in the Chamber Room, 1500 Commons Circle, Suite 300, Northlake Texas. The items listed below are placed on the agenda for discussion

1. Call workshop session to order and announce a quorum present
Invocation
Pledge of Allegiance to the US Flag
2. Presentation- Business Relocation presented by C. J. Madonna with Schluter Systems
3. Call to order the regular session
4. Public Comments
This item is available for citizens to address the Town Council on any issues that are not the subject of a public hearing. No action by law may be taken on the topic. The presiding officer reserves the right to impose a time limit on this portion of the agenda
5. Overview and discussion of the preliminary budget for the Fiscal Year October 1, 2019 through September 30, 2020
6. Convene into Executive Session
Pursuant to Texas Government Code, annotated, Chapter 551 Subchapter D:
 - a. Section 551.071 authorizes a governmental body to consult with its attorney in an executive session to seek his or her advice on a legal matter. It provides as follows: A governmental body may not conduct a private consultation with its attorney except:
 - 1) When the governmental body seeks the advice of its attorney about:
 - (a) Pending or contemplated litigation; or
 - (b) Supreme Court of Texas - Town of Northlake vs City of Justin. No. 18-0651
 - (c) Case # FP 18-020 considered by the Town at the January 24, 2019 Town Council meeting; or
 - (d) Eminent domain actions to obtain right-of-way out of a certain 3.05-acre tract of land located in the Patrick Rock Survey, Abstract No. 1063 in Northlake, Denton County,

- Texas, for the construction and maintenance of roadway and utility improvements and other public purposes permitted by law; or
- (e) Eminent domain actions to obtain property out of a certain 47.063-acre tract of land located in the B.B.B. & C.R.R. Co. Survey, Abstract No. 189 in Northlake, Denton County, Texas, for the construction and maintenance of a water tower and other public purposes permitted by law; or
- (f) Potential litigation related to Eagleton and Applewood road failures; or
- (g) Potential litigation related to Dale Earnhardt Way road failures
- b. Section 551.072 deliberation regarding the purchase, exchange, lease, or value of real property to be acquired as right-of-way out of a certain 3.05-acre tract of land located in the Patrick Rock Survey, Abstract No. 1063 in Northlake, Denton County, Texas, for the construction and maintenance of roadway and utility improvements and other public purposes permitted by law
- c. Section 551.072 deliberation regarding the purchase, exchange, lease, or value of real property to be acquired out of a certain 47.063-acre tract of land located in the B.B.B. & C.R.R. Co. Survey, Abstract No. 189 in Northlake, Denton County, Texas, for the construction and maintenance of a water tower and other public purposes permitted by law
- d. Section 551.087 Economic Development negotiations for Hotel Conference Center Incentives
- e. Section 551.087 Economic Development negotiations for potential Business Relocation

7. Open Session

- A. Consider the use of eminent domain to condemn property and consider a resolution of the Town of Northlake, Texas, authorizing the Town Attorney to bring a condemnation action for the purpose of obtaining approximately .2707 acres of a certain 3.05 acre tract of land located in the Patrick Rock Survey Abstract No. 1063 in Northlake, Denton County, Texas, as right-of-way necessary for the construction and maintenance of roadway and utility improvements and for other public purposes permitted by law
 - a. Resolution
- B. Consider the use of eminent domain to condemn property and consider a resolution of the Town of Northlake, Texas, authorizing the Town Attorney to bring a condemnation action for the purpose of obtaining approximately 1.15 acres of a certain 47.063 acre tract of land located in the B.B.B. & C.R.R. Co. Survey, Abstract No. 189 in Northlake, Denton County, Texas, as property necessary for the construction and maintenance of a water tower and for other public purposes permitted by law by Resolution
 - a. Resolution

8. Adjournment

CERTIFICATION

I hereby certify that the above agenda was posted on the bulletin board at Town Hall 1500 Commons Circle, Suite 300, Northlake Texas on the 8th day of July 2019 by 5:00 pm


Shirley Rogers, Town Secretary

NOTE: The Town Council reserves the right to adjourn into executive session at any time during the course of this meeting to discuss any of the matters listed above as authorized by Texas Government Code Section 551.071(Consultation with Attorney); Section 551.072 (Deliberations about Real Property); 551.073 (Deliberations about Gifts and Donations); 551.074 (Personnel Matters); 551.076 (Deliberations about Security Devices); 551.087 (Economic Development Negotiations)

If you have a disability that requires special arrangements and you plan to attend this public meeting, please contact the Town Secretary at (940) 648.3290 ext. 202 within 72 hours of the meeting. Reasonable accommodations will be made to meet your needs at the meeting



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Regular Work Session

Agenda Item 1



Presentation

Agenda Item 2



Regular Session

Agenda Item 3



Public Comments

Agenda Item 4



Overview 2019-2020 Preliminary Budget

Agenda Item 5

Memo

To: Honorable Mayor and Town Council
From: Drew Corn, Town Administrator
CC: John Zagurski, Finance Director
Shirley Rogers, Town Secretary
Date: July 11, 2019
Re: FY 2019-2020 Preliminary Budget Workshop

At the June 20th council meeting, staff presented a budget outlook for the upcoming fiscal year. The preliminary budget expenses were initial expense projections and budget requests as submitted by the departments. The preliminary property tax revenue was based on appraisal district estimates and is subject to significant fluctuation. Staff projected the remaining revenues.

Residential and commercial property values have increased approximately 42% and 73%, respectively. About two-thirds of the increase in residential value is new construction in Canyon Falls and one-acre lot neighborhoods with the remaining third being increases in value on existing property. 15% of the new commercial value can be attributed to the completion of the Stanley Black & Decker distribution center while the remaining 85% is increases in value of existing properties. Commercial property values represent about 80% of the overall increase with residential values the remainder.

The Town continues to be challenged maintaining service levels in the face of such rapid growth. The increase in activity and complexity will require multiple positions. All areas of Northlake operations are experiencing significant increases in activity as well as an increase in residents, businesses and visitors. Staff is recommending eight additional staff positions: public safety officer, police captain, police officer, public works superintendent, a three-person public works crew, and a marketing and communications coordinator. Two positions, the police captain and public works superintendent, will provide daily operational oversight to their respective departments, will provide a managerial presence in the field, and will allow the Police Chief and Public Works Director to attend to the ever increasing leadership and administrative needs of their departments.

Two vehicles in Police will be replaced and a new vehicle will be purchased for the Police Captain. Police has begun assigning vehicles to multiple personnel therefore the new police officer and public safety officer will not require new vehicles. Public Works is requesting two vehicles; a crew cab for the additional public works crew and a pickup truck for the superintendent.

Recruiting and retaining the Town's dedicated staff remains a priority for next year. Implementation of the 2018 Salary Survey brought staff salaries from 14.5% below market to just below market as of

January 2019. This budget includes a 2.5% across the board increase to stay at pace with the market. Also included in the salary recommendations are increases to the starting salaries of police officers, and public works maintenance worker and equipment operator in order to recruit and retain these positions. The Town's healthcare consultant is projecting a 15% increase in medical coverage costs.

Last April the Town was informed that office space in the Town Commons was leasing up quickly. Staff originally assumed the Police Department offices could be discussed as part of the FY 2020 budget process. In order to preserve the building next to Town Hall, the Town committed to leasing the building and paid a security deposit. Staff has been working with the building owner to design the building for Police usage. The finish-out costs are \$725,000 and can be funded in the FY 2019 Budget.

With the increase in water and sewer usage, the Town's utility operations have recovered from near-term shortfalls caused by increases from the Town's wholesale treatment providers: Upper Trinity Regional Water District, Fort Worth Wholesale Water and Trinity River Authority. However, usage increases may not be sufficient in future years to cover the ever-increasing wholesale water and sewer treatment costs, therefore a water and wastewater rate study is proposed to ensure the Town's rates are sufficient to cover operations.

Impact fee collections are also anticipated to increase with the surge in new development. Design work has begun to expand the water system in two crucial areas: 1) at IH 35W and SH 114 which includes Northport, Chadwick and Speedway Business Centre; and 2) along FM 407 which includes Harvest, Heritage Field, one-acre tract neighborhoods and the recently approved Pecan Square development. The northern area will require elevated storage. The southern area will require elevated storage, ground storage, and new pumping capacity. Construction is anticipated to start in FY 2019. Council approved the issuance of certificates of obligation with a par value of \$12,000,000 for these crucial capital projects.

The preparation of the budget presentation has been under the direction and supervision of Mayor Rettig. The presentation uses preliminary numbers which have been checked against the Town's financial system so there have been adjustments from the previous Budget Outlook presentation. At the July 25th Council meeting, the budget should incorporate the Certified Property Taxable Value and will be the official proposed budget. Additional budget presentations will be made to Council in August as well.

Please contact me at 940.242.5701 if you have any questions or comments.

Town of Northlake

FY 2019/2020

Preliminary Budget

July 11, 2019

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VISION

Northlake honors its rural legacy while thriving as a multi-generational, family-oriented and highly engage community.

MISSION

Our mission is to create and sustain a high quality of life for Northlake citizens by respecting our heritage and partnering with the community to provide exceptional services, responsive governance, and thoughtfully managed growth.

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Strategic Goals

- Control our Own Destiny
- Diversify the Tax Base
- Define & Strengthen our Identity
- Operate Efficiently & Effectively
- Effectively Manage Public Resources
- Promote Public Involvement
- Systematically Invest in Infrastructure
- Responsibly Manage Growth

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2019/2020 Council Budget Principles

- Maintain fiscal responsibility while investing in town resources and assets
- Ensure sustainable development through strategic planning
- Attract and retain diversified business types for stable future tax base
- Improve, construct and maintain road, water, sewer and drainage infrastructure
- Recruit, retain and train highly qualified and motivated personnel
- Validate external and internal capabilities with appropriate staffing and facilities
- Utilize equipment and technology to increase productivity and efficiency

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2019/2020 Preliminary Budget Town Administrator Comments

- Based on property tax rate of 29.5¢ & 5% homestead exemption
- Property value growth
 - \$604M overall market value increase
 - \$106M residential increase (\$69M new construction)
 - \$320M commercial increase (\$72M new construction)
 - \$160M business personal increase
- Sales tax at “new normal” levels
 - Projections include IHOP, 7-Eleven (2), Amano, Roadhouse
- Assuming Town continues core responsibilities
 - Public safety, road maintenance, development oversight

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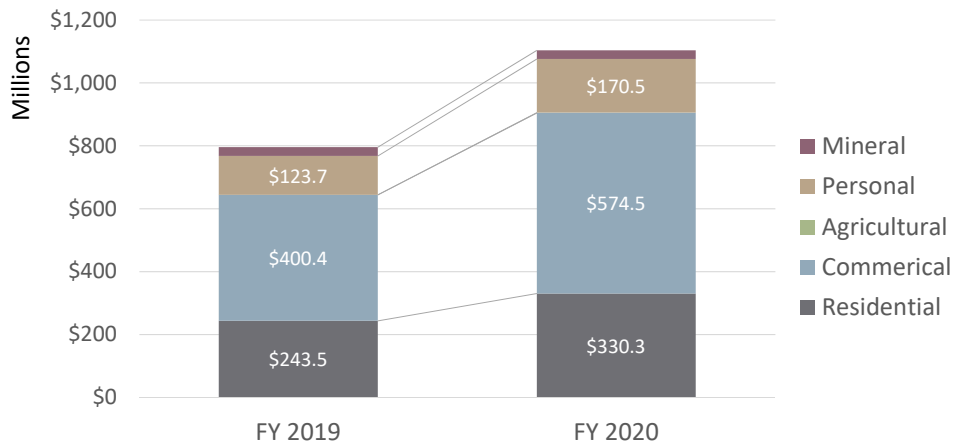
2019/2020 Preliminary Budget Key Themes

- New positions to handle growth and complexity
 - Additional positions needed to maintain service levels
 - Focus on managerial oversight of field operations
- Deferred and delayed services
 - Staff very careful and frugal with Town funds
 - No new service or staff without resources to support
- Continued investment in infrastructure
 - Complete design of water system capacity expansion
 - Complete easement acquisition and land purchases
 - Begin construction of water system improvements

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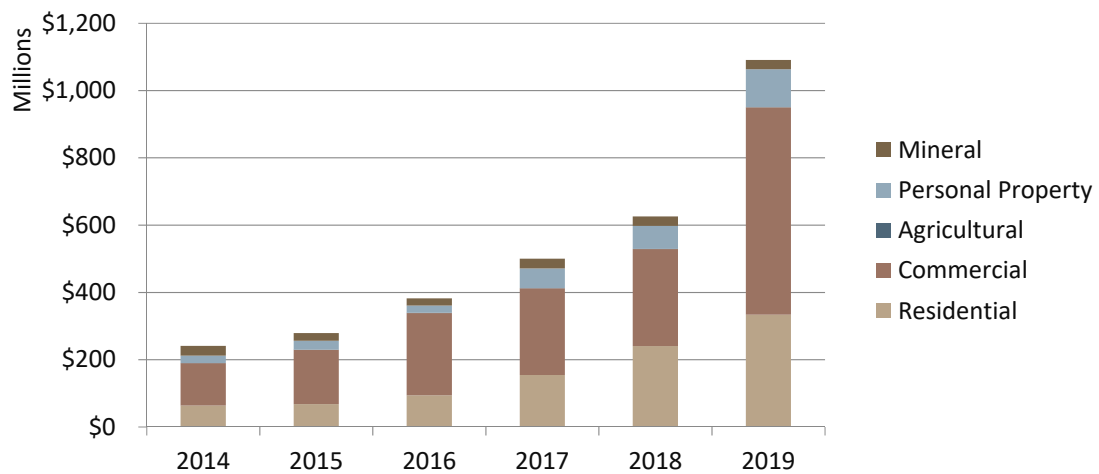
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Taxable Property Value



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Preliminary Overall Taxable Value



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Preliminary Property Tax Rate and Property Tax Revenues

2019 Total Preliminary Value	\$1,333,712,581
Less: ARB Reductions	\$ (184,024,247)
<u>Less: Exemptions</u>	<u>\$ (283,236,616)</u>
2019 Net Taxable Value	\$ 866,451,718
<u>Proposed Tax Rate (per \$100)</u>	<u>29.5¢</u>
Estimated Tax Levy	\$ 2,556,033
Less: Debt Service	\$ (901,111)
<u>Less: TIRZ #1 Town M&O</u>	<u>\$ (173,839)</u>
Maintenance & Operations	\$ 1,481,083

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Growth Indicators

	2013	2014	2015	2016	2017	2018	2019*
Assessed Value	-1.8%	4.1%	15.7%	37.0%	30.9%	25.1%	35%
Population	2.4%	-0.5%	0.5%	23.1%	13.2%	14.0%	11%
Water Meters	14.5%	45.8%	82.4%	64.2%	49.2%	30.4%	30%
Police Calls for Service	5.1%	9.9%	33.0%	1.2%	16.7%	18.9%	8%
Personnel	2.6%	0.0%	15.3%	21.1%	12.2%	11.8%	10%

* YTD hires does not include new budgeted positions for next fiscal year

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Governmental Funds

Governmental Funds are used to account for resources that are received and expended with no expectation of a specific user fee or departmental charge. These funds include:

- **General Fund**
- **Debt Service Fund**
- **Capital Projects Fund**
- **Special Revenue Funds**
- **Special District Funds**

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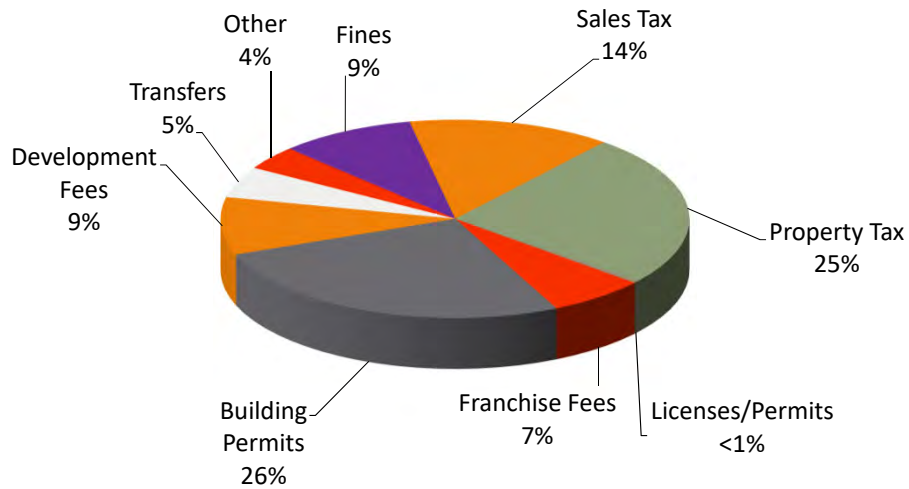
General Fund

- **The General Fund is the principal fund of the Town and is used to account for resources associated with core government services.....**

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Preliminary 2019/2020 General Fund Revenues \$5,555,273



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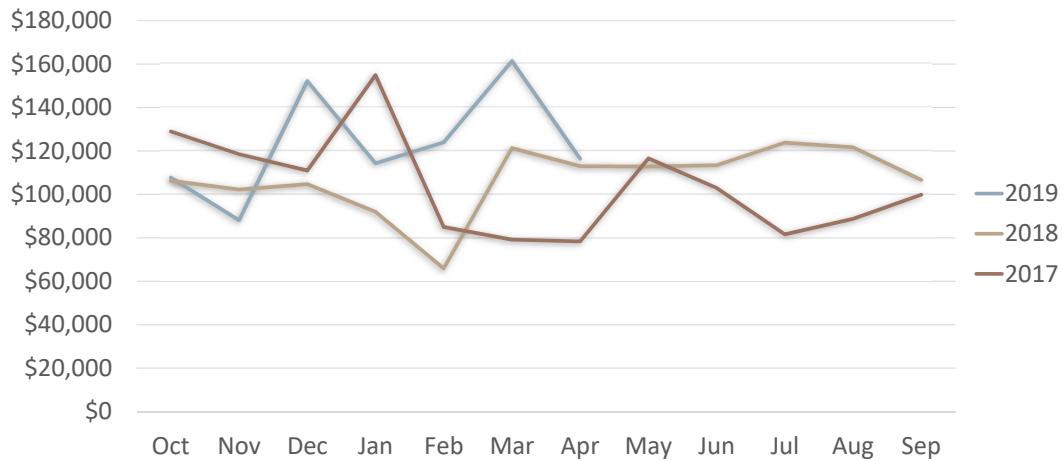
General Fund Revenues

Category	FY 2019 Projected	FY 2020 Preliminary
Court Fines	\$500,000	\$500,000
Sales/Beverage Tax	\$720,000	\$750,000
Ad Valorem Taxes	\$989,707	\$1,481,082
Permits & Registrations	\$19,550	\$19,550
Franchise Fees	\$370,000	\$385,500
Building Permits	\$1,104,500	\$1,400,000
Development Fees	\$1,197,750	\$500,000
Transfers In	\$270,881	\$310,881
Other	\$208,260	\$208,260
TOTAL	\$5,380,648	\$5,555,273

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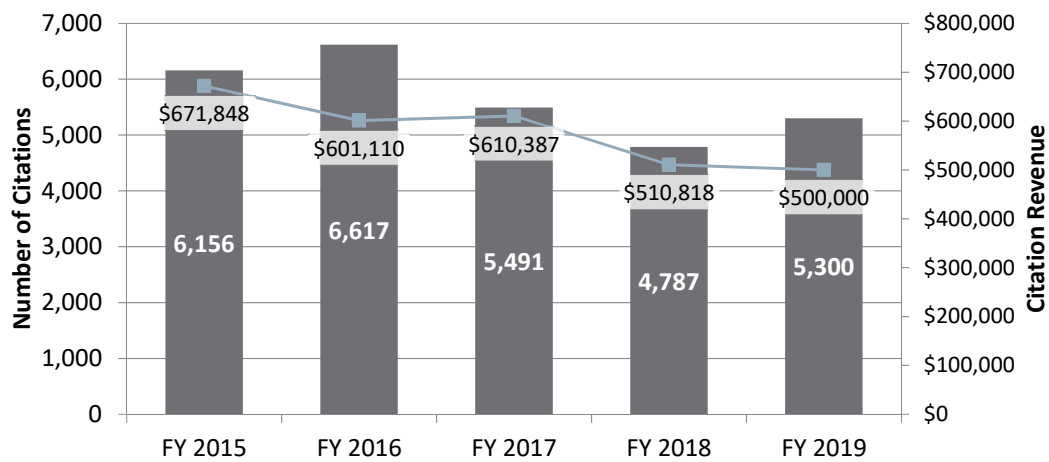
Monthly Sales Tax



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Number of Citations vs. Revenue

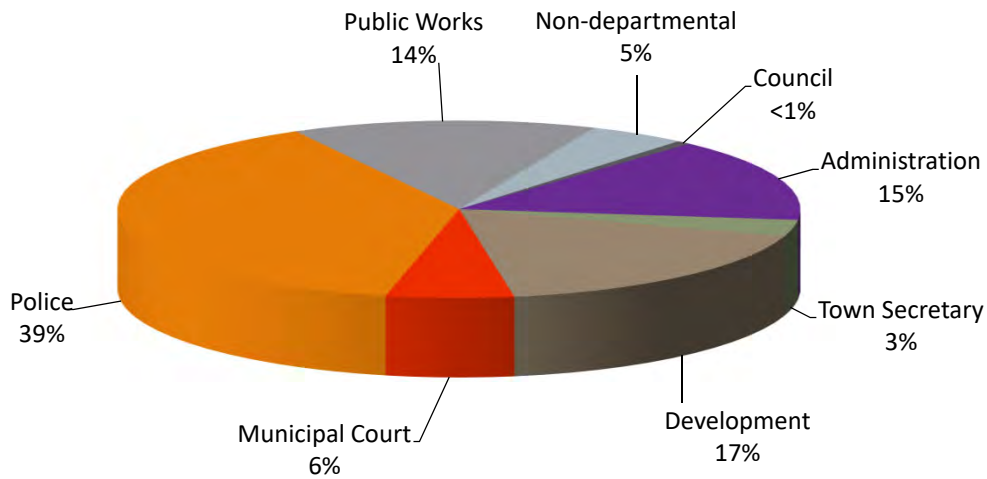


*Projected

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Preliminary 2019/2020 General Fund Expenditures by Department \$4,881,559



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General Fund Expenditures

Category	FY 2019 Projected	FY 2020 Preliminary
Payroll & Benefits	\$2,717,790	\$2,734,555
Supplies	\$171,513	\$186,325
Maintenance	\$210,111	\$232,580
Utilities	\$22,775	\$23,415
Services	\$961,639	\$1,175,484
Internal Services	\$449,180	\$529,200
SUBTOTAL	\$4,533,008	\$4,881,559
Budget Requests	\$765,000	\$662,491
TOTAL	\$5,295,008	\$5,544,050

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Services Expenditure Category

Services Type	FY 2019	FY 2020
Professional Services	\$379,175	\$384,175
Contracted Services	\$360,000	\$440,000
Property Tax Reimbursements	\$82,206	\$208,646
Intergovernmental Services	\$52,936	\$56,688
Other Services	\$87,523	\$85,975
Total	\$961,639	\$1,175,484

Projected 2018/2019 Fund Transfers

Transfers in FY 2019	Amount
<u>Building Services</u>	
Police Finish-Out and Furniture	\$475,000
Parking Lot and Security System	\$200,000
<u>Information Services</u>	
Telecommunications/IT	\$50,000
Permit Tracking Software	\$40,000
Total	\$765,000

Preliminary 2019/2020 Police Budget Requests

Police Requests	Amount
Police Building Lease	\$129,030
Public Safety Officer	\$47,900
Officer	\$88,895
Captain (Jan. 1 Start)	\$91,150
Equipment Services Increase	\$40,000
Total - Police	\$397,065

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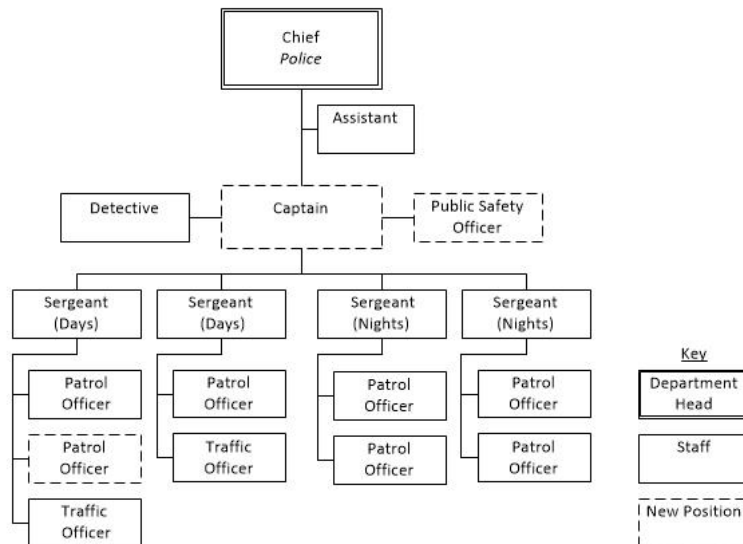
Police Enhancements

- Public Safety Officer
 - Civilian position
 - Provides support to investigations, evidence, property and vehicle maintenance
 - Frees up licensed officers
- Police Officer
 - Uniformed position
 - Licensed peace officer
 - 12-18 month recruitment and training lead time
 - Provides complete squad for three of four shifts

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TOWN OF NORTHLAKE
Police Department
Organizational Chart



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Police Enhancements (cont.)

- Police Captain (Jan. 1st Start Date)
 - Uniformed position
 - Licensed peace officer
 - Provides managerial oversight of field operations
- Equipment Services Increase
 - Self-funded replacement & new vehicle purchases
 - Increase needed to adequately fund police purchases
 - Captain's vehicle
 - Replacement vehicles (2)

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Police Enhancements (cont.)

- Police Building Lease
 - Increased transfer to Building Fund
 - 10 months of rent, less modular building lease
- Police Building Parking Lot
 - Metal security fence around back parking lot
 - Entry and exit gates
 - Protects police vehicles and officers' personal vehicles
- Police Building Office Furniture
 - Existing furniture old, damaged and mismatched

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Preliminary 2019/2020 Public Works – GF Budget Requests

Public Works Requests	Amount
Superintendent (50%) (Jan. 1 Start)	\$31,813
Public Works Crew (50%)	\$84,450
Crew Leader	
Equipment Operator	
Maintenance Worker	
Equipment Services Increase	\$25,000
Total – Public Works - GF	\$141,263

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Public Works Enhancements

- Superintendent (50%) (Jan. 1st. Start Date)
 - Provides managerial oversight of field operations
 - Frees up director for leadership & administration
- Public Works Crew (50%)
 - Three member self-sufficient team
 - Crew Leader, Equipment Operator & Maintenance Worker
- Equipment Services Increase
 - Self-funded replacement & new vehicle purchases
 - Increase needed to adequately fund PW purchases
 - Pickup truck for superintendent
 - Crew cab for public works crew

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Preliminary 2019/2020 Development Services Budget Requests

Development Services Requests	FY 2019 Amount	FY 2020 Amount
Marketing/Communications Coordinator (25%)		\$21,875
Development Permit Tracking Software	\$40,000	\$10,000
Total – Development Services	\$40,000	\$31,875

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Development Services Enhancements

- Marketing/Communications Coordinator (25%)
 - Split evenly between General, EDC, CDC & HOT funds
 - Assists EDC/CDC/HOT with marketing & promotions
 - Assists all departments with social media & communications
- Development Permit Tracking Software
 - Online permit entry, payment & approval
 - Paperless, scalable, modular
 - Work order module
 - \$40,000 one-time implementation, \$16,000 ongoing license
 - Cost avoidance – 2nd Permit Technician and office space

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Preliminary 2019/2020 All Departments Budget Requests

All Departments Requests	Amount
Salary Market Adjustment 2.5%	
Range Adjustment: Officer, Equipment Operator, and Maintenance Worker	
Total – All GF Departments	\$92,288

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Salary Adjustment

- Market adjustment
 - 2.5% across the board increase
 - Maintains 50% market position
- Range adjustment
 - Increases salary range for police officer, equipment operator, and maintenance worker
 - Helps with recruitment and retention of these positions

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Salary Adjustment – All Funds

Department	Adjustment Amount	Market as of January 2018	Current Market
Police	\$61,518	53.7%	50%
Public Works	\$19,754	48.9%	46%
Development	\$6,789	53.1%	50%
Court	\$4,450	49.2%	46%
Finance	\$6,872	48.3%	45%
Admin	\$7,538	48.5%	46%
Total	\$106,922	51.3%	48%

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Employee Compensation

- FY 2014 – 2% COLA, range & step to 75% of 2012 Survey
- FY 2015 – 5% COLA, range & step to 100% of 2012 Survey
- FY 2016 – 2-5% COLA, range, step to 95% of 2015 Survey
- FY 2017 – 2-5% COLA, range, step to 100% of 2015 Survey, doubled achievement pay
- FY 2018 – 2-5% COLA, increased police steps from 6 to 8, added education pay
- FY 2019 – 2.5-5% COLA, market adjustments to 100% of 2018 Survey
- FY 2020 – 2.5% COLA, 7.5% range adjustments (PD & PW entry)

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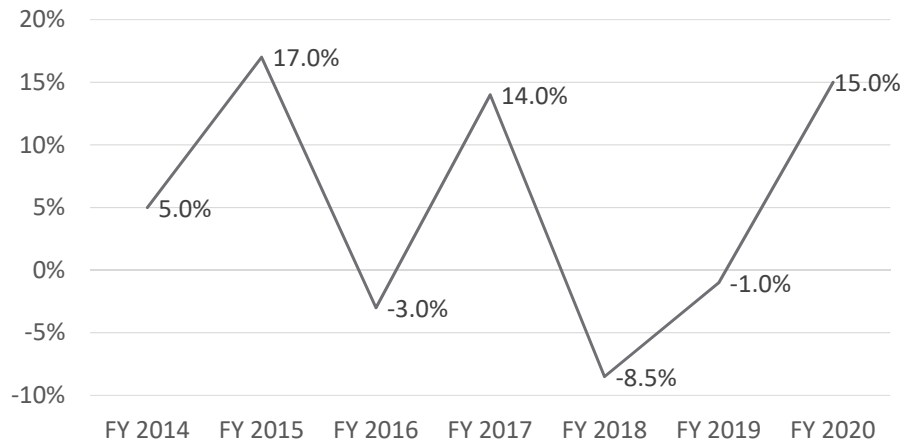
Health Benefits

- FY 2014 – 5% cost increase (changed provider)
- FY 2015 – 17% cost increase (offset with increased deductibles)
- FY 2016 – 3% cost decrease
- FY 2017 – 14% cost increase (offset with increased deductibles)
- FY 2018 – 8.5% cost decrease
- FY 2019 – 1% cost decrease
- FY 2020 – 15% estimated cost increase

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Healthcare Cost Changes



FY 2020 - increase of \$45,000 from \$300,000 to \$345,000

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Road Maintenance

- FY 2014 Actual - \$69,957
- FY 2015 Actual - \$77,184
- FY 2016 Actual - \$122,336
- FY 2017 Actual - \$135,125
- FY 2018 Actual - \$188,321
- FY 2019 Projected - \$125,000
- FY 2020 Preliminary - \$130,000

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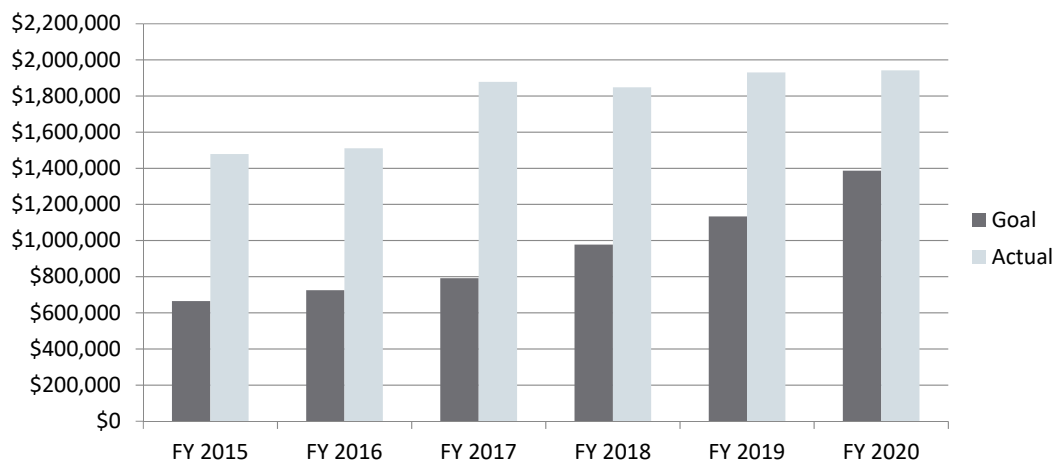
General Fund Balance

	2018 Actual	2019 Projected	2020 Preliminary
Beginning Balance	\$1,878,278	\$1,847,823	\$1,930,463
Revenues	\$4,378,633	\$5,380,648	\$5,555,273
Expenses/Requests	(\$4,409,088)	(\$5,295,008)	(\$5,544,050)
Rev. Over Exp.	(\$30,455)	\$82,640	\$11,223
Ending Balance	\$1,847,823	\$1,930,463	\$1,941,686

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General Fund Reserves



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Fund Reserves – Standard Practice

Fund	Minimum Reserve	Actual Reserves	Available Balance
General	3 months	4.2 months	\$1.93 M
Utility	6 months	3.4 months	\$1.43 M
EDC/CDC	Not applicable	53.3 months	\$1.23 M
Internal Services	Not applicable	9.7 months	\$1.21 M

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Debt Service Fund

- Debt service funds account for the accumulation of monies that are set aside to pay principal and interest on debt.....

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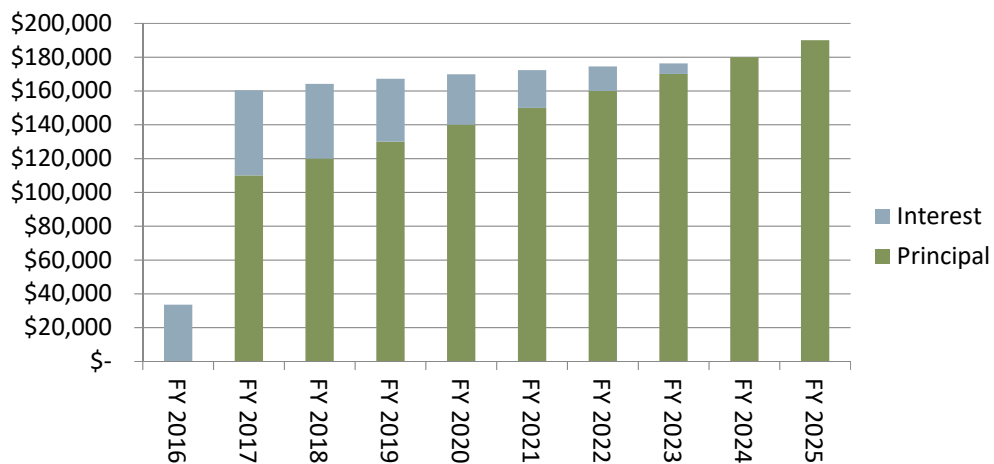
Debt Service Fund Balance

	2018 Actual	2019 Projected	2020 Preliminary
Beginning Balance	\$126,530	\$783,748	\$283,206
Revenues & Transfers	\$1,183,423	\$830,492	\$950,911
Debt Service & Transfers	(\$526,205)	(\$1,331,034)	(\$1,029,112)
Rev. Over Exp.	\$657,218	(\$500,542)	(\$78,201)
Ending Balance	\$783,748	\$283,206	\$205,005

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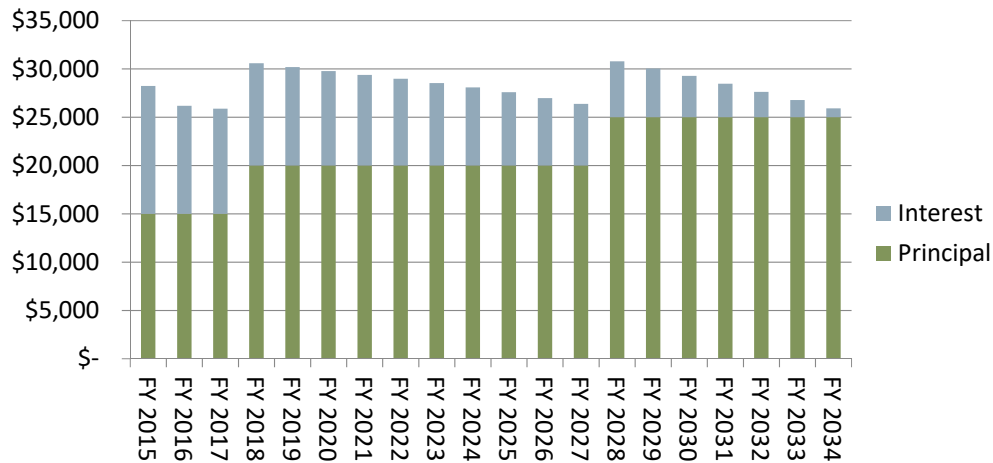
Series 2005 – CO Refinance



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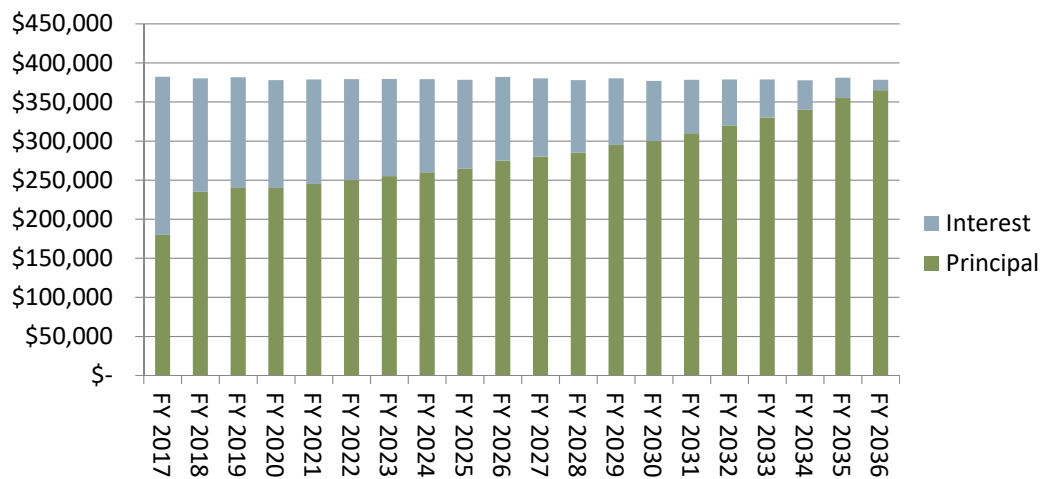
Series 2014B Certificates of Obligation



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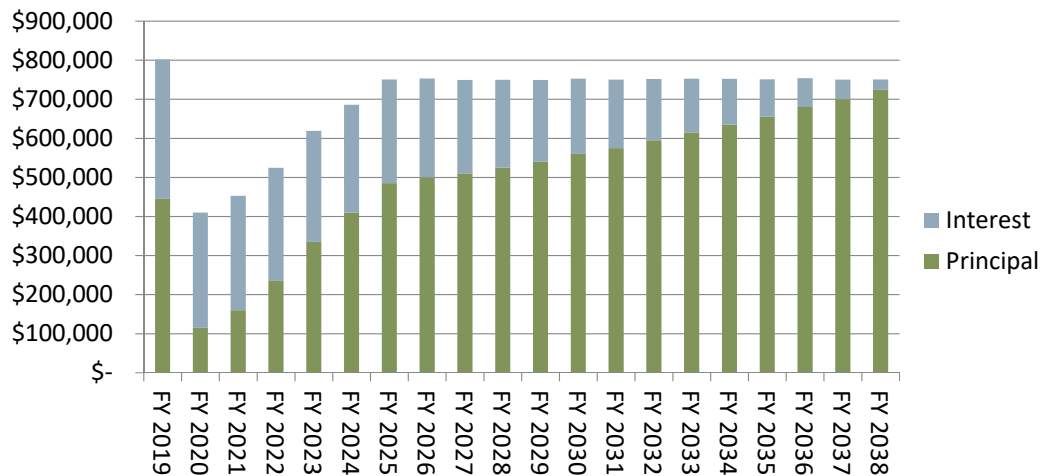
Series 2016 – Certificates of Obligation



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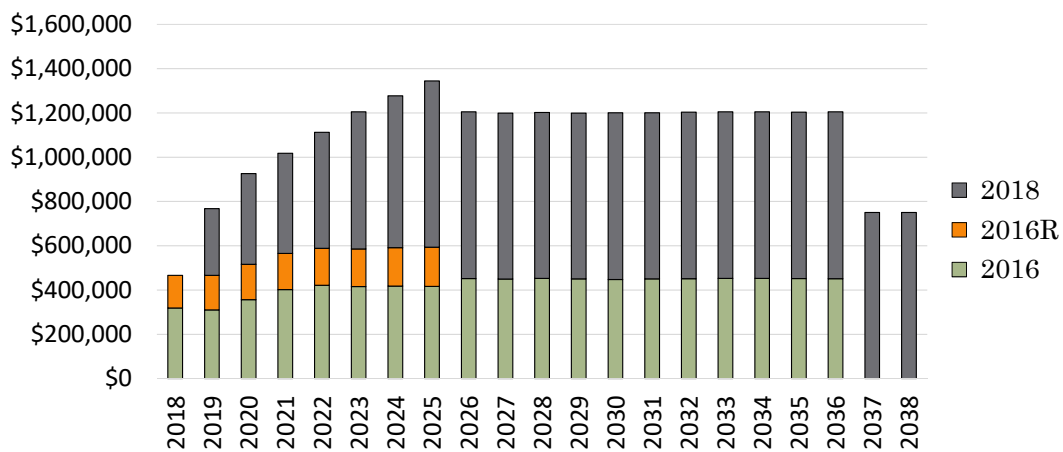
Series 2018 – Certificates of Obligation



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Total General Debt Service



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All Outstanding Debt

Series	Initial Amount	Remaining Principal	Interest Rate	Term	Early Payment	Funding Source
2018	\$11.4 M	\$11.0 M	3.45%	2038	2028	GF/UF
2016R	\$1.4 M	\$1.1 M	1.58%	2025	N/A	GF
2016	\$7.0 M	\$6.2 M	2.08%	2036	2026	GF
2014A	\$4.2 M	\$3.4 M	3.00%	2034	2024	PID
2014B	\$0.4 M	\$0.3	3.00%	2034	2024	UF
Total	\$24.4 M	\$22.7 M				

GF – General Fund, UF – Utility Fund, PID – Public Improvement District (Highlands)

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Capital Project Fund

- Capital project funds account for the accumulation of resources designated to construct or acquire capital facilities and improvements.....

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Capital Improvement Projects Series 2016 C.O.s - \$6M

- Florance Road (FM 407 to Strader) - \$0.9 M
 - Construction complete
- Sam Lee Road (South of Rinker) - \$0.9 M
 - Construction complete
- Cleveland Gibbs (FM 1171 to FM 407) - \$3.2 M
 - Construction complete
- Estimated \$900,000 road funds remaining

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Capital Improvement Projects Recommended Use of Remaining Funds

1. Cleveland-Gibbs South ROW Acquisition - \$300,000
 - Right-of-way acquisition for road realignment
 - Drainage easement also needed
2. Strader and Holder Road Base Repair - \$250,000
 - Town prep the road bed - \$250,000
 - County apply another chip seal
3. Old Justin Road (Faught to 1800' east) - \$276,000
 - Full-depth reclamation
 - Upgrade existing culverts
 - 6" asphalt overlay

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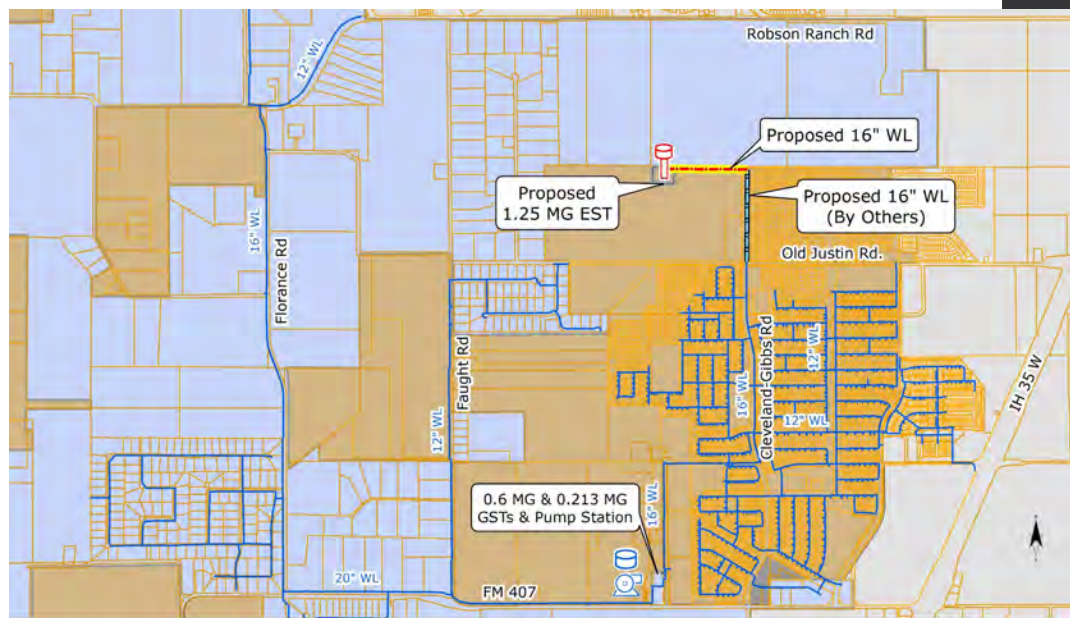
Capital Improvement Projects Series 2018 C.O.s - \$12M

- Northern Plain Water Improvements - \$3.6 M
 - Elevated storage tank - \$3,350,000
 - Water distribution lines - \$250,000
- Southern Plain Water Improvements - \$7.5 M
 - Elevated storage tank - \$2,750,000
 - Ground storage tank, pumps and facility - \$3,500,000
 - Water distribution lines - \$1,250,000
 - Land Acquisition - TBD

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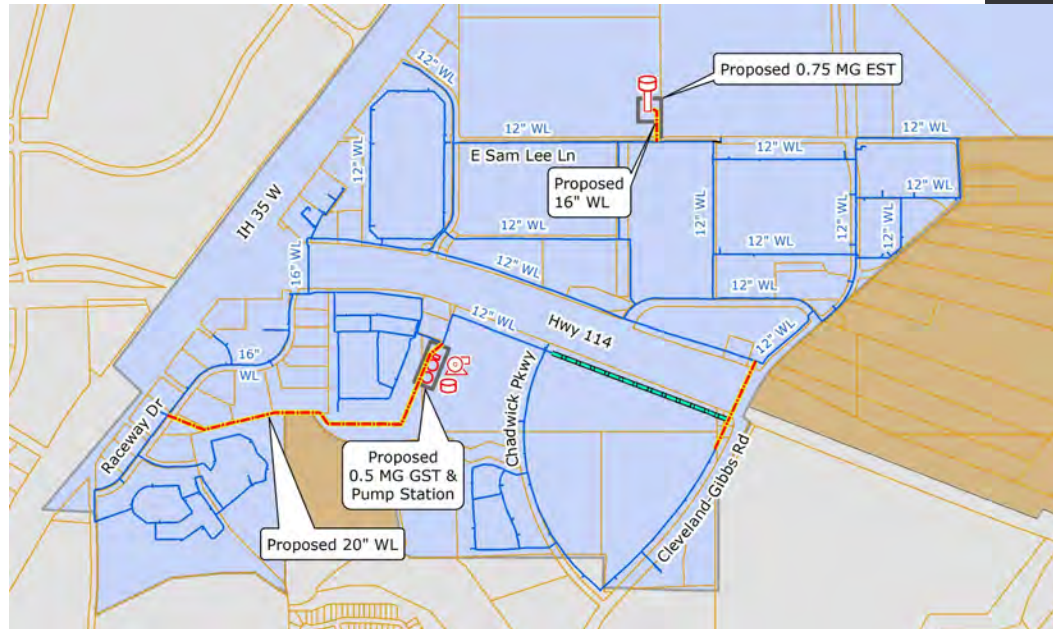
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North Phase III



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South Phase II



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Special Districts

- **Public Improvement District #1 (Harvest)**
 - Maintenance and operations
 - Rate based assessment (\$0.21 per \$100 assessed value)
- **Public Improvement District #2 (The Highlands of Northlake)**
 - Capital improvement
 - Set amount assessment (approximately \$1,100 per acre)
- **Tax Increment Reinvestment Zone #1 (Canyon Falls)**
 - Maintenance, operations and capital improvement reimbursements
 - Portion of Town property tax (\$0.0909 of \$0.2950)

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Special District Fund Expenditures

Fund	FY 2019 Projected	FY 2020 Preliminary
PID #1 (Harvest)	\$779,600	\$1,005,480
PID #2 (The Highlands of Northlake)	\$304,316	\$305,816
TIRZ #1 (Canyon Falls)	\$127,027	\$173,839

Special Revenue Funds

Special revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes. These funds include:

- Hotel Occupancy Tax Fund
- Economic Development Fund
- Community Development Fund
- Court Security Fund
- Court Technology Fund
- Child Safety Fund
- Seizure/Forfeiture Fund

Special Revenue Funds Overview

- **Hotel Occupancy Tax**
 - Source - 6% state rate + 7% local rate = 13% total rate
 - Local uses - convention center, visitors center, marketing, arts, historical restoration but all uses must encourage overnight visitors
- **Economic Development Corporation Sales Tax**
 - Source – 0.5% EDC rate + 0.5% CDC rate + 1.0% local rate + 6.25% state rate = 8.25% total rate
 - Local uses – EDC incentivizes projects that create jobs, CDC projects include restaurants, parks, stadiums, convention centers
 - Note - Towns under 20,000 population may do both

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Special Revenue Funds Overview

- **Court Security Fee**
 - Source – \$3.00 per citation
 - Local uses – metal detectors, security personnel, bullet-proof glass, continuing education on security, ID card systems, security cameras
- **Court Technology Fee**
 - Source – \$4.00 per citation
 - Local uses – purchase or maintain technological enhancements for municipal court

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Special Revenue Funds Overview

- **Child Safety Fee**
 - Source - \$100 child seat belt fine, 50% goes to the State
 - Local uses – child and public safety, health and nutrition programs, school crossing guards
- **Seizures and Forfeitures**
 - Source – District Attorney awarded cash or property seized or forfeited as result of Northlake Police action, amounts vary
 - Local uses – any public safety equipment
 - Note – final award comes many months after possession of property, seized vehicles and trailers must be held until award

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Special Revenue Fund Expenditures

Fund	FY 2019 Projected	FY 2020 Preliminary
Hotel Occupancy Tax	\$110,468	\$114,088
Budget Request		\$22,590
Economic Development Corp.	\$573,318	\$141,433
Budget Request		\$22,950
Community Development Corp.	\$573,018	\$141,133
Budget Request		\$22,950
Other Special Revenue	\$40,400	\$39,010

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EDC / CDC Existing Incentives

Incentive	FY 2019
Farmer Brothers Jobs Grant	\$90,000
Alliance Northport Infrastructure Participation	\$350,000
Sam Lee Driveway Relocation	\$30,000
Dale Earnhardt Way Culvert Extension	\$300,000
EDC Total	\$385,000
CDC Total	\$385,000
Total	\$770,000

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Proprietary Funds

Proprietary Funds account for ongoing organizations and activities that are similar to those often found in the private sector. The two major types of proprietary funds are:

- Enterprise Funds
- Internal Service Funds

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Enterprise Funds

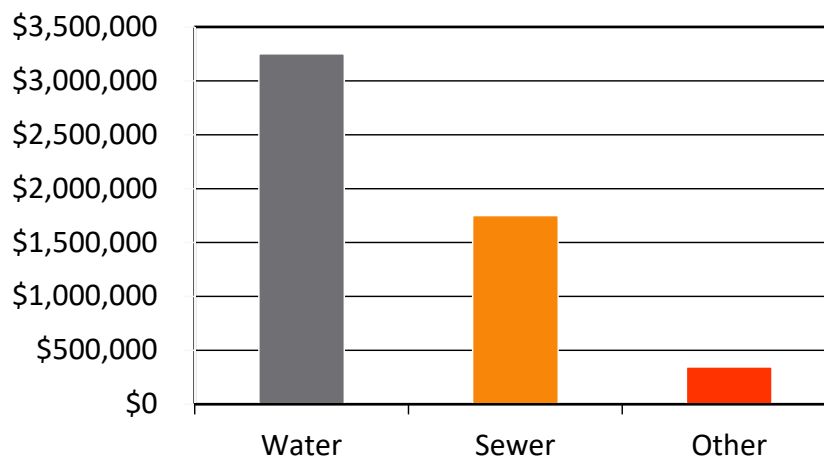
Enterprise Funds account for services that are funded directly through user fees. They are financed and operated similarly to a private business, in that the costs of providing goods and services are self-supporting. These funds include:

- Utility Fund

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Preliminary 2019/2020 Utility Fund Revenues \$5,345,300



Revenues do not include pass through rate increase from Fort Worth, TRA & UTRWD

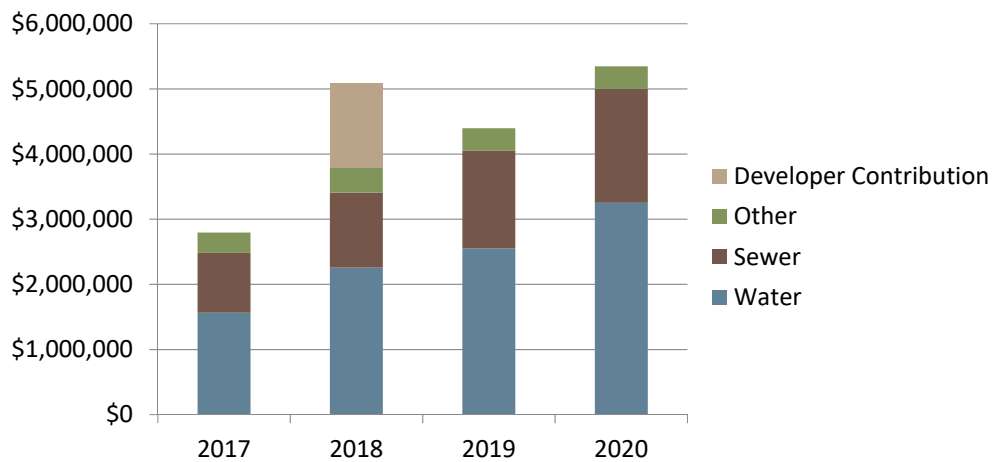
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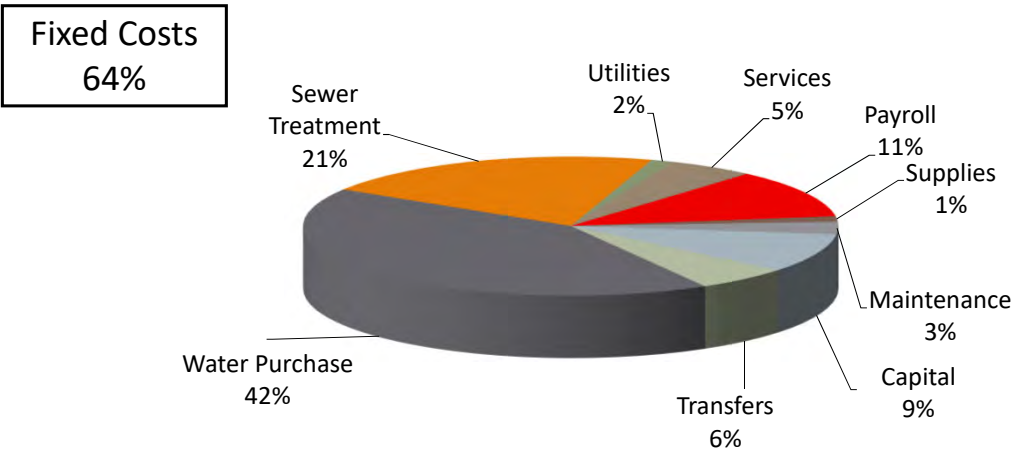
Utility Fund Revenues

Category	FY 2019 Projected	FY 2020 Preliminary
Water Sales	\$2,550,000	\$3,250,000
Water Fees	\$250,250	\$250,250
Sewer Sales	\$1,500,000	\$1,750,000
Sewer Fees	\$20,000	\$20,000
Other	\$75,050	\$75,050
TOTAL	\$4,395,300	\$5,345,300

Utility Revenues by Service



Preliminary 2019/2020 Utility Fund Expenses \$4,744,353



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Utility Fund Expenses

Category	FY 2019 Projected	FY 2020 Preliminary
Payroll & Benefits	\$519,491	\$534,741
Supplies	\$65,082	\$61,082
Maintenance	\$110,185	\$138,810
Utilities	\$2,596,620	\$3,063,220
Services	\$221,015	\$248,400
Capital Outlay	\$428,100	\$428,100
Transfers	\$230,000	\$270,000
SUBTOTAL	\$4,161,493	\$4,744,353
Budget Requests	\$0	\$299,063
TOTAL	\$4,161,493	\$5,061,416

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Preliminary 2019/2020 Public Works Staffing Budget Requests

Public Works Requests	Amount
Superintendent (50%) (Jan. 1 st Start Date)	\$31,813
Public Works Crew (50%)	\$84,450
Crew Leader	
Equipment Operator	
Maintenance Worker	
Equipment Services Increase	\$25,000
Total – Public Works Staffing	\$141,263

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Preliminary 2019/2020 Public Works Equipment Budget Requests

Public Works Requests	Amount
SCADA Upgrade to Web-based System	\$35,000
Meter Reader Tablet (Second)	\$9,300
Sewer Line Video Inspection	\$11,500
Generator Automatic Transfer Switch	\$39,500
Total – Public Works Equipment	\$95,300

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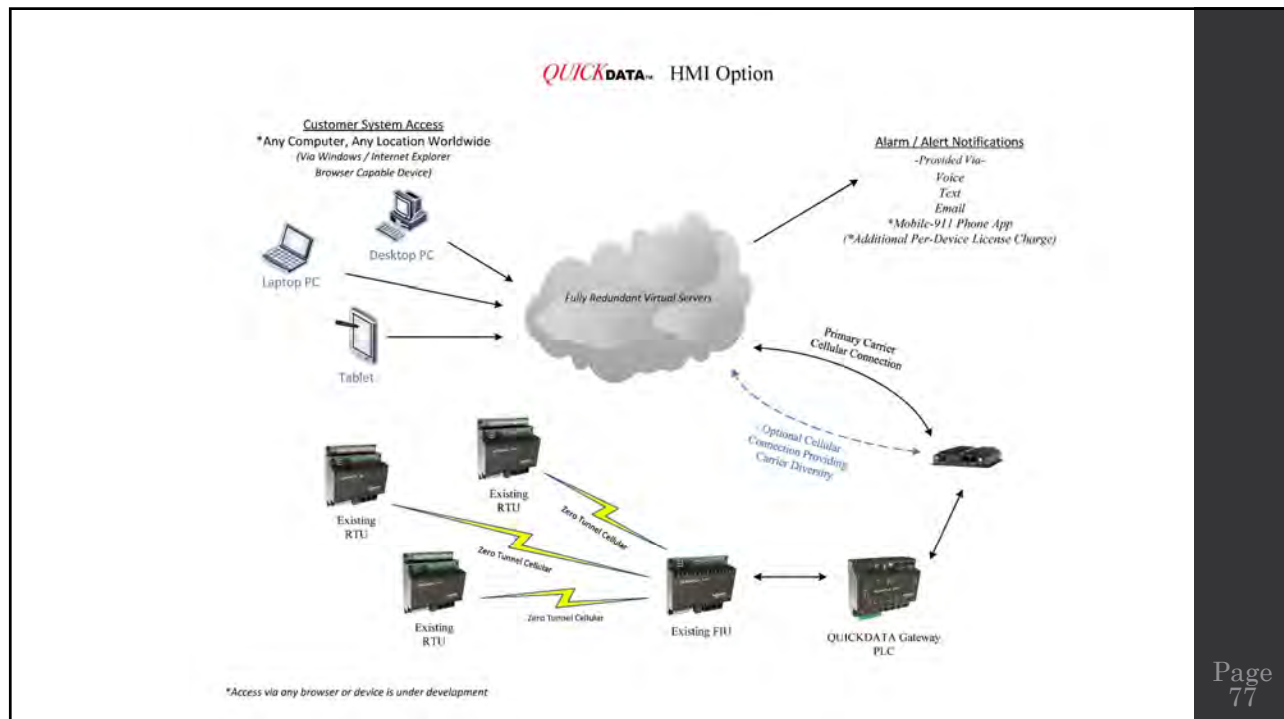
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Public Works Equipment Request

- SCADA Human Machine Interface (HMI)
 - Cloud-based with cellular modem connectivity
 - Fully redundant virtual servers with worldwide accessibility
 - Notifications pushed via: voice, text, email
- Beacon Mobile Tablet with transceiver kit
 - Allows for second meter read route
- Sewer Push Camera
 - Verifies whether problem is Town or builder
- Generator Automatic Transfer Switch
 - In event of power loss, rather than manually

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Preliminary 2019/2020 Public Works Budget Requests

Public Works Requests	Amount
Salary Adjustments	\$12,500
Water & Wastewater Rate Study	\$50,000
Total	\$62,500

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Internal Service Funds

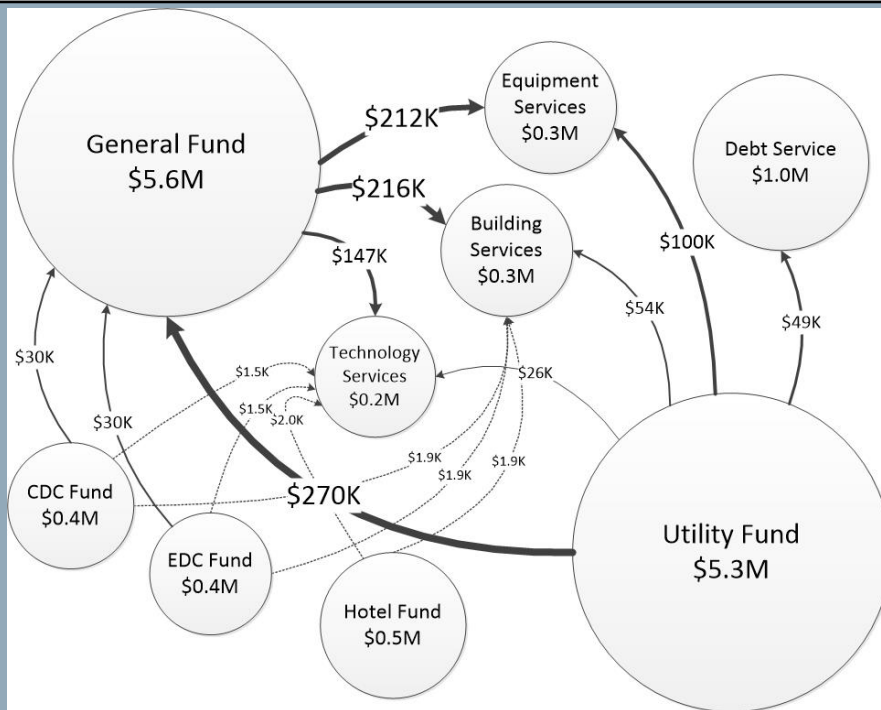
Internal service funds account for charging fees to user departments to recover the full cost of services rendered.....

- Equipment Services Fund
- Building Services Fund
- Information Technology Fund

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Fund Transfers



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Equipment Services Fund

	2018 Actual	2019 Projected	2020 Preliminary
Beginning Balance	\$118,335	\$134,037	\$93,537
Service Charges			
General Fund	\$147,000	\$147,000	\$212,000
Utility Fund	\$75,000	\$75,000	\$100,000
Other Revenue	\$35,652	\$11,500	\$11,500
Maintenance	(\$65,343)	(\$7,000)	(\$12,000)
Purchases			
Administration	(\$43,089)		
Police	(\$107,889)	(\$110,000)	(\$174,000)
Public Works	(\$58,389)	(\$157,000)	(\$120,350)
Ending Balance	\$134,037	\$93,537	\$112,687

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Preliminary 2019/2020 Budget Requests

Equipment Services Request	Amount
Police Vehicles (2 Replacements)	\$135,000
Public Vehicle (New for Captain)	\$39,000
Public Works Pickup	\$35,500
Public Works Crew Cab	\$66,500
Public Works Mower	\$18,350
Total	\$294,350

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Building Services Fund

	2018 Actual	2019 Projected	2020 Preliminary
Beginning Balance	\$566,402	\$140,473	\$808,161
Service Charges			
General Fund	\$94,500	\$196,180	\$215,700
Utility Fund	\$10,100	\$48,615	\$53,500
Other Funds/Int.	\$5,095	\$5,205	\$5,800
GF/Ct. Sec. Transfer	\$146,293	\$675,000	
Office Lease	(\$21,732)	(\$146,660)	(\$198,156)
Supplies/Maintenance	(\$19,915)	(\$11,100)	(\$11,100)
Utilities	(\$10,938)	(\$15,000)	(\$15,000)
Services	(\$18,318)	(\$84,552)	(\$84,522)
Capital Outlay	(\$614,040)		(\$675,000)
Ending Balance	\$140,473	\$808,161	\$99,353

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Police Building Project

Component	Cost	Landlord Allowance	Town Amount
Interior Finish-out	\$600,000	\$250,000	\$350,000
Security System	\$150,000		\$150,000
Architect	\$50,000		\$50,000
Telecom/LAN	\$50,000		\$50,000
Furniture	\$75,000		\$75,000
Secure Parking	\$50,000		\$50,000
Total	\$975,000	\$250,000	\$725,000

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Information Technology Fund

	2018 Actual	2019 Projected	2020 Preliminary
Beginning Balance	\$89,719	\$47,295	\$40,295
Service Charges			
General Fund	\$106,000	\$106,000	\$146,500
Utility Fund	\$19,000	\$19,000	\$26,300
Other Funds	\$4,500	\$4,500	\$5,000
General Fund Transfer		\$50,000	
Maintenance	(\$8,912)	(\$16,000)	(\$16,000)
Utilities	(\$14,720)	(\$31,000)	(\$31,000)
Services	(\$95,260)	(\$111,000)	(\$111,000)
Capital Outlay	(\$53,032)		(\$50,000)
Ending Balance	\$47,295	\$40,295	\$29,985

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2019/2020 Budget Calendar

Thursday, May 23	Budget Principles/Goals
Thursday, June 20	Budget Outlook
Thursday, July 11	Preliminary Budget
Thursday, July 25	Proposed Budget & Tax Rate
Thursday, August 8	Tax Rate Hearing (1 st) Budget Hearing
Thursday, August 22	Tax Rate Hearing (2 nd)
Thursday, September 12	Adopt Budget & Tax Rate

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Fiscal Year 2019 - 2020

Preliminary Budget

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Town of Northlake
GENERAL FUND

Fund: 100	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	1,510,410	1,878,278	1,847,823	1,847,823	1,847,823	1,930,463
REVENUES:						
Court Fines	592,248	510,818	500,000	351,729	500,000	500,000
Sales/Beverage Tax	623,492	642,746	600,000	488,530	720,000	750,000
Ad Valorem Taxes	744,911	885,559	939,707	992,149	989,707	1,481,082
Permits and Registrations	20,760	31,430	19,550	36,253	19,550	19,550
Franchise Fees	282,277	384,223	380,000	205,472	370,000	385,500
Building Permits	793,743	927,809	1,004,500	905,850	1,104,500	1,400,000
Development	527,041	579,345	502,250	620,267	1,197,750	500,000
Transfers	200,000	200,000	270,881	145,000	270,881	310,881
Other Revenue:	149,495	216,703	208,260	145,618	208,260	208,260
TOTAL REVENUE:	3,933,968	4,378,633	4,425,148	3,890,868	5,380,648	5,555,273
EXPENDITURES:						
Payroll & Benefits	1,873,267	2,174,912	2,717,790	1,707,642	2,717,790	2,734,555
Supplies	116,755	130,814	171,513	83,972	171,513	186,325
Maintenance	189,990	268,290	210,111	83,241	210,111	232,580
Utilities	17,546	18,971	22,775	12,280	22,775	23,415
Services	700,190	860,332	824,889	579,795	961,639	1,175,484
Internal Services	268,352	447,500	449,180	224,590	449,180	529,200
Capital Outlay	-	8,269	6,000	-	-	-
Transfers	400,000	500,000	-	-	-	-
TOTAL EXPENDITURES:	3,566,099	4,409,088	4,402,258	2,691,520	4,533,008	4,881,559
REV OVER/(UNDER) EXP	367,868	(30,455)	22,890	1,199,348	847,640	673,714
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	1,878,278	1,847,823	1,870,713	3,047,172	2,695,463	2,604,177

Budget Requests

Transfer to Building Fund - Police Offices Finish Out	725,000	
Police Building Lease		129,030
Police New Positions - PSO, Officer, Captain		268,035
Public Works New Positions - 3 Person Crew, Superintendent (50%)		141,263
Development Services New Position and Tracking Software	40,000	31,875
Salary Adjustments		92,288
Total Budget Requests	765,000	662,491

REVISED REV OVER/(UNDER) EXP	82,640	11,223
REVISED ENDING FUND BAL - UNASSIGNED	1,930,463	1,941,686



Town of Northlake
HOTEL OCCUPANCY TAX

Fund: 110	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	1,258,552	1,484,307	1,884,975	1,884,975	1,884,975	2,185,312
REVENUES:						
Taxes / Fees & Fines	267,965	444,447	300,000	308,882	400,000	480,000
Permits and Registrations	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-
Building Permits	-	-	-	-	-	-
Development	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	17,407	14,421	10,805	7,716	10,805	10,805
TOTAL REVENUE:	285,372	458,868	310,805	316,599	410,805	490,805
EXPENDITURES:						
Payroll & Benefits	34,336	41,048	51,633	59,147	51,633	50,688
Supplies	-	49	-	-	-	-
Maintenance	65	77	-	-	-	-
Utilities	-	-	-	-	-	-
Services	23,476	14,728	58,835	5,498	58,835	59,500
Capital Outlay	-	-	-	-	-	-
Transfers	1,739	2,300	3,235	1,618	-	3,900
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	59,616	58,201	113,703	66,263	110,468	114,088
REV OVER/(UNDER) EXP	225,756	400,667	197,102	250,336	300,337	376,717
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	1,484,307	1,884,975	2,082,077	2,135,311	2,185,312	2,562,029

Budget Requests

Hotel Conference Center Land Purchase (TBD)	
Marketing/Communications Coordinator (25%)	21,875
Salary Adjustment	715
Total Budget Requests	22,590
REVISED REV OVER/(UNDER) EXP	354,127
REVISED ENDING FUND BAL - UNASSIGNED	2,539,439



Town of Northlake
SPECIAL REVENUE FUNDS

Fund: <<120,121,150,151,152,153>>	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	250,910	250,722	242,414	242,414	242,414	290,429
REVENUES:						
Court Technology	15,094	18,368	16,000	9,201	16,000	16,000
Court Security	11,324	9,939	12,000	6,901	12,000	12,000
Seatbelt Fees	3,845	3,270	3,000	2,327	3,000	3,000
Online Access Fees	19,646	17,724	18,000	10,698	18,000	18,000
Seized Monies & Goods	(4,200)	6,938	-	-	-	-
State Training	-	1,377	1,400	911	1,400	1,400
Child Safety	2,100	1,438	2,000	2,313	2,000	2,000
Transfers	-	-	-	-	-	-
Interest	3,675	11,007	2,305	25,463	36,015	36,015
Other Revenue:	1,852	-	-	-	-	-
TOTAL REVENUE:	53,335	70,061	54,705	57,815	88,415	88,415
EXPENDITURES:						
Payroll & Benefits	1,098	-	-	-	-	-
Supplies	2,812	2,106	1,000	367	1,000	1,000
Maintenance	5,825	7,422	11,500	6,963	11,500	12,500
Utilities	1,943	-	-	-	-	-
Services	32,188	22,548	22,900	9,580	22,900	23,750
Capital Outlay	9,657	-	5,000	-	5,000	1,760
Transfers	-	46,293	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	53,523	78,369	40,400	16,911	40,400	39,010
REV OVER/(UNDER) EXP	(188)	(8,308)	14,305	40,904	48,015	49,405
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	250,722	242,414	256,719	283,319	290,429	339,834



Town of Northlake
COURT SECURITY SPECIAL REVENUE

Fund: 120	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original	Actual	Projection	Preliminary
			Budget	As of 6/30	9/30/2019	Budget
BEGINNING FUND BALANCE:	94,340	99,558	60,324	60,324	60,324	72,324
REVENUES:						
Court Technology	-	-	-	-	-	-
Court Security	11,324	9,939	12,000	6,901	12,000	12,000
Seatbelt Fees	-	-	-	-	-	-
Child Safety	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Interest	963	2,878	200	6,506	9,000	9,000
Other Revenue:	-	-	-	-	-	-
TOTAL REVENUE:	12,287	12,817	12,200	13,407	21,000	21,000
EXPENDITURES:						
Payroll & Benefits	1,098	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	5,971	5,758	9,000	3,181	9,000	9,000
Capital Outlay	-	-	-	-	-	-
Transfers	-	46,293	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	7,069	52,051	9,000	3,181	9,000	9,000
REV OVER/(UNDER) EXP	5,218	(39,234)	3,200	10,226	12,000	12,000
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	99,558	60,324	63,524	70,551	72,324	84,324



Town of Northlake
COURT TECHNOLOGY SPECIAL REVENUE

Fund: 121	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	13,433	(2,651)	15,530	15,530	15,530	35,530
REVENUES:						
Court Technology	15,094	18,368	16,000	9,201	16,000	16,000
Court Security	-	-	-	-	-	-
Seatbelt Fees	-	-	-	-	-	-
Child Safety	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Interest	781	2,671	-	6,267	9,000	9,000
Other Revenue:	-	-	-	-	-	-
TOTAL REVENUE:	15,876	21,039	16,000	15,468	25,000	25,000
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	4,325	-	-	-	-	-
Utilities	1,943	-	-	-	-	-
Services	16,035	2,858	-	-	-	-
Capital Outlay	9,657	-	5,000	-	5,000	5,000
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	31,960	2,858	5,000	-	5,000	5,000
REV OVER/(UNDER) EXP	(16,084)	18,181	11,000	15,468	20,000	20,000
ENDING FUND BALANCE	(2,651)	15,530	26,530	30,998	35,530	55,530



Town of Northlake
POLICE ASSET FORFEITURE

Fund: 150	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	6,072	3,742	10,084	10,084	10,084	10,099
REVENUES:						
Seatbelt Fees	-	-	-	-	-	-
Seized Monies & Goods	(4,200)	6,938	-	-	-	-
State Training	-	-	-	-	-	-
Child Safety	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Interest	18	4	5	10	15	15
Other Revenue:	1,852	-	-	-	-	-
TOTAL REVENUE:	(2,330)	6,942	5	10	15	15
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	-	600	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	-	600	-	-	-	-
REV OVER/(UNDER) EXP	(2,330)	6,342	5	10	15	15
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	3,742	10,084	10,089	10,094	10,099	10,114



Town of Northlake
CHILD SAFETY SPECIAL REVENUE

Fund: 152	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	90,417	92,989	98,054	98,054	98,054	103,554
REVENUES:						
Court Technology	-	-	-	-	-	-
Court Security	-	-	-	-	-	-
Seatbelt Fees	3,845	3,270	3,000	2,327	3,000	3,000
Seized Monies & Goods	-	-	-	-	-	-
State Training	-	-	-	-	-	-
Child Safety	2,100	1,438	2,000	2,313	2,000	2,000
Transfers	-	-	-	-	-	-
Interest	939	2,782	2,100	6,413	9,000	9,000
Other Revenue:	-	-	-	-	-	-
TOTAL REVENUE:	6,884	7,491	7,100	11,054	14,000	14,000
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	2,812	426	1,000	132	1,000	1,000
Maintenance	1,500	1,500	6,500	1,500	6,500	6,500
Utilities	-	-	-	-	-	-
Services	-	500	1,000	-	1,000	1,850
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	4,312	2,426	8,500	1,632	8,500	9,350
REV OVER/(UNDER) EXP	2,572	5,065	(1,400)	9,422	5,500	4,650
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	92,989	98,054	96,654	107,476	103,554	108,204



Town of Northlake
COURT ONLINE ACCESS FEES

Fund: 153	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	46,232	56,668	57,949	-	40,947	41,507
REVENUES:						
Online Access Fees	19,646	17,724	18,000	10,698	18,000	18,000
Transfers	-	-	-	-	-	-
Interest Revenue	973	2,671	-	6,267	9,000	9,000
Other Revenue	-	-	-	-	-	-
TOTAL REVENUE:	20,619	20,395	18,000	16,965	27,000	27,000
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	1,680	-	235	-	-
Maintenance	-	5,922	5,000	5,463	5,000	6,000
Utilities	-	-	-	-	-	-
Services	10,182	11,512	11,500	6,399	11,500	11,500
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	10,182	19,114	16,500	12,098	16,500	17,500
REV OVER/(UNDER) EXP	10,437	1,281	1,500	4,867	10,500	9,500
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	56,668	57,949	59,449	40,947	44,747	48,547



Town of Northlake
ECONOMIC DEVELOPMENT CORPORATION

Fund: 130	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	595,579	612,391	584,305	584,305	584,305	393,637
REVENUES:						
Taxes / Fees & Fines	311,471	320,993	300,000	244,019	360,000	375,000
Permits and Registrations	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-
Building Permits	-	-	-	-	-	-
Development	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	23,048	23,186	22,650	20,365	22,650	22,650
TOTAL REVENUE:	334,519	344,178	322,650	264,383	382,650	397,650
EXPENDITURES:						
Payroll & Benefits	26,554	35,044	38,883	25,019	38,883	37,683
Supplies	465	814	1,700	423	1,700	1,700
Maintenance	1,765	864	2,250	2,854	2,250	2,250
Utilities	-	-	-	-	-	-
Services	28,484	38,238	50,838	50,838	67,985	64,750
Incentives	233,700	270,004	432,500	55,500	432,500	-
Capital Outlay	-	-	-	-	-	-
Transfers	26,739	25,800	33,235	16,618	30,000	35,050
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	317,707	370,764	559,406	151,253	573,318	141,433
REV OVER/(UNDER) EXP	16,812	(26,586)	(236,756)	113,130	(190,668)	256,217
ENDING FUND BALANCE	612,391	585,805	347,549	697,435	393,637	649,854

Budget Requests

Marketing / Communications Coordinator (25%)	21,875
Salary Adjustment	715
Total Budget Requests	22,590

REVISED REV OVER/(UNDER) EXP **233,627**

REVISED ENDING FUND BAL **627,264**



Town of Northlake
COMMUNITY DEVELOPMENT CORPORATION

Fund: 131	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	575,332	592,138	562,935	562,935	562,935	372,567
REVENUES:						
Taxes / Fees & Fines	311,471	320,993	300,000	244,019	360,000	375,000
Permits and Registrations	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-
Building Permits	-	-	-	-	-	-
Development	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	23,021	23,174	22,650	20,386	22,650	22,650
TOTAL REVENUE:	334,492	344,166	322,650	264,405	382,650	397,650
EXPENDITURES:						
Payroll & Benefits	26,554	34,995	38,583	24,819	38,583	37,383
Supplies	488	814	1,700	487	1,700	1,700
Maintenance	1,765	864	2,250	2,064	2,250	2,250
Utilities	-	-	-	-	-	-
Services	28,439	39,393	49,020	49,020	67,985	64,750
Incentives	233,700	270,004	432,500	55,500	432,500	-
Capital Outlay	-	-	-	-	-	-
Transfers	26,739	27,300	33,235	16,618	30,000	35,050
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	317,685	373,370	557,288	148,509	573,018	141,133
REV OVER/(UNDER) EXP	16,807	(29,203)	(234,638)	115,896	(190,368)	256,517
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	592,138	562,935	328,297	678,831	372,567	629,084

Budget Requests

Marketing / Communications Coordinator (25%)	21,875
Salary Adjustment	715
Total Budget Requests	22,590

REVISED REV OVER/(UNDER) EXP	233,927
REVISED ENDING FUND BAL	606,494



Town of Northlake
DEBT SERVICE

Fund: 160	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	249,740	126,530	783,748	783,748	783,748	283,206
REVENUES:						
Taxes / Fees & Fines	408,634	630,735	779,292	814,510	779,292	901,111
Permits and Registrations	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-
Building Permits	-	-	-	-	-	-
Development	-	-	-	-	-	-
Transfers	50,000	550,000	50,000	-	50,000	48,600
Bond Proceeds	8,380,000	-	-	12,218,908	-	-
Other Revenue:	216,558	2,688	1,200	6,306	1,200	1,200
TOTAL REVENUE:	9,055,192	1,183,423	830,492	13,039,724	830,492	950,911
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	-	2,988	5,206	825	5,206	5,206
Capital Outlay	-	-	-	-	-	-
Transfers	6,990,000	-	-	12,000,000	-	-
Debt Service	2,188,403	523,218	1,325,828	440,926	1,325,828	1,023,906
TOTAL EXPENDITURES:	9,178,403	526,205	1,331,034	12,441,751	1,331,034	1,029,112
REV OVER/(UNDER) EXP	(123,210)	657,218	(500,542)	597,974	(500,542)	(78,201)
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	126,530	783,748	283,206	1,381,722	283,206	205,005



Town of Northlake
UTILITY FUNDS

Fund: <<200,201>>	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	3,080,295	3,268,272	5,132,668	5,132,668	5,132,668	5,724,624
REVENUES:						
Water Sales	1,564,207	2,256,247	2,750,000	1,113,281	2,550,000	3,250,000
Water Fees	203,250	226,480	250,250	157,750	250,250	250,250
Sewer Sales	917,177	1,152,270	1,500,000	765,737	1,500,000	1,750,000
Sewer Fees	21,100	30,200	20,000	29,650	20,000	20,000
Cost Recovery Fees	-	-	-	305,000	433,149	200,000
FWSD Reimbursement	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	7,016	1,310,068	50	16,533	50	50
TOTAL REVENUE:	2,712,751	4,975,264	4,520,300	2,387,951	4,753,449	5,470,300
EXPENSES:						
Payroll & Benefits	331,210	402,466	519,491	329,027	519,491	534,741
Supplies	38,546	36,263	56,082	19,410	56,082	61,082
Maintenance	107,506	103,733	110,185	55,898	110,185	138,810
Utilities	1,649,035	2,162,229	2,546,620	1,369,764	2,596,620	3,063,220
Services	329,913	293,742	221,015	127,861	221,015	248,400
Capital Outlay	-	-	428,100	163,627	428,100	428,100
Transfers	150,000	200,000	230,000	115,000	230,000	270,000
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	2,606,210	3,198,433	4,111,493	2,180,588	4,161,493	4,744,353
REV OVER/(UNDER) EXP	106,541	1,776,831	408,807	207,363	591,956	725,947
ENDING FUND BALANCE	3,186,836	5,045,103	5,541,475	5,340,030	5,724,624	6,450,571
Less: Net Capital Assets	(2,609,785)	(4,444,530)	(4,444,530)	(4,444,530)	(4,444,530)	(4,444,530)
Less: Upper Trinity Deposits	(288,000)	(288,000)	-	-	-	-
Less: Customer Deposits	(306,985)	(446,676)	(523,977)	(523,977)	(523,977)	(523,977)
Changes to Fund Balance	-	(33,093)	-	-	-	-
UNRESTRICTED FUND BALANCE	(17,934)	(167,195)	572,967	371,523	756,116	1,482,063



Town of Northlake
WATER & WASTEWATER

Fund: 200	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original	Actual	Projection	Preliminary
			Budget	As of 6/30	9/30/2019	Budget
BEGINNING FUND BALANCE:	2,653,339	2,840,035	4,701,520	4,701,520	4,701,520	4,935,327
REVENUES:						
Water Sales	1,564,207	2,256,247	2,750,000	1,113,281	2,550,000	3,250,000
Water Fees	203,250	226,480	250,250	157,750	250,250	250,250
Sewer Sales	917,177	1,152,270	1,500,000	765,737	1,500,000	1,750,000
Sewer Fees	21,100	30,200	20,000	29,650	20,000	20,000
FWSD Reimbursement	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	87,696	1,427,725	75,050	99,314	75,050	75,050
TOTAL REVENUE:	2,793,430	5,092,921	4,595,300	2,165,732	4,395,300	5,345,300
EXPENSES:						
Payroll & Benefits	331,210	402,466	519,491	313,873	519,491	534,741
Supplies	38,546	36,263	56,082	19,410	56,082	61,082
Maintenance	107,506	103,733	110,185	55,898	110,185	138,810
Wholesale Water	881,097	1,528,569	1,500,000	894,055	1,750,000	2,000,000
Sewer Treatment	732,937	595,042	1,000,000	453,895	800,000	1,000,000
Utilities	35,001	38,618	46,620	21,814	46,620	63,220
Services	182,426	189,552	78,400	56,553	78,400	93,600
Internal Services	147,262	104,100	142,615	71,308	142,615	154,800
Capital Outlay	-	-	428,100	163,627	428,100	428,100
Transfers	150,000	200,000	230,000	115,000	230,000	270,000
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	2,605,985	3,198,343	4,111,493	2,165,434	4,161,493	4,744,353
REV OVER/(UNDER) EXP	187,445	1,894,578	483,807	298	233,807	600,947
ENDING FUND BALANCE	2,840,785	4,734,613	5,185,327	4,701,818	4,935,327	5,536,274
Less: Net Capital Assets	(2,609,785)	(4,444,530)	(4,444,530)	(4,444,530)	(4,444,530)	(4,444,530)
Less: Customer Deposits	(306,985)	(446,676)	(523,977)	(523,977)	(523,977)	(523,977)
Changes to Fund Balance	-	(33,093)	-	-	-	-
UNRESTRICTED FUND BALANCE	(75,985)	(189,686)	216,819	(266,689)	(33,181)	567,766

Budget Requests

Public Works New Position - 3 Person Crew, Superintendent (50%)	141,263
Technology Upgrades - SCADA, Meter Reader	44,300
System Improvements - Generator Switch, Sewer Video Inspection	51,000
Salary Adjustments	12,500
Water and Wastewater Rate Study	50,000
Total Budget Requests	299,063

REVISED REV OVER/(UNDER) EXP **301,884**

REVISED ENDING UNRESTRICTED FUND BAL **268,703**



Town of Northlake
COST RECOVERY

Fund: 201	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original	Actual	Projection	Preliminary
			Budget	As of 6/30	9/30/2019	Budget
BEGINNING FUND BALANCE:	426,956	428,237	431,148	431,148	431,148	864,297
REVENUES:						
Water Sales	-	-	-	-	-	-
Water Fees	-	-	-	-	-	-
Sewer Sales	-	-	-	-	-	-
Sewer Fees	-	-	-	-	-	-
Cost Recovery Fees	-	-	-	305,000	433,149	200,000
Transfers	-	-	-	-	-	-
Other Revenue:	1,507	3,000	-	6,683	-	-
TOTAL REVENUE:	1,507	3,000	-	311,683	433,149	200,000
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	225	90	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	225	90	-	-	-	-
REV OVER/(UNDER) EXP	1,282	2,910	-	311,683	433,149	200,000
ENDING FUND BALANCE	428,237	431,148	431,148	742,831	864,297	1,064,297
Less: Net Capital Assets	-	-	-	-	-	-
Less: Upper Trinity Deposits	(288,000)	(288,000)	-	-	-	-
Changes to Fund Balance	-	-	-	-	-	-
UNRESTRICTED FUND BALANCE	140,237	143,148	431,148	742,831	864,297	1,064,297



Town of Northlake
WATER IMPACT FEES - NORTH

Fund: 202	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	8,402	279,528	595,318	595,318	595,318	747,018
REVENUES:						
Water Impact Fees	307,575	338,973	250,000	286,473	300,000	400,000
Sewer Impact Fees	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Other Revenue:	17,278	15,972	1,700	6,324	1,700	1,700
TOTAL REVENUE:	324,853	354,945	251,700	292,797	301,700	401,700
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	38,535	29,521	200,000	33,118	150,000	100,000
Capital Outlay	-	-	-	1,077	-	-
Transfers	-	-	-	-	-	-
Debt Service	15,192	9,634	-	-	-	-
TOTAL EXPENSES:	53,727	39,155	200,000	34,195	150,000	100,000
REV OVER/(UNDER) EXP	271,125	315,790	51,700	258,602	151,700	301,700
ENDING FUND BALANCE	279,528	595,318	647,018	853,920	747,018	1,048,718
Less: Net Capital Assets	(625,213)	(618,301)	(618,301)	(618,301)	(618,301)	(618,301)
Less: Future Impact Fees	(13,444)	(13,444)	(13,444)	(13,444)	(13,444)	(13,444)
Changes to Fund Balance	-	-	-	-	-	-
UNRESTRICTED FUND BALANCE	(359,129)	(36,428)	15,272	222,174	115,272	416,972



Town of Northlake
WATER CAPITAL PROJECTS

Fund: 203	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	731,964	693,813	683,515	683,515	683,515	12,397,634
REVENUES:						
Water Sales	-	-	-	-	-	-
Water Fees	-	-	-	-	-	-
Sewer Sales	-	-	-	-	-	-
Sewer Fees	-	-	-	-	-	-
Cost Recovery Fees	-	-	-	-	-	-
Transfers	-	-	10,000,000	12,000,000	12,000,000	-
Other Revenue:	13,504	26,122	-	217,284	-	-
TOTAL REVENUE:	13,504	26,122	10,000,000	12,217,284	12,000,000	-
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	40,776	25,778	5,300	105,800	5,300	5,300
Capital Outlay	-	-	10,000,000	-	250,000	10,850,000
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	10,879	10,642	30,581	3,673	30,581	30,581
TOTAL EXPENSES:	51,655	36,420	10,035,881	109,472	285,881	10,885,881
REV OVER/(UNDER) EXP	(38,151)	(10,298)	(35,881)	12,107,812	11,714,119	(10,885,881)
ENDING FUND BALANCE	693,813	683,515	647,634	12,791,326	12,397,634	1,511,753
Less: Net Capital Assets	(1,023,427)	(997,986)	(997,986)	(997,986)	(997,986)	(997,986)
Changes to Fund Balance	-	-	-	-	-	-
UNRESTRICTED FUND BALANCE	(329,615)	(314,472)	(350,353)	11,793,340	11,399,647	513,766



Town of Northlake
WATER IMPACT FEES - SOUTH

Fund: 204	FY 2017	FY 2018	FY 2019	FY 2019	FY 2019	FY 2020
	Actual	Actual	Original	Actual	Projection	Preliminary
			Budget	As of 6/30	9/30/2019	Budget
BEGINNING FUND BALANCE:	1,022,565	1,170,004	1,340,481	1,340,481	1,340,481	1,644,181
REVENUES:						
Water Impact Fees	160,946	363,811	200,000	437,941	450,000	200,000
Sewer Impact Fees	40,975	44,350	50,000	165,745	50,000	50,000
Transfers	-	-	-	-	-	-
Other Revenue:	1,174	2,695	1,700	6,324	1,700	1,700
TOTAL REVENUE:	203,095	410,856	251,700	610,010	501,700	251,700
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	55,656	240,379	512,000	189,649	198,000	322,000
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	55,656	240,379	512,000	189,649	198,000	322,000
REV OVER/(UNDER) EXP	147,439	170,478	(260,300)	420,361	303,700	(70,300)
ENDING FUND BALANCE	1,170,004	1,340,481	1,080,181	1,760,842	1,644,181	1,573,881
Less: Net Capital Assets	-	-	-	-	-	-
Less: Future Impact Fees	-	-	-	-	-	-
Changes to Fund Balance	-	-	-	-	-	-
UNRESTRICTED FUND BALANCE	1,170,004	1,340,481	1,080,181	1,760,842	1,644,181	1,573,881



Town of Northlake
CAPITAL PROJECTS

Fund: 301	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	11,071	5,959,853	2,419,659	2,419,659	2,419,659	969,659
REVENUES:						
Taxes / Fees & Fines	-	-	-	-	-	-
Permits and Registrations	-	-	-	-	-	-
Franchise Fees	-	-	-	-	-	-
Building Permits	-	-	-	-	-	-
Development	-	-	-	-	-	-
Transfers	6,685,000	-	-	-	-	-
Bond Proceeds	-	-	6,700,000	-	-	-
Other Revenue:	1,235,504	110,932	-	39,907	175,000	-
TOTAL REVENUE:	7,920,504	110,932	6,700,000	39,907	175,000	-
EXPENDITURES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	353,795	132,961	-	125,373	125,000	-
Capital Outlay	1,617,927	3,518,165	3,550,000	1,417,969	1,500,000	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENDITURES:	1,971,722	3,651,125	3,550,000	1,543,342	1,625,000	-
REV OVER/(UNDER) EXP	5,948,782	(3,540,194)	3,150,000	(1,503,435)	(1,450,000)	-
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	5,959,853	2,419,659	5,569,659	916,224	969,659	969,659
Budget Requests						
Various Road Projects						900,000
Total Budget Requests						900,000
REVISED REV OVER/(UNDER) EXP						(900,000)
REVISED ENDING FUND BAL						69,659



Town of Northlake
NORTHLAKE PID#1 - HARVEST COMMUNITY

Fund:	401			FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
		FY 2017 Actual	FY 2018 Actual				
BEGINNING FUND BALANCE:			758	4,133	(666)	(666)	(116)
REVENUES:							
Assessments		294,469	501,736	780,150	766,760	780,150	1,005,480
Transfers		-	-	-	-	-	-
Other Revenue:		-	-	-	-	-	-
TOTAL REVENUE:		294,469	501,736	780,150	766,760	780,150	1,005,480
EXPENDITURES:							
Supplies		-	-	-	-	-	-
Maintenance		-	-	-	-	-	-
Utilities		-	-	-	-	-	-
Services		288,104	503,161	779,600	423,555	779,600	1,005,480
Transfers		-	-	-	-	-	-
TOTAL EXPENDITURES:		288,104	503,161	779,600	423,555	779,600	1,005,480
REV OVER/(UNDER) EXP		6,365	(1,425)	550	343,205	550	-
Changes to Fund Balance		-	-	-	-	-	-
ENDING FUND BALANCE		6,365	(666)	4,683	342,538	(116)	(116)



Town of Northlake
NORTHLAKE PID#2 - THE HIGHLANDS

Fund: 402	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	1,379,116	118,594	125,790	123,460	123,460	147,046
REVENUES:						
Assessments	316,034	313,949	317,902	310,740	317,902	320,437
Transfers	-	-	-	-	-	-
Other Revenue	8,857	482	10,000	54	10,000	10,000
Other Financing Sources	-	-	-	-	-	-
TOTAL REVENUE:	324,892	314,430	327,902	310,794	327,902	330,437
EXPENDITURES:						
Supplies	-	-	-	-	-	-
Maintenance	-	21,436	11,041	11,041	11,041	11,041
Utilities	-	-	-	-	-	-
Services	1,309,538	15,334	13,150	4,139	13,150	13,150
Transfers	-	-	-	-	-	-
Bond Debt Service	275,875	272,795	280,125	36,947	280,125	281,625
TOTAL EXPENDITURES:	1,585,413	309,565	304,316	52,127	304,316	305,816
REV OVER/(UNDER) EXP	(1,260,521)	4,866	23,586	258,667	23,586	24,621
Changes to Fund Balance	-	-	-	-	-	-
ENDING FUND BALANCE	118,594	123,460	149,376	382,127	147,046	171,667



Town of Northlake
TAX INCREMENT REINVESTMENT ZONE #1

Fund: 451	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	(1,385)	5,197	46,896	46,896	46,896	46,896
REVENUES:						
Ad Valorem Taxes	36,896	73,451	127,027	127,027	127,027	173,839
Transfers	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-
TOTAL REVENUE:	36,896	73,451	127,027	127,027	127,027	173,839
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	97,027	-	97,027	143,839
Utilities	-	-	-	-	-	-
Services	30,314	31,751	30,000	4,741	30,000	30,000
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	30,314	31,751	127,027	4,741	127,027	173,839
REV OVER/(UNDER) EXP	6,582	41,700	-	122,286	-	-
ENDING FUND BALANCE	5,197	46,896	46,896	169,182	46,896	46,896



Town of Northlake
TECHNOLOGY SERVICES FUND

Fund: 504	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	-	89,719	36,019	47,295	47,295	68,795
REVENUES:						
Mayor & Council	-	6,500	6,500	3,250	6,500	9,000
Administration-GF	100,000	12,000	12,000	6,000	12,000	16,500
Town Secretary	-	5,000	5,000	2,500	5,000	6,900
Municipal Courts	-	16,000	16,000	8,000	16,000	22,100
Development	-	6,500	6,500	3,250	6,500	9,000
Police	-	47,000	47,000	23,500	47,000	65,000
Public Works	-	13,000	13,000	6,500	13,000	18,000
Administration-HOT	-	1,500	1,500	750	1,500	2,000
Adminstration-EDC	-	1,500	1,500	1,500	1,500	1,500
Administration-CDC	-	1,500	1,500	1,500	1,500	1,500
Administration-WS Fund	-	4,000	4,000	2,000	4,000	5,500
Utility Department	-	15,000	15,000	7,500	15,000	20,800
Interest Revenue	-	-	-	-	-	-
TOTAL REVENUE:	100,000	129,500	129,500	66,250	129,500	177,800
EXPENSES:						
Payroll & Benefits	-	-	-	-	-	-
Supplies	-	-	-	-	-	-
Maintenance	428	8,912	16,000	6,979	16,000	16,000
Utilities	-	14,720	31,000	13,111	31,000	31,000
Services	9,853	95,260	111,000	118,417	111,000	111,000
Capital Outlay	-	53,032	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	10,281	171,924	158,000	138,508	158,000	158,000
REV OVER/(UNDER) EXP	89,719	(42,424)	(28,500)	(72,258)	(28,500)	19,800
ENDING FUND BALANCE	89,719	47,295	7,519	(24,963)	18,795	88,595

Budget Requests:

Transfer from General Fund	(50,000)	
Police Offices Network and Telecommunications		50,000
Total Budget Requests	(50,000)	50,000
REVISED REV OVER/(UNDER) EXP	21,500	(30,200)
REVISED ENDING FUND BALANCE	68,795	38,595



Town of Northlake
EQUIPMENT SERVICES FUND

Fund: 505	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	48,348	118,335	114,361	134,037	134,037	93,537
REVENUES:						
Equip. Service Revenue-PD	110,000	110,000	110,000	55,000	110,000	150,000
Equip. Service Revenue-PW	25,000	25,000	25,000	12,500	25,000	50,000
Equip. Service Revenue-Utilities	125,000	75,000	75,000	37,500	75,000	100,000
Equip. Service Revenue-Dev	-	12,000	12,000	6,000	12,000	12,000
Sale of Equipment Proceeds	-	32,761	11,000	-	11,000	11,000
Transfer from Debt Fund	305,000	-	-	-	-	-
Transfers from GF	-	-	-	-	-	-
Transfers from UF	-	-	-	-	-	-
Bond Proceeds	-	-	-	-	-	-
Insurance Proceeds	49,677	32,878	-	1,576	-	-
Other Revenue	9,067	2,774	500	6,500	500	500
TOTAL REVENUE:	623,745	290,413	233,500	119,076	233,500	323,500
EXPENSES:						
Supplies	-	-	-	-	-	-
Maintenance	44,818	64,612	7,000	2,076	7,000	7,000
Utilities	-	-	-	-	-	-
Services	-	731	-	-	-	-
Capital Outlay	508,941	209,367	267,000	115,050	267,000	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	5,000
TOTAL EXPENSES:	553,758	274,711	274,000	117,126	274,000	12,000
REV OVER/(UNDER) EXP	69,986	15,702	(40,500)	1,949	(40,500)	311,500
ENDING FUND BALANCE	118,335	134,037	73,861	135,986	93,537	405,037
Budget Requests:						
Police Vehicle Replacements (2)						135,000
Police Vehicle for Captain						39,000
Public Works Pickup for Superintendent						35,500
Public Works Crew Cab						66,500
Public Works Mower						18,350
Total Budget Requests						294,350
REVISED REV OVER/(UNDER) EXP						17,150
REVISED ENDING FUND BALANCE						110,687



Town of Northlake
BUILDING SERVICES FUND

Fund: 506	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
BEGINNING FUND BALANCE:	238,419	566,402	158,412	140,473	140,473	808,161
REVENUES:						
Interest Income	1,159	2,695	-	6,323.77	-	-
Insurance Proceeds	43,812	3,025	-	-	-	-
Mayor & Council	825	400	13,890	6,945	13,890	15,300
Administration-GF	266,000	107,000	17,360	8,680	17,360	19,100
Town Secretary	6,958	3,100	6,945	3,473	6,945	7,600
Municipal Courts	20,870	9,200	20,830	10,415	20,830	22,900
Development	8,696	3,800	8,680	4,340	8,680	9,500
Police	62,611	63,400	97,225	48,613	97,225	106,900
Public Works	17,392	7,600	31,250	15,625	31,250	34,400
Administration-HOT	1,739	800	1,735	868	1,735	1,900
Administration-EDC	1,739	800	1,735	868	1,735	1,950
Administration-CDC	1,739	800	1,735	868	1,735	1,950
Administration-WS Fund	4,870	2,200	10,420	5,210	10,420	11,500
Utility Department	17,392	7,900	38,195	19,098	38,195	42,000
Court Security	-	46,293	-	-	-	-
Maintenance Reserve	-	-	-	-	-	-
TOTAL REVENUE:	455,803	259,013	250,000	131,324	250,000	275,000
EXPENSES:						
Rent	21,684	21,732	146,660	74,609	146,660	198,156
Supplies	2,304	4,872	3,100	6,731	3,100	3,100
Maintenance	5,562	15,043	8,000	22,280	8,000	8,000
Utilities	24,473	10,938	15,000	9,201	15,000	15,000
Services	73,797	18,318	84,552	69,369	84,552	84,552
Capital Outlay	-	614,040	-	12,111	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	127,820	684,942	257,312	194,301	257,312	308,808
REV OVER/(UNDER) EXP	327,983	(425,930)	(7,312)	(62,977)	(7,312)	(33,808)
ENDING FUND BALANCE	566,402	140,473	151,100	77,496	133,161	774,353
Budget Requests:						
Transfer from General Fund					(675,000)	
Police Office Finish-Out and Furniture						475,000
Town Hall and Police Security System and Parking Lot						200,000
Total Budget Requests					(675,000)	675,000
REVISED REV OVER/(UNDER) EXP					667,688	(708,808)
REVISED ENDING FUND BALANCE					808,161	99,353



Town of Northlake
DEPARTMENT REPORT

	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
COUNCIL						
EXPENDITURES:						
Payroll & Benefits	1,997	2,071	2,600	700	2,600	2,600
Supplies	625	2,561	1,940	3,243	1,940	1,940
Maintenance	65	-	-	-	-	-
Utilities	629	807	750	292	750	750
Services	12,640	25,417	7,500	11,602	27,890	7,500
Capital Outlay	-	-	-	-	-	-
Transfers	825	6,900	20,390	10,195	-	24,300
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	16,781	37,757	33,180	26,031	33,180	37,090

ADMINISTRATION						
EXPENDITURES:						
Payroll & Benefits	321,999	321,693	438,546	317,849	438,546	438,546
Supplies	14,336	6,329	7,925	2,813	7,925	7,925
Maintenance	4,933	8,276	2,150	106	2,150	2,150
Utilities	1,529	1,376	1,200	1,004	1,200	1,200
Services	180,012	150,481	230,075	134,271	259,435	230,075
Capital Outlay	-	-	-	2,326	-	-
Transfers	66,000	619,000	29,360	14,680	-	35,600
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	588,808	1,107,156	709,256	473,050	709,256	715,496

TOWN SECRETARY						
EXPENDITURES:						
Payroll & Benefits	92,896	95,113	102,686	76,866	102,686	102,686
Supplies	2,369	2,450	3,610	1,533	3,610	3,610
Maintenance	146	-	500	-	500	500
Utilities	-	-	-	-	-	-
Services	17,340	15,314	24,750	7,197	36,695	24,750
Capital Outlay	-	-	-	-	-	-
Transfers	6,958	8,100	20,390	5,973	-	14,500
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	119,709	120,976	151,936	91,568	143,491	146,046



Town of Northlake
DEPARTMENT REPORT

	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
MUNICIPAL COURT						
EXPENDITURES:						
Payroll & Benefits	197,385	196,283	213,405	157,866	213,405	216,305
Supplies	3,794	3,126	6,040	1,521	6,040	6,040
Maintenance	2,537	180	-	-	-	-
Utilities	-	-	-	-	-	-
Services	32,257	32,669	30,500	15,121	67,330	31,200
Capital Outlay	-	-	-	543	-	-
Transfers	20,870	25,200	36,830	18,415	-	45,000
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	256,844	257,457	286,775	193,466	286,775	298,545

DEVELOPMENT SERVICES						
EXPENDITURES:						
Payroll & Benefits	75,249	126,564	227,434	116,609	227,434	227,434
Supplies	1,738	3,639	5,000	2,609	5,000	5,000
Maintenance	546	624	2,400	929	2,400	2,400
Utilities	579	1,236	1,200	1,096	1,200	1,500
Services	308,282	456,190	357,850	303,717	521,780	580,000
Capital Outlay	-	-	-	-	-	-
Transfers	8,696	22,300	27,180	13,590	-	30,500
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	395,090	610,551	621,064	438,549	757,814	846,834

POLICE						
EXPENDITURES:						
Payroll & Benefits	939,339	1,139,308	1,367,862	932,920	1,367,862	1,371,477
Supplies	66,044	75,389	104,068	49,569	104,068	108,180
Maintenance	25,640	47,117	45,336	30,014	45,336	54,655
Utilities	5,247	8,614	8,600	4,999	8,600	8,940
Services	56,079	51,986	64,008	35,347	318,233	65,313
Capital Outlay	-	6,679	-	16,664	-	-
Transfers	172,611	220,400	254,225	127,113	-	301,900
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	1,264,959	1,549,493	1,844,099	1,196,627	1,844,099	1,910,465



Town of Northlake
DEPARTMENT REPORT

	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
PUBLIC WORKS - GENERAL FUND						
EXPENDITURES:						
Payroll & Benefits	243,269	290,928	350,257	191,162	350,257	360,507
Supplies	27,809	36,858	42,930	22,684	42,930	53,630
Maintenance	150,524	211,776	159,725	52,192	159,725	172,875
Utilities	9,563	6,938	11,025	4,889	11,025	11,025
Services	34,933	31,785	28,000	17,873	97,250	28,000
Capital Outlay	-	1,590	6,000	-	-	-
Transfers	42,392	45,600	69,250	34,625	-	77,400
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	508,489	625,475	667,187	323,426	661,187	703,437

NON-DEPARTMENTAL - GENERAL FUND						
EXPENDITURES:						
Payroll & Benefits	1,133	2,952	15,000	2,412	15,000	15,000
Supplies	41	462	-	-	-	-
Maintenance	5,598	318	-	-	-	-
Utilities	-	-	-	-	-	-
Services	58,648	96,490	82,206	54,668	82,206	208,646
Capital Outlay	-	-	-	-	-	-
Transfers	350,000	-	20,390	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	415,420	100,222	117,596	57,080	97,206	223,646

ADMINISTRATION - UTILITY FUND						
EXPENSES:						
Payroll & Benefits	111,994	112,125	122,501	77,298	122,501	120,716
Supplies	5,795	1,721	4,200	162	4,200	4,200
Maintenance	1,322	4,342	600	-	600	600
Utilities	-	-	-	-	-	-
Services	114,912	112,833	36,100	21,440	50,520	36,100
Capital Outlay	-	-	-	769	-	-
Transfers	154,870	206,200	244,420	122,210	230,000	287,000
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	388,893	437,221	407,821	221,880	407,821	448,616



Town of Northlake
DEPARTMENT REPORT

	FY 2017 Actual	FY 2018 Actual	FY 2019 Original Budget	FY 2019 Actual As of 6/30	FY 2019 Projection 9/30/2019	FY 2020 Preliminary Budget
PUBLIC WORKS - UTILITY FUND						
EXPENSES:						
Payroll & Benefits	219,216	290,341	396,990	251,702	396,990	412,820
Supplies	32,751	34,542	51,882	19,248	51,882	56,882
Maintenance	106,183	99,391	109,585	55,898	109,585	138,210
Utilities	1,649,035	2,162,229	2,546,620	1,369,764	2,596,620	3,063,220
Services	38,649	50,518	42,300	35,113	170,495	57,500
Capital Outlay	-	-	428,100	162,859	428,100	428,100
Transfers	142,392	97,900	128,195	64,098	-	137,800
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	2,188,227	2,734,921	3,703,672	1,958,682	3,753,672	4,294,532

PUBLIC WORKS - NON-DEPARTMENTAL

EXPENSES:						
Payroll & Benefits	-	-	-	27	-	-
Supplies	-	-	-	-	-	-
Maintenance	-	-	-	-	-	-
Utilities	-	-	-	-	-	-
Services	28,865	26,201	-	-	-	-
Capital Outlay	-	-	-	-	-	-
Transfers	-	-	-	-	-	-
Lease Purchase Debt Service	-	-	-	-	-	-
TOTAL EXPENSES:	28,865	26,201	-	27	-	-



Executive Session

Agenda Item 6