

NORTHLAKE, TEXAS
COMMUNITY DEVELOPMENT CORPORATION



MEETING MINUTES OF THE BOARD OF DIRECTORS

THURSDAY, NOVEMBER 18, 2021, AT 6:00 PM

1500 COMMONS CIRCLE, SUITE 300 – CHAMBER ROOM - NORTHLAKE, TEXAS 76226

1. Board President Andy Gibson called the meeting to order at 6:00 pm, quorum present

Andy Gibson	Tom Dudark
Amy Godwin	Lesley Miley - absent
Gabe Rios	Traci Honeycutt - absent
Kyla Oberg	

2. Briefing/Workshop Items

- A. Retail Recruitment Strategy - Retail Preferences by Region –

Town Manager, Drew Corn reviewed the Retail Recruitment Strategy document with the Board and provided information on the process. Staff is looking for feedback on most likely retail and highest priority retail.

- B. Development activity update (new businesses, prospective businesses, proposed developments, Catherine Branch projects, Chadwick Farms, Northport, Texas Speedway Centre/Speedway Business Park, Harvest, Northlake Commons, Canyon Falls, The Ridge & Pecan Square)

- C. Upcoming meetings and events – the 2022 calendar was presented (February 17, 2022, May 19, 2022, August 18, 2022, and November 17, 2022, are the scheduled meeting dates for 2022. A marketing video was shown.

3. Consent Items

All items listed below are considered routine by the Board of Directors and will be enacted with one motion. There will be no separate discussion of items unless a member of the Board of Directors request a separate discussion of an agenda item in which event the item will be removed from the consent agenda of business and considered as a separate agenda item after the consent agenda is acted upon.

- A. Meeting minutes of August 19, 2021
- B. Meeting minutes of September 16, 2021

Motion was made by Chair Gibson and second by Director Godwin to approve the minutes of the August 19, 2021, and September 16, 2021, meetings. Motion passed 5-0. Miley and Honeycutt absent.

4. Regular Items

- A. Consider a proposal from Buxton to provide retail market analytics and mobility services

Development Director Nathan Reddin introduced Brian Merron with Buxton to go over the proposal. Mr. Merron reviewed the program and its components.

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Motion was made by Director Dudark and second by Chair Gibson to approve entering a one-year contract with Buxton for the Consumer Insights package (with emphasis on on support of existing businesses and creating new businesses) in an amount not to exceed \$25,000.00 (\$12, 500.00 from the EDC and \$12,500.00 from the CDC). Motion passed 5-0. Miley and Honeycutt absent.

5. Executive Session

Board President Gibson convened the board into closed session at 6:34 pm as authorized under Texas Government Code Section 551.087 Economic Development Negotiations for the following:

- A. Potential development agreement with Scannell Properties, for Town, Northlake Economic Development Corporation, and Northlake Community Development Corporation participation in public infrastructure.
- B. Development agreement with Lodging Host Hotel Corp. for the development of a hotel conference center.

Board President Gibson reconvened the board into open session at 6:57 pm.

No action was taken as a result of the closed session.

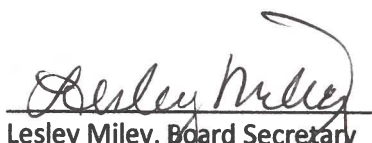
6. Board President Gibson adjourned the meeting at 6:57 pm.

Passed and approved by the Board of Directors on this the 17th day of Feb. 2022.

Northlake Community Development Corporation



Andy Gibson, Board President



Lesley Miley, Board Secretary

